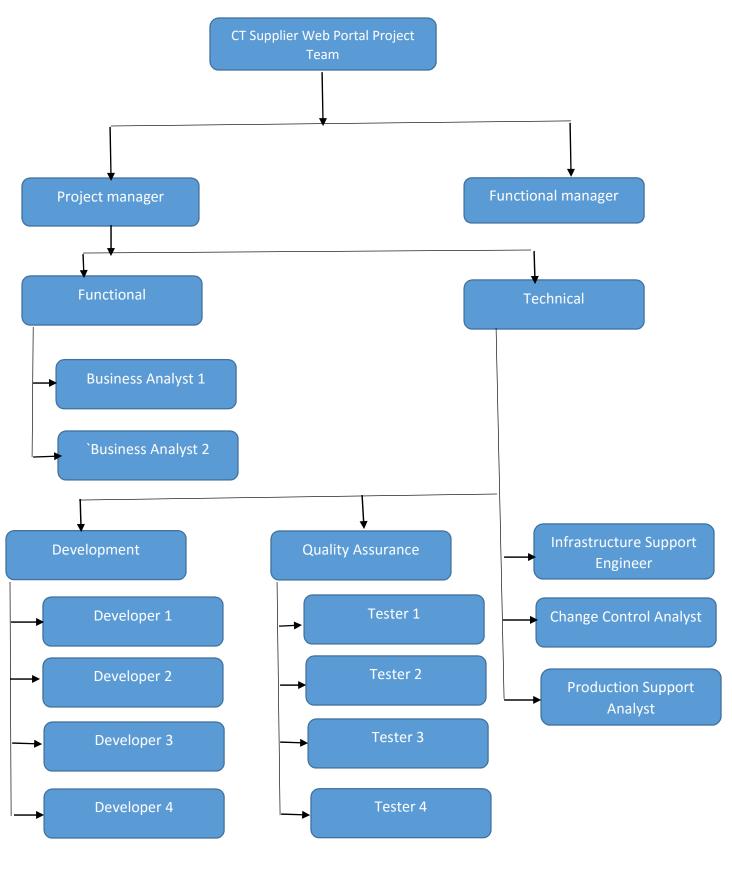
Organizational chart for the project team



RESPONSIBILITY ASSIGNMENT MATRIX

PM	D:	ī														
	Project Manager	R - Responsible														
ВАх	Business Analyst [x - (1-2)]															
Эx	Developer [x - (1-4)]	A - Accountable C - Consult														
Гх	Tester [x - (1-4)]					t										
	Infrastructure Support Engineer			I - In	form											
)	Production Support Analyst	1														
2	Change Control Analyst	•														_
	, , , , , , , , , , , , , , , , , , ,															_
		Team Member Sponsor PM BA1 BA2 D1 D2 D3 D4 T1 T2 T3 T4 I P C														
Activity II	Activity	Sponsor	PM	BA1	BA2	D1	D2	D3	D4	T1	T2	Т3	T4		Р	С
	<u> </u>						=		_		_	_	_	_		
	Project Initiation	IC	AR	1	1			l		l	1		-			_
1.1	Project Evaluation	C	AR													┢
1.1.1	Current System Concepts And Understanding	C	A	R	-	R					 	H	\dashv		\vdash	H
1.1.2	Project Feasibility Study	C	A	 ``	R		R						-		\vdash	\vdash
1.1.3	Project Recommendations	C	A	R	R	Н	•						\dashv		\vdash	H
1.2	Project Charter Preparation		AR			Н										Г
1.2.1	Define Scope, Time, Cost	С	AR	R		R										
1.2.2	Identify Summary Milestones		AR													Г
1.2.3	Assign High Level Roles		AR			П									\neg	Г
1.2.4	Prepare High Level Budget		AR			П									\neg	Г
1.2.5	Identify High Level Control Strategies		AR													Г
1.2.6	Define Project Manager Authority Level		AR													Г
1.2.7	Gain Approval For Project Charter	С	AR													Г
1.3	Preliminary Project Scope		AR													
1.3.1	Define Preliminary Scope Statement	С	AR													
1.3.2	Gain Approval For Preliminary Scope	С	AR													
1.4	Detailed Requirement Gathering		Α	R	R											
1.4.1	Requirement Gathering Interviews With Users	С	Α	R	R			R								
1.4.2	Consolidated Requirement Document		Α	R	R											┕
1.4.3	Approval Of Requirements	С	Α	R	R											
	Project Planning		AR													┕
2.1	Project Kick Off Meeting	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	AR	L
2.2	Prepare Project Plan	<u> </u>	AR			Ш						Ш	_			L
2.2.1	Define Work Breakdown Structure	<u> </u>	AR			Н					<u> </u>		_			L
2.2.2	Estimate And Prepare Project Schedule	<u> </u>	AR	_	_	Н						Ш	_			H
2.2.3	Prepare Project Budget Develop Resource Allocation Plan	 	AR AR	_	 	Н					<u> </u>	\vdash	-	\vdash	\vdash	\vdash
2.2.4	High Level Design	 	AR	-	<u> </u>	Н				-	_	Н	-	H	\vdash	\vdash
2.3.1	Prepare High Level Design Of Web Portal	l'	A	R	-	R	R	R			-	Н	-			H
2.3.1	Develop High Level Design Of New Edi Mappings	li -	A	 ` 	R		11		R				-			\vdash
2.3.3	High Level Design Of Compliance Link Test Application	li	A	R	R	R	R			R	-	Н	\dashv		\vdash	\vdash
2.3.4	High Level Architecture Of Integration Of Erp And Warehouse Systems	i	A	 ``	 ``				R	. `			-			\vdash
2.4	Quality Management Plan	ľ	A			Ë		Ë	-			\vdash	-			\vdash
2.4.1	Define Quality Standards For Project	li .	A			Н				R	R		\dashv		\vdash	Н
2.4.2	Quality Metrics	i i	A			Н				R	Ė		\neg			Г
2.4.3	Quality Checklist	i	A			Н				Ì	R					Г
2.4.4	Gain Approval For Quality Management Plan	c	AR			Н					Ė					Г

2.5.1	Prepare Risk Register	l .	IAR	l		<u> </u>			l					Т	Т	\neg
2.5.2	Risk Priority List	1	AR			\vdash								\neg	\neg	
2.5.3	Risk Control Procedures	1	AR											\neg	\dashv	
2.6	Develop Communication Plan	i	AR											\neg	\dashv	\neg
2.7	Finalize Project Plan And Gain Approvals	C	AR			\vdash	\vdash							\neg	\dashv	_
	Project Execution		A			\vdash	\vdash							\neg	\dashv	_
3.1	Detailed Design		A			\vdash	\vdash							\rightarrow	\dashv	-
3.1.1	Detailed Design Of Web Portal		A	R		R	R	 						\rightarrow	\dashv	-
3.1.2	Low Level Design Of New Edi Mappings		A	-	R	<u> </u>	<u> </u>	R	R					\rightarrow	\dashv	-
3.1.3	Low Level Design Of New Edit Mappings Low Level Design Of Compliance Link Test Application		A		1	R	R	R		R			-	\rightarrow	\dashv	-
3.1.4	Low Level Design Of Compliance Link Test Application Low Level Architecture Of Integration Of Erp And Warehouse Systems		A	_		R		R	R	11				\rightarrow	\dashv	_
3.2	Hardware And Software Procurement		A			1	1	<u> </u>	11					R	\dashv	
3.2.1	Hardware Installation		A			_	-							R	\rightarrow	_
3.2.1	Software Installation		A			_								R	\dashv	_
	Prepare Development Environment		A										-	R	\dashv	
3.2.3						_	-	-							\dashv	
3.3	Implementation		Α											\rightarrow	\dashv	
3.3.1	Develop Supplier Web Portal		Α			Ь							Ш	\dashv	\dashv	_
3.3.1	Develop Screens For Supplier Login		Α	_		R	_		_	—			Ш		\dashv	_
3.3.1	Create Incoming Shipment Tracking Functionality		Α			R			R	.			Ш		\dashv	_
3.3.1	Create Outgoing Shipment Tracking Functionality		Α			R	R	R	R	<u> </u>			Ш		—	_
3.3.2	Develop New Edi Mappings		Α													
3.3.2	Tracking Numbers		Α				R							\dashv		
3.3.2	Pallet Id'S		Α				R	_						\dashv		_
3.3.2	Estimated Ship Dates		Α					R						\dashv		_
3.3.2	Po Text To Suppliers		Α					R						\dashv	\rightarrow	_
3.3.2	Lot (Batch) Numbers		Α					_	R					\dashv	\rightarrow	_
3.3.2	Expiration Dates		Α			_			R					_	\dashv	
3.3.3	Develop Of A Compliance Link Application For Testing Supplier Maps.		Α			R								_	\dashv	
3.3.4	Directing Feed Into ERP And Warehousing Systems		Α			_	_							\rightarrow	\dashv	
3.3.4	Map Erp Output Data To Data Warehouse Tables		Α				R	_						\dashv	\dashv	_
3.3.4	Integrate Erp System With Warehouse		Α					R						\dashv	\dashv	
3.3.5	Develop A Non-Conforming Queue For Order Processing		Α						R					\dashv	\dashv	
3.3.6	Enhancement Of Receiving Process		Α			R	R	_	_					_	\dashv	_
3.3.7	Enhancement Of Put Away Process		A			_	_	R	R					\rightarrow	\rightarrow	_
3.4	Change Control		AR			_	_	_	_					_	\dashv	_
3.4.1	Evaluate The Impact Of Change		AR					R	R					_	\dashv	
3.4.2	Identify Various Options For Change		AR					R	R					\dashv	\dashv	
3.4.3	Gain Approval For Change Request	С	AR	R	R									\dashv	\dashv	
3.4.4	Implement Change	!	AR					R	R					_	_	
3.4.5	Adjust And Communicate Project Plan, Documents, And Baseline	l	AR											\dashv	_	
3.5	Testing		Α											\dashv	_	
3.5.1	Unit Testing		Α										Ш	\dashv	_	
3.5.1	Test Supplier Web Portal		Α			_				R			Ш	Щ.	_	
3.5.1	Test Edi Mapping Enhancements		Α			_	_				R				—	
3.5.1	Test Compliance Link Application For Testing Supplier Maps		Α			_	_			_		R	R		—	_
3.5.1	Test Warehouse Is Getting Feed From Erp System		Α			_	_			R			Ш		→	4
3.5.1	Test Non-Conforming Queue		Α			_	_	<u> </u>	_			R	Ш		-	_
3.5.1	Test Receiving And Put Away Process		Α			<u> </u>	<u> </u>	<u> </u>	<u> </u>	_		_			\dashv	_
3.5.1	Defect Resolution And Retesting	0	A			<u> </u>	<u> </u>	<u> </u>	<u> </u>	R		R	R		\dashv	_
3.5.1	Sign Off For Testing	С	AR			\vdash	\vdash	_	\vdash	-	_	_	Ш	\dashv	\dashv	_
3.5.2	Integration Testing		Α			\vdash	\vdash	_	\vdash	-	_	\vdash		\dashv	\dashv	-
3.5.2	Integrated Components Testing For Each Module		Α			\vdash	\vdash	_	\vdash	-	_	\vdash	R	\dashv	\dashv	_
3.5.2	Integrated Modules Testing		Α			\vdash	\vdash	_	\vdash	-	R	\vdash	Ш	\dashv	\dashv	_
3.5.3	System Testing		Α			\vdash	\vdash	<u> </u>	\vdash	_	_	_	\vdash	\rightarrow	\dashv	_
3.5.3	Test Whole System For All The Requirements		Α	_		\vdash	\vdash	_	\vdash	R	<u> </u>	R	R	\rightarrow	\dashv	_
3.5.3	Functional Testing		Α	_		\vdash	\vdash	<u> </u>	\vdash	R	_	_	Ш	\rightarrow	\dashv	_
3.5.3	Stress Testing		Α	_		\vdash	\vdash	<u> </u>	\vdash	-	R	R	Ш	\rightarrow	\dashv	_
3.5.4	User Acceptance Testing		Α													

3.5.	4 Defect Resolution		IΛ	 ĪR	In	ĪR	ĪR	1	1	1	1	$\overline{}$	$\overline{}$
			A	K	R	K	ĸ			₩			+
3.5.			Α	_	₩	ـــــ	_	_	_	_	R	\vdash	—
3.5.5	Sign Off For All The Complete Testing	l l	AR					С	С	С	С	lacksquare	\bot
4	Deployment	l I	Α										
4.1	Deployment Preparation	1	Α									\Box	Т
4.1.1	Create Documents For Migration Plan	I	Α	\top									R
4.1.2	Steps To Follow For Deployment	I	Α	Т									R
4.1.3	Checklist	I	AR	Т									\top
4.1.4	Code Freeze	I	Α										R
4.1.5	Code Check-In	I	Α	R	R	R	R						\top
4.2	Deployment To Production	I	Α										\top
4.2.1	Deploy Code To Production	I	Α									R	
4.2.2	Validate And Verify The Changes	I	Α									R	
4.2.3	Test System In Production Environment	I	Α					R	R			\Box	П
4.2.4	Announce Availability Of New System	I	AR									R	П
5	Project Closure	I	AR										
5.1	Administrative Closure Processes	I	AR										
5.2	Organizational Procedures For Asset Updates	I	AR										
5.3	Final Services And Results Documentation	I	AR										
5.4	Gain Formal Deliverable Acceptance	I	AR	1									1
5.5	Document Lessons Learned	I	AR	1									\top
5.6	Archive Files And Documents	I	AR	1									\top
5.7	Closure Of Contract	i i	AR										\top