



UNIVERSIDAD DE DAGUPAN

(Formerly *COLEGIO DE DAGUPAN*)

March 01, 2024

Ms. JOYMIE FUENTES

HR Senior Associate/University Recruiting Coordinator
Highly Succeed Inc.
3rd Flr., Royal Plaza Commercial Center, DM
Guevarra St., Mandaluyong City
Philippines 1550

Dear Ma'am:

One of the major academic thrusts of our college is to provide students the needed industry exposure and external training to make their skills and know how compatible with the demands and expectations of the workplace. We maintain that the exposure to industry related duties will not only improve the employability of our graduates but will also help employers save the time and resources that they normally used to train and equip newly hired employees.

In view of the above and in compliance with CHED's mandate in industry – academe linkage, we would like to seek your approval to allow **ALEXANDER T. VILLAREAL**, Fourth Year student, Bachelor of Science in Information Technology Education to render a total of FOUR HUNDRED EIGHTY SIX (486) HOURS of On-the-Job Training (OJT) in your office. Upon completion of the required hours, we respectfully ask you to evaluate the same student and issue a Certificate of Completion.

We look forward to your kind approval and involvement on this worthy endeavor.

Sincerely,


JANN ALFRED ARZADON QUINTO, MSIB
Dean, School of Information Technology Education

NOT VALID WITHOUT SCHOOL SEAL

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