‍Rachida Ait Ameur

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 267-266-6395

Objective:

I currently looking for a position in accounting

Education

community College of Philadelphia, Philadelphia, PA

Associate in accounting 2014- Present

GPA: 3.16

University of Mouloud Mammeri, Tizi Ouzou, Algeria

Bachelor in accounting 2005-2010

Baccalaureate Diploma of secondary education

Branch: Life and Nature Sciences 2004

Skills & Abilities

* Word, Excel, PowerPoint
* Individual as well as team worker
* I speak four languages: French, Berebre, Arabic, and English
* Strong in mathematics
* Quick learner
* Inventory control
* Documentation and DATA entry

Experience

Marshalls distribution center, Philadelphia, PA

General Warehouse, November, 2011- June, 2013

Prepares orders by processing requests and supply orders

Completes reports by entering required information.

Maintains inventory controls by collecting stock location orders and printing requests.