**SIMON CHEN**

**887 Shadowstone Dr Highlands Ranch CO 80129 ● (303)-319-4181●** [**chenxiaosheng520@hotmail.com**](mailto:chenxiaosheng520@hotmail.com)

### SUMMARY

Experienced Corporate Finance professional with a strong finance and accounting background (CFA level II candidate and Passed all CPA exams), and excellent software skills. Areas of expertise include:

• Budgeting • Cash Management (Treasury Functions)

• Financial Modeling • Financial Analysis (including Variance Analysis)

• Pricing • Forecasting

• Risk Management • Cost Control

• Strong Presentation Skills • Bilingual (English and Mandarin)

**WORK EXPERIENCE**

Sr. Financial Analyst – Treasury and Risk Management Probuild, Denver CO, Nov 2013 – Current

* Design and generate a variety of statistical and financial reports for use by Risk Management, Safety and Senior Management
* Analyze financial/statistical data/reports to identify risk and loss trends; notify management and affected operations of findings and makes recommendations on appropriate course of action to mitigate or eliminate loss
* Develop budget models and budgeting guidance documents to be presented to Planning Department
* Semi-annually provide all necessary data to third party actuary, reviews/corrects draft report and ensures timely receipt of the actuarial report for delivery to Accounting
* Maintain data/data integrity of Risk Management Information System and design reports by using business intelligence tool
* Daily cash management activities to ensure accurate, timely cash position, payment processing and maintenance of internal controls

Manager of Corporate Strategy - Finance Verio Inc. , Denver CO, Oct 2007 – Nov 2013

* Prepare annual budget and monthly financial forecasts, including Income Statement, Balance Sheet, and Cash Flow
* Present a variety of reports on a weekly, monthly, and quarterly basis to all levels of management
* Compile and analyze financial information to facilitate all levels of decision making
* Perform cost-profitability analysis on different channels and products
* Assign GL coding for new revenue, COGS, and OPEX items
* Review Financial Statement with Accounting monthly before monthly close
* Conduct an annual comprehensive cost modeling exercise to drive down all cost items
* Establish and maintain Balanced Scorecard to drive, track, and evaluate company’s performance
* Present Balance Scorecard results and recommendations to senior leadership team monthly
* Interpret and review performance results with business units leaders and work with them to improve it
* Establish, review, and improve business process to streamline and improve efficiency
* Work with key functional group (Product management, Sales and Marketing, Operations, Finance, etc) to establish product strategy, go to market strategy, channel strategy, etc.
* Review special pricing deals (large potential customers) with related parties, present recommendations to senior leadership team
* Perform pricing reviews with product and marketing teams to determine optimal prices for new business deals with an emphasis on maximizing profitability
* Determine the best use of assets, monitor liquidity, process wire transfers, and prepare the 90-day Cash forecast

Accountant, (GL) Two Degrees - Western Union Denver CO, Sept 2006 – Apr 2007

* + - Performed Balance Sheet Account Reconciliation and prepared Trial Balances
    - Performed month-end close review and made adjusting journal entries as needed
    - Analyzed, reported, and entered data into the MRC database
    - Used advanced Excel and VBA techniques to improve processes and improve productivity

Financial Analyst, Guangdong Yaosheng Co., Ltd. Guangzhou, China Feb 2003 - Dec 2004

* + - Perform pricing review and margin analysis
    - Built up 5 years’ pro-forma Financial Statements model using Excel
    - Analyzed performance of operating plans
    - Prepared a variety of regular and ad hoc financial reports for management review
    - Prepared proposals for capital expenditures and performed analysis for investment decisions

Accountant, Guangdong Yaosheng Co., Ltd. Guangzhou, China Jun 2002 – Feb 2003

* + - Assisted in the month-end close and prepared financial statements
    - Performed fixed Asset & A/P Reconciliation

### EDUCATION

Daniels College of Business, University of Denver, Denver, Colorado

• Master **of Science in Finance**, **GPA 3.7** March, 2005 - June, 2007

• Awards**: Daniels College of Business Scholarship**

• *Relevant Courses*: Financial Planning, Financial Modeling, Risk Management, Financial

Statements: Content & Analysis, Fixed Income, Capital Expenditure, Financial Investment &

Markets

• Projects:

• Used Fraud and bankruptcy models to investigate financial accounting scandals: Enron,

telecom industry, and MiniScribe

• Built 5 years FCF, EBITDA, and comparable valuable method to value M&A and IPO Cases

• Built a pro forma model using Excel

• Valued employee stock option plans using Black-Scholes and binomial lattices

• Built simulation models using Crystal Ball

• Constructed a yield curve from coupon Bearing Bonds using VBA

ZhongKai Agrotechnical College, Guangzhou, China

• Bachelor of Finance September, 1998 - July, 2002

**SOFTWARE SKILLS**

• Oracle • PeopleSoft

• SAP Business Objects • Crystal Report

• Excel • MS Word

• PowerPoint • Access

• QuickBooks • Peachtree

• Crystal Ball • nVision