**OBJECTIVE:**

To obtain an internship in accounting.

**EDUCATION**:

Kennesaw State University Kennesaw, GA

**Bachelor of Business Administration in Accounting** July 2016

**RELEVANT COURSEWORK:**

Strategic Management Intermediate Financial Accounting I & II Advanced Taxation

Principles of Finance Accounting Information Systems Managerial Accounting

**WORK EXPERIENCE:**

ZARA LENOX MALL Atlanta, GA May 2014-Present

**Sales Associate**

* Provide exceptional customer service for 30-200 guests at luxury retailer
* Manage financial transactions totaling $5000-10000 on a daily basis
* Count registers, make sure every drawer is balanced and make deposits
* Work as a team of 20+ to ensure efficient service

ROSS DRESS FOR LESS Atlanta, GA June 2010-March 2014

**Cashier**

* Operated cash register

GORDON STATE COLLEGE Barnesville, GA April 2010-March 2012

**Resident Assistant**

* Assessed and responded to the needs of 40 residents on wing
* Created, planned, and implemented educational, social, and recreational programs
* Acted as a link between residents and department of Residence Life
* Managed various administrative duties, including maintenance requests
* Enforced and upheld college policies

**SKILLS:**

Proficient in Microsoft office: Word, PowerPoint, Excel and QuickBooks

**FOREIGN LANGUAGE**:

Basic skills in French