**ASIA WARFIELD**

173 West Sheldrake Circle, Dover, DE 19904

646-354-3229

[Asiaw@live.com](mailto:Asiaw@live.com)

[www.Linkedin.com/in/AsiaWarfield](http://www.Linkedin.com/in/AsiaWarfield)

Recent graduate with excellent research, time management and problem solving skills. Ability to function at a high level in a wide variety of settings. Seeking an entry level position in the criminal justice and/or forensic science system that allow me to use and/or improve skills.

**SUMMARY**

**EXPERIENCE**

**CAPITAL PAWN**

DOVER, DE

**CERTIFICATIONS**

**DELAWARE STATE UNIVERSITY**

DOVER, DE

**Bachelor of Arts: Criminal Justice**  12/2015

* Minor in Forensic Science
* Member of National Organization of Black Law Enforcement Executives Collegiate Chapter
* Member of National Society of Leadership and Success

**EDUCATION**

OSHA 600: Introduction to Occupational Safety and Health

OSHA 717: Emergency Action Plans

**Intern**  06/2013 to 08/2013

* Mail, fax, or arrange for delivery of legal correspondence to clients, witnesses, and court officials.
* Receive and place telephone calls.
* Make photocopies of correspondence, documents, and other printed matter.

**DAVID PERLMAN LAW OFFICE**

BROOKLYN, NY

**Intern** 02/2015 to 05/2015

* Interviewed correctional officers about their experience in the training academy.
* Analyzed data in order to identify needed corrections
* Recommended solutions to management

**DELAWARE DEPARTMENT OF CORRECTION**

DOVER, DE

**Assistant Manager** 07/2015 to Current

* Built a team oriented environment through assisting other employees in all store activity
* Provide and ensure premier customer service through sales and lending activities
* Answer phone calls from customers with questions
* Perform store opening and closing duties, including counting cash drawers and checking equipment for proper functioning.
* Process merchandise returns or exchanges.
* Run FBI NICS background check before completing firearm sale.