

# Vincenty (Vince) Front

11730 Hesby St, Valley Village, CA 91607 USA  
(818) 821-9790 | [vincentjfront@gmail.com](mailto:vincentjfront@gmail.com)

---

1 January 2024

Organization  
1 Address St  
City, ST, Country

Dear Hiring Manager,

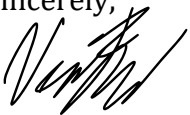
I was very excited to apply for the Data Scientist position being offered by your organization I found on your organization's website. I'm a UCLA graduate with a B.S. in Statistics and Data Science and minor in Environmental Systems and Society with over 3 years of out-of-school experience in the fields of data science and project management. But most of all, solving real world issues and being of service to my community is my utmost passion. Your organization's long-standing impact and dedication to helping people on a human level really excites me. I believe that my skillset and my aspirations make this a great match for us both.

During my most recent position as a project manager for the UCLA Library Data Science Center, it was my responsibility to maintain the integrity of data collected about incoming clients. Through creating post-consultation surveys and cleaning data about clients' departments, levels of education, and contact information, I was able to generate automated business reports and provide suggestions to my supervisors about how to increase knowledge of our services. My efforts helped to expand our outreach and double the number of clients that used our consulting services. When it comes to data science, being organized, consistent, clear for non-technical audiences, and working with integrity is essential.

But the part that interests me most about the position is the amazing work that your organization does. Growing up in Los Angeles, I've had a front row seat to not only the large issues our city faces, but how we are at the forefront of developing solutions to combat them. Your organization recognizes that making our community a better place starts by putting people first. By involving the people of community. That's something I want to be a part of. I'm not just working the data science process – I'm helping to prove that change is possible through community and trust.

I believe I'm a great fit for your organization because I understand that human impact is at its heart. I look forward to hearing from you and learning more about your organization. Please find attached my resume. Thank you for your time.

Sincerely,



Vincenty Front