# CURRICULUM VITAE

**Sriramoju Saiteja**

**Email:** [**saitejasriramoju4@gmail.com**](mailto:saitejasriramoju4@gmail.com)

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**OBJECTIVE**

I am seeking a challenging career by becoming part of a team and working to deliver results to contribute to the company’s growth. I strive to make my work synonymous with the best and a benchmark among my peers, while keeping in mind the needs of the organization, working towards vertical growth to rise to a leadership position. I would prefer to work for an organization that will utilize my abilities to their advantage and in turn lead me to professional and personal growth.

P**ro**j**ect:**

* Provided customer service by promptly responding to technical support inquiries via phone.
* Have hands on CRM management
* Assisted customer for sales proposals, quotations, and presentations for potential customers.
* Guided customers through step-by-step solutions, remotely to enable smooth product usage.
* Provided product information and technical details to customers during the pre-sales process.
* Maintain a high level of professionalism and empathy when dealing with customers and colleagues.
* Diagnose and troubleshoot hardware, software, and network issues, ensuring accurate and effective problem resolution for end-users.

**EDUCATION**

* Graduation from Ihm Shrishakti Degree college in 2020
* Intermediate from SR Junior College in 2017
* SSC from Seven Hills High School in 2015

## Experience:

01/2022 – 04/2023

International customer support / Genpact

## Skills :

Chat support Windows hosting

Computer Skills Communications

Troubleshoot Customer Service

**ACTIVITIES AND OTHER INTERESTS:**

* + Listening to music.
  + Watching movies.

**Personal Profile**

Name : Sriramoju Saiteja

Father’s name : Sriramoju Anantharamayya

Date of Birth : 30/06/1999

Nationality : Indian

Gender : Male

Marital Status : Single

Languages known : Telugu/English/Hindi

**Declaration**

I stand by the above information provided and if given an opportunity I promise to put in the best of my ability towards the growth of your esteemed organization and strive hard to sustain the cutting edge of the competitive corporate world.

Thanks, and regards,

Sriramoju Saiteja