EN - Module PrestaShop - Print invoice and delivery slip

Language	English
Version	1.0.0
Module	Print invoice and delivery slip
Date	10 octobre 2017

Summary

1. Presentation

1.1. Introduction

This tutorial is intended for all e-merchants who have the module "**Print invoice and delivery slip**" for PrestaShop in version 1.6.x to 1.7.x.

1.2. Module description

Optimize your order picking process by printing your invoices and delivery notes based on the filters you choose on your order list page. Print your invoices and delivery notes in just a few clicks.

1.3. What this product does for you

This module allows you to not change your habits on the list of commands. Thus you can filter your orders according to the filters that PrestaShop proposes and you can then print, the invoices and delivery notes of the selected orders.

The preparations of the day must be printed before 4 pm, with the invoice and the delivery note? Our module meets your needs perfectly. It allows you to print the invoice and the associated delivery note for each selected order.

Our module brings you:

- saving time in your preparation process;
- it avoids errors related to the preparation (indeed the delivery slips and invoices can be printed at the same time);
- customer satisfaction;
- print documents in a few clicks;

Our module is designed to answer a daily problem of e-traders. Would you like to print all invoices for orders in preparation that are being processed in France within a given period? This becomes very simple thanks to our module.

1.4. Module features

Our module is very easy to use and has been designed to not shake your habits with PrestaShop.

INTEGRATED IN THE LIST OF ORDERS:

- The module integrates new features in mass actions
- Filter your orders, select and print

TOTAL PRINTING OF DOCUMENTS:

- Print your invoices
- Print your delivery notes
- Print an invoice and then a delivery note for each order selected.

INTUITIVE FUNCTIONALITIES:

- 100% integrated into your back office PrestaShop
- Accessible whatever your level of mastering PrestaShop

TIME SAVING :

- You save time by allowing you to better serve your customers
- You save time is increase your customer satisfaction

This module is only compatible with version 1.6 of PrestaShop. Our module can not be used on versions 1.5 of PrestaShop.

1.5. Support and updates

You automatically get 3 months of support for this product.

For 90 days after your purchase, you can enjoy technical and feature support, as well as access to updates available for this product.

Make sure this product runs well on your store for 12 months with Option Zen!

With Option Zen, you get access to ALL updates for the product for one year following purchase. Support from the product developer is available by email to answer all your technical and feature-related questions

What is Option Zen?

Option Zen includes two services:

- Unlimited after-sales support during the period covered by the option
- Access to all updates for the product during the period

Option Zen is available at a discount when purchasing this product, but, if you miss out, you can also buy it via your customer account later. It is valid up to one year following the date of purchase of your product. The earlier you buy it, the longer you can enjoy it!

What does it include?

The following are included in Option Zen:

- questions about using the module/theme;
- solving technical problems related to the module/theme;
- access to all module/theme updates.

The following services are not included in Option Zen:

- customization and special development;
- installing and updating the module/theme;
- solving problems concerning third-party services, hosting, the server, or the PrestaShop software.

2. Installation

Different installation modes are available. This is generic to all PrestaShop modules, there are always two installation modes.

Via FTP by copying the directory or from the PrestaShop interface.

2.1. Copying files

2.1.1. Via FTP (File Tranfert Protocol)

Copy the "**btprintinvoicedeliveryslip**" folder to the "/ modules" directory of your PrestaShop store.

Use a Filezilla tool for file transfers. Download and Documentation: <u>http://filezilla-project.org/</u>

2.1.2. Via your PrestaShop Back-Office

Check with your network administrator beforehand that your directory "/ modules" has good rights for uploading files.

Click "Add Module" (top right), select your file, then click "Put this module online".
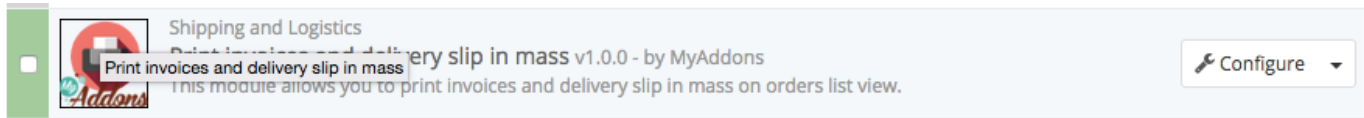
2.2. Installing the module

Once the files are installed on your server, connect to the PrestaShop Back-Office and click on the "Modules" tab. You can also find the module by entering its name "**Print invoice and delivery slip**" in the search bar provided.

On the modules page, click on the "Install" button to the right of the "**Print invoice and delivery slip**" module.

If the module is installed correctly, you will see a green message "Module (s) installed successfully".

You can then access the module's control panel by simply clicking on "Configure".

3. Configuration

The Invoice and Bulk Delivery Bill module contains a "Configuration" tab which will explain how to use our module.

3.1. global configuration

There is no configuration with our module. It simply tells you to go to your list of commands and use the grouped actions at the bottom of the list of commands. 😃

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4. Back-Office usage

4.1. Order list

You have three possible actions from the command list:

- Printing invoices
- Printing delivery notes
- Printing Invoices and Delivery Slip

This last option will allow you to print the invoice and then the delivery note directly afterwards before going back to another invoice. No need to sort out we did it for you.

Orders

Orders

Add new order   Recommended Modules and Services   Help

	Conversion Rate		Abandoned Carts		Average Order Value		Net Profit per Visit	
	30 DAYS		TODAY		30 DAYS		30 DAYS	

ORDERS 5

	ID ▼▲	Reference ▼▲	New client	Delivery ▼▲	Customer ▼▲	Total ▼▲	Payment ▼▲	Status ▼▲	Date ▼▲	PDF	
--			-	-				-	From 📅	--	🔍 Search
									To 📅		
☐	5	KHWLILZLI	No	États-Unis	J. DOE	71,51 €	Bank wire	En attente de virement bancaire	09/15/2017 12:47:29		🔍 View
			No	États-Unis	J. DOE	89,89 €	Payment by check	En attente de paiement par chèque	09/15/2017 12:47:29		🔍 View
			No	États-Unis	J. DOE	76,01 €	Payment by check	Erreur de paiement	09/15/2017 12:47:29		🔍 View
			No	États-Unis	J. DOE	75,90 €	Payment by check	En cours de préparation	09/15/2017 12:47:29	📄 🚚	🔍 View
			Yes	États-Unis	J. DOE	55,00 €	Payment by check	Annulé	09/15/2017 12:47:29		🔍 View

☑ Select all
☐ Unselect all

🔄 Change Order Status

📄 Print invoices
🚚 Print delivery slip
📄🚚 Print invoices and delivery slip

Bulk actions ▲

4.2. Printing process

INVOICE
09/15/2017
000001

YourLogo
a new experience

	Delivery Address	Billing Address
MyAddons	John DOE My Company 16, Main street 2nd floor Miami, Florida 33133 États-Unis 0102030405	John DOE My Company 16, Main street 2nd floor Miami, Florida 33133 États-Unis 0102030405

Invoice Number	Invoice Date	Order Reference	Order date
000001	09/15/2017	OHSATSERP	09/15/2017

Reference	Product	Tax Rate	Base price (Tax excl.)	Unit Price (Tax excl.)	Qty	Total (Tax excl.)
demo_2	Blouse - Color : White, Size : M	--		27,00 €	1	27,00 €
demo_7	Printed Chiffon Dress - Color : Yellow, Size : S		20,50 €	16,40 €	1	16,40 €
demo_6	Printed Summer Dress - Color : Yellow, Size : M	--		30,50 €	1	30,50 €

Tax Detail	Tax Rate	Base price	Total Tax
	No taxes		

Payment Method	Scheckzahlungen	75,90 €
Carrier	My carrier	

Total Products	73,90 €
Shipping costs	2,00 €
Total (Tax excl.)	75,90 €
Total	**75,90 €**

An electronic version of this invoice is available in your account. To access it, log in to our website using your e-mail address and password (which you created when placing your first order).
MyAddons - France

DELIVERY
09/15/2017
000001

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a new experience

	Billing & Delivery Address
MyAddons	John DOE My Company 16, Main street 2nd floor Miami, Florida 33133 États-Unis 0102030405

Order Reference	Order Date	Carrier
OHSATSERP	09/15/2017	My carrier

PDF printing is linked to PrestaShop. We have modified it to allow you to print the invoice and then the delivery note.

5. Conclusion

You will understand, whatever the size of your eShop, this module is a must! We do not pretend to revolutionize e-commerce with this module but it simply allows you to save precious time, and avoids you tedious sorts.

Our support is available to you from the PrestaShop Addons interface.

If you find our module useful and that this one perfectly meets your expectations, thank you to note this one from the tab "Notes" of your addons account. This is essential for us to continue to offer you PrestaShop solutions.