***Debra M. Hendrix***

***5543 Acorn Ln.,***

***Sterling Heights, MI 48314***

***(586) 382-6618***

***dhendr45@live.com***

**PROFFESIONAL EXPERIENCE**

REW INDUSTRIES

51572 Danview Technology Ct.

Shelby Twp., MI 48315

(586) 803-1152 (Bill-Supervisor)

**Machine Operator**

***JOB RESPONSIBILITIES***

* Operate presses while observing & listening for any signs of malfunctions or need for adjustment
* Measure and inspect machined parts to ensure conformance to product specifications
* Produce finished products at a sufficient production rate and with 100% quality

SPEEDWAY SUPERAMERICA

2255 Crooks Rd.

Rochester Hills, MI 48309

(248) 852-0049 (Laura-Supervisor)

**Shift Leader/Food Steward**

***JOB RESPONSIBILITIES***

* Run cash register and ensure 100% customer satisfaction
* Cook/prepare food items using standard formulas and according to company guidelines and quality assurance
* Keeping inventory up to date and stocked
* Ordering incoming inventory and recording outgoing product

ROCAR PRECISION

51255 Oro

Shelby Twp., MI 48315

(586) 226-2711 (Terry-Supervisor)

**Assembly/Packaging**

**JOB RESPONSIBILITIES**

* **Assembly, packaging and labeling of Accessory Kits for Harley Davidson Motorcycles**
* **Reading packaging blueprints and order forms**
* **Gathering each order’s contents from bins and shelves**
* **Recording used product’s inventory and ensuring that product and stock information is** accurate and up to date
* **Inspect kit’s parts for defects, then package and label according to order specifications and company standards**
* **Box completed kits, label accordingly, place completed order onto skids, wrap skids and take to shipping department for delivery**

**AIM (ACCURATE INJECTION MOLDS)**

**22264 Starks Dr.**

**Clinton Twp., MI 48036**

**(586) 954-2553**

**Machine operator**

**JOB RESPONSIBILITIES**

* **Inspect work pieces for defects, trim flash/excess material from parts and measure finished product to determine accuracy of machine operation**
* **Observe machine operation to detect work piece defects or machine malfunctions**
* **Trim excess material and package finished product**
* **Label boxes and place on skids for Q.C and shipping**

**EDUCATION**

ROSEVILLE HIGH SCHOOL

* Completed coursework toward obtaining High School Diploma through 6/1983

LANSE CREUSE ADULT EDUCATION

* Obtained high school equivalency (GED) on 6/28/2010 with an above average score

***ADDITIONAL SKILLS***

* Over 15yrs of experience in manufacturing (plastic and metal)
* Very familiar with the job responsibilities expected of an employee in manufacturing
* Able to meet production rates while producing quality product that complies with company standards
* Able to multi-task, such as deburring/trimming, measuring, inspecting and packaging, while running machinery.
* Hardworking and responsible, looking for long term employment