SUVARCHALA PALLE

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Mobile: 8919013482, 8297668045

# Career Objective:

Looking for a challenging position in the management where my knowledge, skill and experience can positively impact the organizations productivity and growth.

# Current Work Experience:

Worked as a Coding Associate on E/M OP (Urgent Care) at Medico Healthcare Services and technologies from January, 2021 to May, 2022 at Hyderabad.

# Work Responsibilities:

* Responsible for coding the medical records of E/M OP, Urgent Care, procedures related to integumentary system, radiology as per Cpt guidelines and ICD 10 Guidelines.
* Organized the workflow to meet Client timeframes.
* Auditing the coded medical records.

# Certifications: CPC certified coder, AAPC.

# Educational Qualification:

* **M. Pharmacy** from JNTU Hyderabad – 2018 with Grade A.
* B. Pharmacy from JNTU Hyderabad - 2015 with 69%.
* **B.P.C** from Intermediate Board, Karimnagar 2011 with Distinction.
* **Matriculation** from Board of Secondary Education, Karimnagar in 2009 with First class.

# Employment Experience:

**Company :** Visionary RCM

**Designation :** Junior Executive of Medical Coding

**Duration :** July 2020 to Jan 2021

# Other Skills:

* + - Proficient in MS Excel.
    - Hardworking and confident.
    - Ability to deal with people diplomatically.
    - Eager to take initiatives and responsibility.
    - Self-motivated, initiative, high level of energy.
    - Handling multiple tasks.
    - Ability to perform well under pressure.
    - Good Communication Skills and inter personal skills.
    - Good leading skills
    - Good Management skills

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# Personal Details:

**Father's Name :** Rajesham Palle

**Permanent Address :** Q.No: T2- 812, Thilak nagar, Godavarikhani, Peddapalli Dist.

**Date of Birth :** 25th Jan 1993

**Gender :** Female

**Marital Status :** Single

**Nationality :** Indian

**Religion :** Hindu

**Language known :** Telugu ,English and Hindi,

**Hobbies :** Listening Music and cooking

## Date :

**Place: Hyderabad Suvarchala**