



# JAN VINCENT NEAL TOLEDO • BS Information Technology

## BSIT Graduate

Web-Portfolio: <https://beans-portfolio.vercel.app/>

### CONTACT

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### EDUCATION

#### Senior High School

**Judge Feliciano Belmonte Sr. High School**

Accountancy, Business and Management

2018-2020

#### College

**Quezon City University**

Bachelor of Science in Information Technology

2020 - 2024

### SKILLS

#### Technical Skills

Web Development  
Database Management  
Hardware Troubleshooting  
Software Troubleshooting  
Microsoft Tools  
Project Management  
Web Design

#### Soft Skills

Time Management  
Fast-Learner  
Adaptability  
Attention to Detail  
Communication Skills

### PROFILE

A 22 year-old Information Technology Graduate that continuously seeks knowledge in order to improve his technological skills through attending IT related webinars and coding boot camps. He accepts criticisms from other people as a motivation to eagerly step outside his comfort zone and try his best to reduce his weaknesses. He is also amazed by the people who practice excellence in his field and make it his self-motivation to push himself more in enhancing his own skills.

### ACADEMIC ACHIEVEMENTS

2020

**GRADUATED WITH HONORS**

Judge Feliciano Belmonte Sr. HS

2024

**CUM LAUDE**

Quezon City University

### WORK EXPERIENCE AND PROJECTS

#### INTERN

**RADIANCE PACKAGING CORPORATION**

2019 (100 Hours)

Managed packaging of premium goods (coffees and soaps) and led website operations for sales monitoring and online product promotion. Additionally, I actively contributed to the company's online presence, taking charge of website management and marketing initiatives.

#### IT INTERN

**MY STORY INC.**

August 2023 - February 2024 (486 Hours)

Developed WordPress websites for e-commerce which created the front-end design with Gutenberg and Elementor with also the help of my HTML, CSS and Javascript knowledge which enhances the output of the website. On the other hand, the back-end functionality by utilizing plugins to its full potential with the help of my PHP knowledge.

Language used: PHP, HTML, CSS

Tools used: Ahrefs (SEO), Elementor Pro, PHP Code Snippets

**DOCUMENTATION/ FRONTEND DEVELOPER / UI DESIGNER /**

2023-2024

**AGRIHUB**

Planned and created the layout of the UI Design in the beginning of the capstone project development of Agrihub considering the Progressive Web Application feature of the project. In addition, contributed in the Capstone Project by taking the role of Frontend Developer using Tailwind CSS, Javascript and ReactJS. Also, assists in project documentation.

Language used: ReactJS, Javascript, Typescript, Tailwind CSS

Domain: <https://app.qc-agrihub.xyz/>