

CS 440 Meeting Minutes

Group 1 Date: 12/04/21 Time: 9:00PM Duration 60 minutes

Present, on time: Andy Hansana, Kevin Elliott, Ryan Crowley, Vincent Weaver

Present, not on time: N/A

Absent: N/A

Synopsis: The purpose of this meeting was to finalize the development project report and assign tasks of which individuals shall be responsible for what tasks.

Recent Accomplishments:

- Andy worked on finishing up the powerpoint for development.
- Kevin finished the future plans section of the Dev project app
- Vince helped finish up visuals for powerpoint.
- Ryan created diagrams for the system design

Current Activities:

- Andy: Working on development report and finishing up.
- Vince: Organizing diagrams for development report.
- Kevin: Create a diagram/spreadsheet for all of the tests and acceptance tests
- Ryan: Creating addition diagrams for system design and testing

Action Items:

- Kevin: Grammar check sections written in dev report
- Ryan: Helping vince with diagram requirements.
- Andy: Make sure all parts of the development report are good and ready to turn in.
- Vince: Having diagram requirements fulfilled on report.