

Vinh Tran

San Jose, CA | (408) 891-7614 | vinhtr805@gmail.com | <https://www.linkedin.com/in/vinhtran805/> |

EDUCATION

San Francisco State University

San Francisco, CA

B.S. in Business Administration | Emphases in Information Systems, Decision Sciences, & Business Analytics *Dec 2024*

- *Relevant Coursework:* Information Systems for Management, Information Systems Analysis and Design, Managing Enterprise Data, Data Analysis with Computer Applications, Data Mining with Business Applications, Information Security Management, Business Intelligence, Technologies in Data Analytics, Applied Management Science, Applied Business Forecasting, IT PM.
- GPA: 3.14
- Organizations: Decision Sciences & Analytics Association, Information Management Systems Association, Data Science Society.

De Anza College

Cupertino, CA

A.S. in Business Administration for Transfer *Jun 2022*

- *Relevant Coursework:* Financial Accounting I & II, Management Accounting, Excel Spreadsheets for Accounting
- Major GPA: 3.1

TECHNICAL EXPERIENCE

TDS Telecommunications LLC

Madison, WI (Remote)

Revenue Assurance and Internal Controls Intern *Sep 2022 – Dec 2022*

- Mitigated **\$8,000 in losses** by validating invoices from both customer and employee accounts, and collaborated in achieving the yearly company mission of saving **\$2 million in free cash flow**.
- Utilized **SAP** and **Salesforce** to review various data sets and metrics to conduct ad hoc data analysis.
- Analyzed spending patterns and communicated with vendors to propose opportunities for blanket purchase orders.
- Calibrated and provided up-to-date changes to process documents for weekly, monthly, and quarterly tasks.
- **Technologies used:** SAP, Excel, SQL, SharePoint, and Jira.

LEADERSHIP EXPERIENCE

Meet Fresh

Daly City, CA

Assistant Manager *Aug 2022 – Dec 2023*

- Spearheaded the management and leadership of a team comprising six employees per shift, overseeing daily operations with a focus on efficiency and productivity.
- Exhibited expertise in delivering exceptional customer service with a commitment to prompt and effective resolution of customer inquiries and concerns.
- Implemented strategic initiatives to optimize the performance of POS systems and operational machinery, conducting reboots and replacements as necessary to ensure seamless functionality.
- Utilized the FIFO (First In, First Out) method to systematically manage and track inventory.

AWARDS & CERTIFICATIONS

- Awarded 1st out of 17 teams in an international supply chain competition “Wood Supply Game” by developing a live interactive dashboard.
- Recipient of Undergraduate SAP Recognition Award Program issued by SAP America University Alliance Program.
- Certificate in Cybersecurity Management issued by San Francisco State University.
- Google Data Analytics Certificate (Expected Dec 2024).
- ISC2 Certified in Cybersecurity Certification.

SKILLS & INTERESTS

Skills: SAP DWC, SAP SAC, SAP PA, Microsoft Office (Excel, PowerPoint, Word), Python, R, SQL, SQLite, Google Workspace, GitHub, Data Analysis, Data Cleaning, Process Documentation, Communication, Adaptability, Cooperation, Vietnamese.

Interests: AI/ML, Fashion, Soccer, Video Games, and Music.