**PRASHANT SHISHODIA**  
**HAPUR 245301 | +91-7017660744 | shishodiap57@gmail.com**

**Summary**

* I have good knowledge of USA IT recruitment about function of recruitment.
* Feels very interested & Confident while speaking with Citizen & Green Card Candidates.
* Proficiency with MS Word, MS Excel, MS Outlook and Internet resources with excellent expertise in sourcing right candidates through job portals like Monster,Dice, Career Builder.
* Using String Patterns Boolean search methodologies in the Dice and Monster and carrier builder.
* Knowledge of recruiting USC, Green Card Holders, EAD’s and H1B
* **Strong knowledge of various taxation policies such as C2C, W2, 1099, and work authorizations like H1B, GC EAD, OPT EAD, CPT, EAD, TN, Green Card and US Citizens.**

**Recruitment Skills**

* Talent Acquisition
* Candidate Sourcing & Screening
* Boolean Searcheswww.studyfordreams.in
* Executive Recruiting
* Offer Negotiations
* Placement

**Strengths**

* Self Confidence & Optimistic
* Very good ability to work in a team environment as well independent whenever required.
* Self-motivated, willing to take responsibilities, can work independently, lead or work within a team, excellent organizational and communication skills.
* Excellent Microsoft Office skills used for exporting, importing and documentation.
* Excellent Communication & Presentation Skills demonstrated during various team & across the team events.

**Education:**

**Bachelor of Computer Application from Inmantec Institution (GZB) Affiliated to CCS University (Meerut) 2021-2024**

**(Prashant Shishodia)**