Objective

A challenging position which will allow me to improve my skills. Computer literate and skilled, business oriented and experienced; capable of contributing to any organization in order to achieve success and profitability. Also an extended experience as a manager could be of help.

Professional Experience

**Armstrong Equipment, Inc -** Miami, Fl ‣ 2012 – Present

**South Branch Facility Manager (Jul 2012- Present):**

**Inventory Control (Feb 2012 – Jul 2012):**

**Intradeco Apparel -** Miami, Fl ‣ 2011 – 2012

**Dispatcher:** Coordinated merchandise dispatching and truck loading. Prepared documentation for LTL and LT carrier. Scheduled appointments with different carriers. BL elaboration.

**Flexa LLC MobelKids, ARK Group -** Miami, Fl ‣ 2006 – 2011

**Warehouse Manager:** Directed all warehouse operations including shipping and receiving product. Handled management-related duties such as recruiting, retaining and ensuring the proper training of quality employees in a positive, professional manner. Ensured proper picking and loading operations. Managed all warehouse departmental expenses related to maintaining a safe and productive work environment.

**Hines Horticulture** - Miami, Fl ‣ 2005 – 2006

**Receiving / Dispatcher and Payroll:** Coordinated merchandise dispatching. Organized and distributed incoming/outgoing materials. Warehouse and payroll duties.

**Importaciones Garcigon -** Valencia, Venezuela ‣ 2003 – 2005

**Import & Export Coordinator (In-house Executive for Exxon Mobil Venezuela):** Stock handling, Inventory Management, Importing Control regulations. Coordinating delivery of imported materials from port to distribution centers through the country. Responsible for identifying problems and establishing solutions as well as priorities.

**Tecser Engineering -** Maracaibo, Venezuela ‣ 2000 – 2003

**Administrative Analyst:** Management of services and purchasing orders. Presentation of technical and commercial bids to potential clients (Oil Industry suppliers). Projects and analysis presentation.

**Aeropostal de Venezuela -** Maracaibo, Venezuela ‣ 1999 – 2000

**Traffic front Desk:** Customer Service. Flights dispatch Coordination. Ticketing / Reservations.

Education

**Electronic Engineering (Not Completed)** –Universidad Rafael Belloso - Maracaibo, Venezuela ‣ 1992 – 1996

Skills

English/Spanish

Microsoft Word

Microsoft Excel

Microsoft Power Point

Internet Explorer

Oracle

SAP

AS-400

UPS WorldShip

DHL Ship system,

Fed EX Ship system

Catalyst

Gun Scan

Forklift

Pallet Rider

Personal Qualities

* Service Oriented
* Logistics Oriented
* Able to be in a high stressed environment and still be able to multitask