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**Rakesh Shah**

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**Objective**

Dedicated and reliable delivery driver with over 3 years of experience in transportation and warehouse operations. Committed to ensuring timely, safe, and accurate delivery of goods while maintaining high standards of customer service. Seeking a position as a Delivery Warehouse Driver to utilize my skills and contribute to efficient warehouse operations.

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**Skills**

- Safe and efficient driving in both urban and rural environments
  - Knowledge of delivery routes and local traffic laws
  - Strong organizational and time management skills
  - Warehouse inventory management and order fulfillment
  - Ability to operate warehouse equipment (forklifts, pallet jacks)
  - Excellent communication and customer service skills
  - Familiarity with GPS and delivery route planning software
  - Basic mechanical troubleshooting and vehicle maintenance
  - Ability to lift and move heavy packages (up to 50 lbs)
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**Work Experience****Delivery Driver**

XYZ Logistics, Columbus, OH

March 2021 - Present

- Delivered packages to residential and commercial clients in a timely and efficient manner, covering up to 200 miles per day.
- Ensured all packages were loaded securely, and inventory was properly tracked using warehouse management software.
- Conducted pre-trip inspections of the delivery vehicle, ensuring it was in good condition and safe for travel.
- Maintained a 98% on-time delivery rate and achieved a customer satisfaction score of 4.9/5.
- Assisted with warehouse duties, including organizing inventory, picking and packing orders, and operating forklifts when necessary.

**Warehouse Associate**

ABC Distribution, Columbus, OH

June 2018 - February 2021

- Managed receiving, storing, and shipping of products within the warehouse, ensuring proper labeling and organization of stock.

- Prepared orders for shipment by picking, packing, and labeling items in accordance with customer requirements.
  - Operated warehouse equipment, including forklifts and pallet jacks, to move large or heavy items.
  - Assisted with inventory management, restocking shelves, and conducting regular cycle counts to ensure inventory accuracy.
  - Worked with the logistics team to ensure timely order fulfillment and resolve any issues with orders or shipments.
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## **Education**

### **High School Diploma**

Columbus High School, Columbus, OH  
Graduated: 2017

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## **Certifications**

- Commercial Driver's License (CDL) - Class B
- Forklift Operator Certification
- First Aid/CPR Certification