UdD FORM 1-E

UNIVERSIDAD DE DAGUPAN
Arellano St., Dagupan City

ID No.	:	20-0390-675
Name	:	VILLAREAL, ALEXANDER TAJON
Course	:	BSIT
Year	:	FOURTH YEAR

Registrar: _____

CODE	DESCRIPTION	UNITS	TIME	DAYS	ROOM
ITE04	IT ELECTIVE 04	3.0	8:00AM-11:00AM	T	L403/ 42-ITE-01
OJT_IT	PRACTICUM (486 HOURS)	6.0	11:00AM-5:00PM	M	OFF CAMPUS/ 42-ITE-0
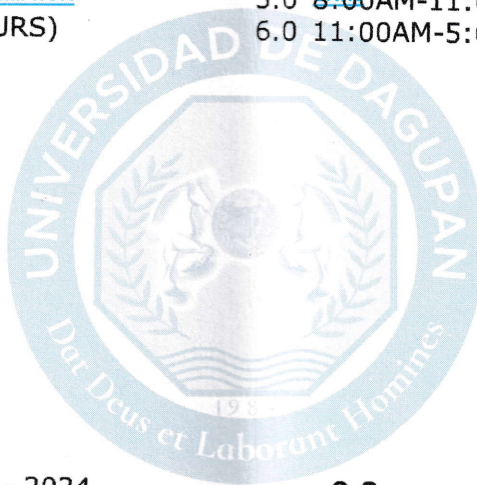
2nd Semester, 2023 - 2024   **Total :** **9.0**   **Date Enlisted :** Feb 26, 2024 12:07 pm

Term :

CONFORME:

Student's Signature: _____

PERMIT / SCHEDULE OF EXAMS

SUBJECT	PRELIM Mar 18, 2024	MIDTERM Apr 29, 2024	SEMI-FINAL May 27, 2024	FINAL Jun 24, 2024
ITE04	_____	_____	_____	_____
OJT_IT	_____	_____	_____	_____

FEES	
Total Units	**9.0**
Tuition Fee	5,175.00
Miscellaneous Fee	4,750.00
Other Charges	**860.00**
Learning Management System & Materials	800.00
Rm(L403) Ac Fee	60.00
Old Accounts	**0.00**
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TOTAL FEE	**10,785.00**
Downpayment	0.00
TOTAL BAL DUE	**10,785.00**
PRELIM	**2,696.25**
MIDTERM	**2,696.25**
SEMI FINAL	**2,696.25**
FINAL	**2,696.25**

PERMIT NOT VALID WITHOUT OFFICIAL RECEIPT

IMPORTANT

Manual of Regulations for Private Higher Education (MORPHE)
● Article XX SCHOOL RECORDS AND TRANSFER OF STUDENT
   Section 100. Refunds and Other Charges.
   Unless otherwise provided by the institutional policies, rules, and regulations, a student who transfers or withdraws, in writing, within two (2) weeks after the beginning of classes, and who has already paid the pertinent tuition fees in full or for any length longer than one month , may be charged twenty-five percent (25%) of the total amount due for the school term if he withdraws within the first week of classes , or fifty percent (50%) if within the second week of classes, regardless of whether or not he has actually attended classes. The student may be charged for all the school fees in full if he withdraws anytime after the second week of classes.

● ADDING / DROPPING of Subjects
   ▶ Official dropping or adding of subjects shall be considered if done within the two (2) weeks period after the start of classes.
   ▶ A fee of *Php 250.00* shall be collected for Every Dropped Subject AND *Php 100.00* for Every Added Subject.

I read and understood the above rules.

_____
(Signature Over Printed Name)