Marlana Fields

5000 Denton Hwy, Apt 828

Haltom City, TX 76117

**(817)723-8214**

**marleefields9@gmail.com**

# Skills

Microsoft Word, Documents, Photoshop, Computer, Sales, Quality and Packaging in warehouse distribution. Handling Money, Managing store, opening and closing . Receiving truck. Handheld scanner.

# Experience

## 9/2014-3/2016

### Liberty Carton, 2650 SylvaniaCrossdr, Fort Worth, TX 76137- *Quality Assurance Lead*

* Inspect and make sure product and Packaging is 100%, No Damages,missing product, or misprints.
* Packaging contact solutions for Alcon.
* Record lot and part numbers, MBR.

## 10/2009-06/2012

### Dollar General, 5800 Davis Blvd, N.Richland Hills, Tx 76180 *- Third Key Supervisor.*

* Opening/Closing store
* Counting deposits and drawers, stocking,recovering, Assisting customers.

## 11/2007-07/2008

### Kroger, 9135 Grapevine Hwy, N.Richland Hills, TX 76180*- Cashier*

* Cash register
* Bagging customers groceries

# Education

## 08/2009-05/2010

### Richland High School, N.Richland Hills, TX 76180 *- High School Diploma*

Took Medical term., Culinary Arts, and Psychology in High School.

# Awards

Graduating and earning my High School Diploma after 12 years.