

JAN VINCENT NEAL TOLEDO · BS Information Technology

IT Graduate

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EDUCATION

Elementary Old Balara Elementary School2010-2014

High School Judge Feliciano Belmonte Sr. High School 2014-2018

Senior High School Judge Feliciano Belmonte Sr. High School 2018-2020

College Quezon City University 2020 - 2024

SKILLS

Web Development

Database Management

Hardware

Troubleshooting

Microsoft Tools

Project Management

COVER LETTER

I am Jan Vincent Neal R. Toledo, a 22-years old BS Information Technology graduate from Quezon City University. I am interested in applying for the position of WordPress Developer. I recently graduated from Quezon City University last June 25, 2024 completing a Bachelor's Degree in Information Technology. During my four year study in the university,

I have experienced all of the roles in Information Technology including System Documentation, Web Development, System Developer, UI/UX Designer and Project Management. I am hugely inclined in Front-End Web Development with the use of HTML, CSS and JavaScript along with the recent frameworks such as ReactJS. I focused all of my time to practice my code in Front-End Development and a some of my extra time for some Back-End Development with the use of MySQL queries in PHP.

From my previous company, I was an IT Intern who manages and develops multiple web projects for WordPress by utilizing the right tool such as Elementor Pro for the design, PHP Code Snippets for other functions and the Ahrefs as the SEO for optimizing the webpages articles in the Google Search Engine. My continuous hunger for self-improvement has enabled me to explore all the possible skills that my course offers. With all of this acquired knowledge, I wanted to contribute whatever I can offer to my future company.