**Himanshi Gupta**

**Trainer of Computer Accounting**

Delhi, Delhi

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Email me on Indeed: [indeed.com/r/Himanshi-Gupta/1dbde1411568b860](https://www.indeed.com/r/Himanshi-Gupta/1dbde1411568b860)

**Work Experience**

**Trainer of Computer Accounting**

**MIND SHARPER ACADEMY PRIVATE LIMITED**

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June 2015 to May 2016

Currently working with Gupta Aggarwal & Associates, Firm of Chartered Accountant.  
  
STRENGTH  
• Dedication & willingness to walk the extra mile to achieve excellence;  
• Fast learner and keen observer;  
  
• Honesty and Integrity.

**Education**

**B.com**

**Delhi University**

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Delhi, Delhi

2013

**M.com**

**IGNOU**

**Skills**

35 WPM (Less than 1 year), ADOBE PHOTOSHOP (Less than 1 year), COREL DRAW (Less than 1 year), EXCEL (Less than 1 year), FLASH (Less than 1 year)

**Additional Information**

COMPUTER SKILLS  
• Good Command in MS office (Including MS word, MS Powerpoint and MS excel)  
• Proficient in Tally ERP 9 with GST  
• Corel Draw, Adobe Photoshop, HTML  
• Macromedia Flash professional 8  
• Good Typing Speed (35 WPM)