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to guide you in studying the types of tasks you are likely to be required to demonstrate in Exam 77-420: Microsoft Excel 2013. See Also. For information about the tasks you are likely to be required to demonstrate in Exams 77-427 and 77-428: Microsoft Excel 2013 Expert, see . MOS 2013 Study Guide for Microsoft Excel Expert

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Microsoft Excel Study Guide. Wendy has created a spreadsheet to keep track of company sales. Sales for the East region are located in cells D1 through D13.

Microsoft Excel Study Guide Flashcards | Quizlet

Selected Cells that are organized from left to right Microsoft Excel A spreadsheet application Formula Bar A section in a spreadsheet used to add, subtract, multiply and... The part of Excel Window that is labeled with the alphabet. The part of Excel Window that is labeled with numbers. The part called that has the black border box in this image.

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Microsoft Excel is a program that provides worksheets comprised of rows and columns. Data can be stored in the worksheet, also called a spreadsheet, similarly to a Microsoft Word table, but the power of Excel is its ability to perform simple to complex mathematical calculations, and other functions.

Excel Made Easy: a Beginner's Guide to using Microsoft Excel.

Open up Microsoft Excel 2007. Each cell in a spreadsheet can hold one of three things: A number

Text (often referred to as a label) A formula (which always starts with an = sign). Move the cursor into cell A1 and type in the label Multiplying two numbers. Move the cursor into cell A2 and enter a number.

MICROSOFT EXCEL STEP BY STEP GUIDE - ICT lounge

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