### Jeffrey Zelepugas, PMP

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##### Senior Certified Project Management Professional

Multifaceted and resourceful senior project management professional with proven experience in leadership of full SDLC product development lifecycles for SAP, software, application and hardware development projects. Forward-thinking professional with expertise as Motorola Six-Sigma Black Belt, software quality management, and process improvement specialist. Collaborative and decisive leader with excellent communication and interpersonal abilities to build rapport with clients, staff, and others to ensure positive customer relations and service focused on quality and excellence.

# Core Competencies

Software Development Lifecycle (SDLC) ▪ Six-Sigma Black Belt Tools, Techniques & Methodologies

Continuous Improvement, DMAIC & DMADV ▪ Quality Management Systems ▪ Waterfall, V-Model, Agile, PMBOK

Data Management: Data Analysis, Data Integrity & Data Quality Assurance ▪ Engineering Statistics

Quantitative Analysis ▪ Quality Assurance Concepts, Standards & Procedures ▪ Quality Assurance & Testing

Failure Mode & Effect Analysis (FMEA) ▪ Program Management ▪ Technical Advisor ▪ Report Documentation

Staff Supervision/Training/Performance Management

**Technical Proficiency**:

**Software:** Microsoft Office Suite: Word, Excel, Access, PowerPoint, Visio; SharePoint; MS Project; ClearCase

**Languages:** Basic; HTML; SQL

**Operating Systems:** Windows; UNIX; MAC; AS400; Solaris

**Databases:** ACCESS; FoxPro; FileMaker

# Professional Experience

**CVS Health (Insight Global) – Buffalo Grove, IL March 2015 – Present**

**IT Program Manager**

* Oversee and manage 10 enterprise SAAS application projects; coordinate weekly program status reporting meetings and monthly Steering Committee tracking meetings.

**Key Achievements:**

* Reduced SOW approval cycle time with an improved SOW Process and Invoice Approval and Payment process.
* Developed resource management and forecast process and reporting to enhance project delivery, improved application and environment release process that resulted in additional releases through process.
* Introduced process improvement playbook with an improved issue resolution process.

**Komatsu NA – Rolling Meadows, IL May 2012 – March 2015**

**IT Project Manager**

* Provided leadership and structure for SAP supply chain management with oversight of all phases of projects from inception to closing for manufacturing, receiving, shipping and warehouse/inventory management operations while ensuring on-time, on-budget and quality completion.

**Key Projects:**

* SAP Re-Platform Migration Project – Oversaw project team and third-party SAP vendor for migration from physical server t in Rolling Meadows, IL to virtualized Windows/SQL environment in Cartersville, GA.
* Interface Remediation Project – Developed strategy for new applications to re-route, re-write, retire and migrate legacy UNIX interfaces through Sterling Integrator (SI-B2B).
* Enterprise Warehouse Distribution Relocation Project – Relocated new warehouse distribution and logistics network infrastructure for all warehouse, shipping, receiving, office and operations.
* Foreign Trade Zone Project – Designed applications to store, track and report duty free warehouse inventory.
* Warehouse Management and Manufacturing Project – Created applications to run warehouse, manufacturing, and supply chain operations that supported new applications and functionality.
* Data Center Converged Infrastructure Project – Conversion of physical servers to virtual machines built out of VMAX infrastructure.

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**CVS Caremark – Northbrook, IL February 2008 – January 2012**

**Project Manager**

* Project Leader for multiple software projects in collaboration with internal and external customers to develop software projects with oversight from inception to successful completion of projects.

**Key Projects:**

* MRP Controller Project – Developed applications to automate ordering of supplies, scheduling of production runs, and management of inventory and shipping schedules for regional and seasonal pharmaceutical demands.
* Paperless Warehouse Project – Created RF applications to eliminate paper in all warehouse operations.
* Point of Sale Integration to SAP Project – Designed interface application to connect legacy POS system into SAP.
* Main Frame Screen Scrapping to Windows Project – Developed .NET application to screen scrap mainframe green screens to display in a visually appealing customer portal.

**Motorola – Libertyville, IL April 1999 – December 2007**

**Senior Software Project Manager**

* Managed all phases and project deliverables for software development projects from inception to successful on-time and on-budget completion of projects and the total satisfaction of the customer.

**Key Projects:**

* Hardware-Software Refresh Projects – Oversaw software development teams for the refresh of cell phone user interfaces, menus, feature sets, and ring tones to increase marketability of aging product line for Virgin Mobile, Bell and Telus Mobility.
* Virgin Mobile Project – Successfully delivered 3 embedded software handset products in 2007 that created over $30M in bottom line revenues.
* Bell Mobility Project – Achieved reduction of defects on previous product shipped to same carrier by 28%.
* Telus Mobility Project – Managed multiple offshore teams on two continents and three time zones of programmers, build engineers, testers, and third-party software and test providers focused on creation, verification and validation of software features.

# Other Professional Experience

* Motorola, Libertyville, IL Software Project Manager Mar. 2004 – Apr. 2005
* Motorola, Harvard, IL Software Quality Manager Apr. 1999 – Mar. 2004

# Education

* George Washington University – Master’s Certificate in Project Management, 2010
* Judson University, Elgin, IL – Bachelor of Science in Management and Leadership, 2001
* William Rainey Harper College, Palatine, IL – Associate of Science in Computer Science, 1997

# Professional Certifications

* Project Management Institute – Project Management Professional – PMP
* ITIL – V3 Foundations Certified
* Motorola – Six-Sigma Black Belt (SSBB)

# Professional Affiliations

* Project Management Institute – PMI
* American Society of Quality - ASQ