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4. Click Finish to create the chart. While using the Chart Wizard, you can go back to the preceding step by clicking the Back button. Or, you can click Finish to close the Chart Wizard. ☐ If you close the Chart Wizard early, Excel creates the chart using the information that you provided up to that point.

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Microsoft Excel 2010 2 Formulas, Functions, and Formatting Introduction In Chapter 1, you learned how to enter data, sum values, format a worksheet to make it easier to read, and draw a chart. This chapter continues to highlight these topics and presents some new ones. The new topics covered in this chapter include using formulas and functions to

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Office 2016 Excel - Florida Gulf Coast University

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