**Dashboard**

* Home
* Overview

**Payroll Management**

* Payroll Computations
  + Process Payroll
  + 13th-Month Pay
  + Final Pay
  + Retroactive Adjustments
* Salary Rates by Province
* Allowances
* Other Income & Earnings
  + Import Bonuses/Earnings

**Employee Loan Management**

* Loan Applications
  + Salary Loan
  + Repo Unit Purchase
* Loan Payments
* Loan Balances & Maturity

**Deductions Management**

* Statutory Deductions
  + SSS
  + PhilHealth
  + Pag-IBIG
  + Withholding Tax
* Company-Imposed Deductions
  + Salary Loans
  + Repo Unit Purchase
* Employee Liabilities
  + SSS Calamity Loans
  + Pag-IBIG Loans
  + Chargeable Items
* Tardiness Penalties

**Payroll Reports**

* Generate Reports
  + By Department
  + By Branch
* Disbursement Methods
  + BDO Savings
  + BDO Cash Card
  + Cash
* Bank Text Files

**Attendance & Scheduler**

* Scheduler Settings
* Attendance Tracking
  + Biometrics Integration
  + Manual Entry
  + Resolve Missing Logs

**Payslips**

* View Payslips
* Download Payslips

**Employee Management**

* Employee List
  + Filter & Search
* Employee 201 File
  + Movements
  + Increments
  + Assets
  + Notices (Memo, NTE)

**Leave Management**

* Leave Applications
* Leave Approvals
* Leave Credits

**Requests & Approvals**

* Employee Requests
  + Leave Filings
  + OB Filings
  + Attendance Discrepancies
  + Document Requests (e.g., COE)
* Approvals (Manager/Approver Portal)

**Monitoring Tools**

* Regularization Status
* Employee Savings
* 13th-Month Pay Status
* Leave Credit Summary
* Final Pay Overview

**Employee Movements**

* Printable Movement Memos

**Company Settings**

* Departments (Head Office)
* Branches (Grouped by Location)

**Portals**

* Employee Portal
* Manager/Approver Portal
* Admin Portal

**User Settings**

* Profile Settings
* Logout