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Mechanical Engineer

Professional Summary:

- More than five Years of extensive experience in the field of technical recruiter and HR Recruiter operations.
- Managing the entire gamut of Recruitment cycle and to close the position within the deadline. Formatted the resumes in our client's formats. Calling Vendors and clients every day for getting new projects for consultants.
- Creative and self-directed professional with the ability to interact with all levels of management. Closely collaborated with our clients and getting the requirements and closing the fulfilled the positions.
- Self-motivated professional specializing in submitting the candidate profile and provide feedback / update on the application to the candidates in a timely manner.
- Experience in working with UK recruiting team with strong recruitment & selection processes, adhering the best practices, and owning responsibility on the assigned recruitment activity to the perfection.
- A seasoned communicator with exceptional hands-on exposure in coordinating with the eligible candidates
- Taking care of the Consultants whether they are comfortable with the work environment or not. Worked with our known and new vendors and negotiated the rates and managed the vendors in a proper way.
- Coordination with Candidates & Clients, Scheduling Interview, Taking Feedback. Participated in daily conference calls and weekly and monthly review meetings. Maintaining and developing strong relationship with the clients and consultants.
- Manage End-to-end recruitment for UK and European Clients. Understanding UK Client Requirements for various open positions.
- Excellent Interpersonal, Convincing, Rate Negotiation and Critical Thinking Skills. Maintain daily and weekly status lists of all activities through MS Excel.
- Highly organized and able to manage multiple tasks at once. Extensive exposure to a comprehensive range of team management activities, thrive on working in diverse teams and challenging environment.
- Closely worked with our Account Managers and reported them on day-to-day basis. Understanding Job Description & Job Specification of assigned Positions.
- Once the candidate selected Follow up the candidate till, he joins the company maintains the required data, staying connected with on project consultants and arrange for a technical support if needed.
- Excellent verbal and written communication skills, negotiation skills.

Work Experience:

ONEAPPS Consulting Ltd | Jan 2022-Current

UK Recruiter | Bangalore | India

- Responsible for intensive hands-on full life cycle recruiting activities for resources in UK/Europe.
- Handling the complete life cycle of recruitment right from analyzing the requirement to sourcing to finally placing the consultant
- Identifying the right candidates residing in UK/Europe by searching job sites, internal database & Social Networking.
- Solid IT Technical recruiting experience for Contract and permanent positions of various skills. Handling recruitment of various hierarchies and have very strong exposure to work on different skill sets including few niche skills.
- Handling Entire Recruitment Life Cycle from Sourcing, Screening, Selection, Interviewing, Negotiation, Hiring, and Post Offer Follow up, Joining, Onboard formalities and Exit.
- Managing the requirement life cycle for sourcing the best talent from the diverse source after identification of man-power requirements for new / existing clients.

Element Technologies Inc | Jan2017-Dec 2021

UK & Europe Recruiter | Bangalore | India

- Dealing with UK Citizens, European Citizens. Tier - 2 General dependent, ILR (Permanent Resident) Visas
- Proficient in working with the Job Portals Jobsite, Monster, CW Jobs and Social Networking Sites
- Dealing positions all over United Kingdom and European countries like Netherlands, Germany, Italy, Hungary, Denmark, Greece, Luxembourg, France, Austria, Switzerland, Sweden, Ireland, Finland, Spain, Belgium, Poland, Czech Republic
- Proficient in working with Fixed Term Employment (FTE), Permanent, Contract and Contract to Hire Positions
- Expertise in Posting Job Requirements, Screening Profiles, Evaluating & Shortlisting Candidates, Scheduling Interviews, Providing Feedback to the Candidates
- Expertise in working with Entry Level, Junior level to Senior level roles
- Expertise in working on Developer, Administrator, Programmer, Analyst, Consultant, Architect, Project Manager/Program Manager roles
- Specialized in Submitting the Right Candidates Profile to the Client & Follow-up till the on-boarding of candidate
- Proficient in B2B and B2C Recruitment

Education:

Master of Technology | Machine Design

Jawaharlal Technological University | Fulltime
Hyderabad | India | 2021

Bachelor of Technology | Mechanical Engineer

Jawaharlal Technological University | Fulltime
Hyderabad | India | 2017

Projects Involved: Interior design, Architecture plans, HVAC, Wind turbine Blades.

Design Skills: AutoCAD, Revit, V-Ray, Sketchup, CATIA, Solid Works, Six Sigma, Team Center.

Computer Skills: Word, Excel, Power point, CIEPAL, OORWIN

Languages Known: English, Hindi, Germany, and Telugu

Hobbies: GYM, Cycling, Swimming, Yoga