



Vishal Sohalia <vishalsohaliya25@gmail.com>

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## Gentle Reminder Regarding for Zoom meeting.

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**Vishal Sohalia** <vishalsohaliya25@gmail.com>

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Draft To: villssohalia25@gmail.com

Dear Client,

I hope this message finds you well. I would like to kindly remind you about the zoom meeting scheduled for 12 October. As an IT student currently managing the Medicare Project, I want to ensure everything is on track for successful completion.

Please let me know if you need any additional information or support.

Thank you for your attention to this matter.

Best regards,

Vishal Sohalia

(Backend developer)