

Microsoft 365 Services and Concepts

Microsoft 365 – Your Productivity Toolkit



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Overview



Introduction to Microsoft 365

- Why do we have so many apps vs on-premises deployments

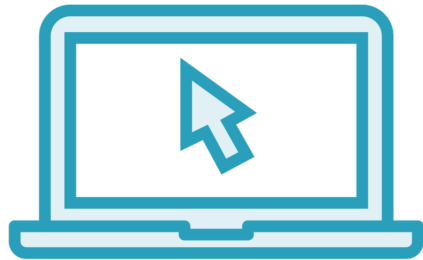
The Microsoft 365 user portal



Introduction to Microsoft 365



Microsoft Is Known for Many Products



Windows



Microsoft 365 Apps
(MS Office)



Office 365



Azure



Dynamics



Xbox



Four Cloud Platforms for the Enterprise

Microsoft Azure

The Azure cloud platform is more than 200 products and cloud services designed to help you bring new solutions to life—to solve today's challenges and create the future.

Microsoft 365

Microsoft 365 is designed to help you achieve more with innovative Office apps, intelligent cloud services, and world-class security.

Dynamics 365

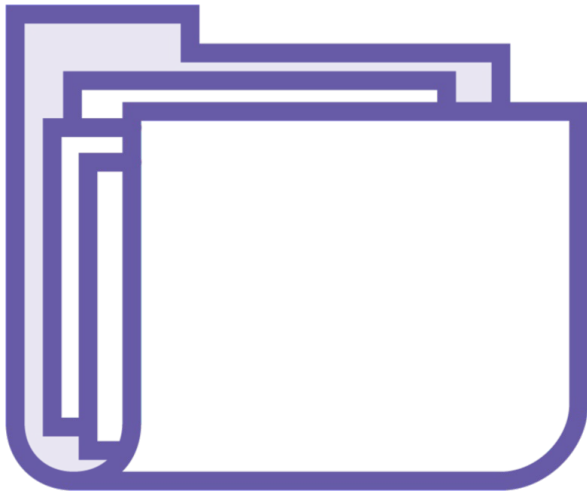
Microsoft Dynamics 365 is a product line of enterprise resource planning (ERP) and customer relationship management (CRM) intelligent business applications.

Power Platform

Microsoft Power Platform is a low code platform that enables your business to craft solutions while empowering you to unite customized technology to help everyone.



Microsoft 365



Cloud offering focused around productivity solutions

Microsoft 365 is the cloud solution that most information workers will use daily



We Had Three Servers for On-premises Collaboration

SharePoint Server

Exchange Server

**Skype for Business
Server**



It Was Easy To Know When to Use What

**Skype for
Business
Server**

Chat & Meetings

**Exchange
Server**

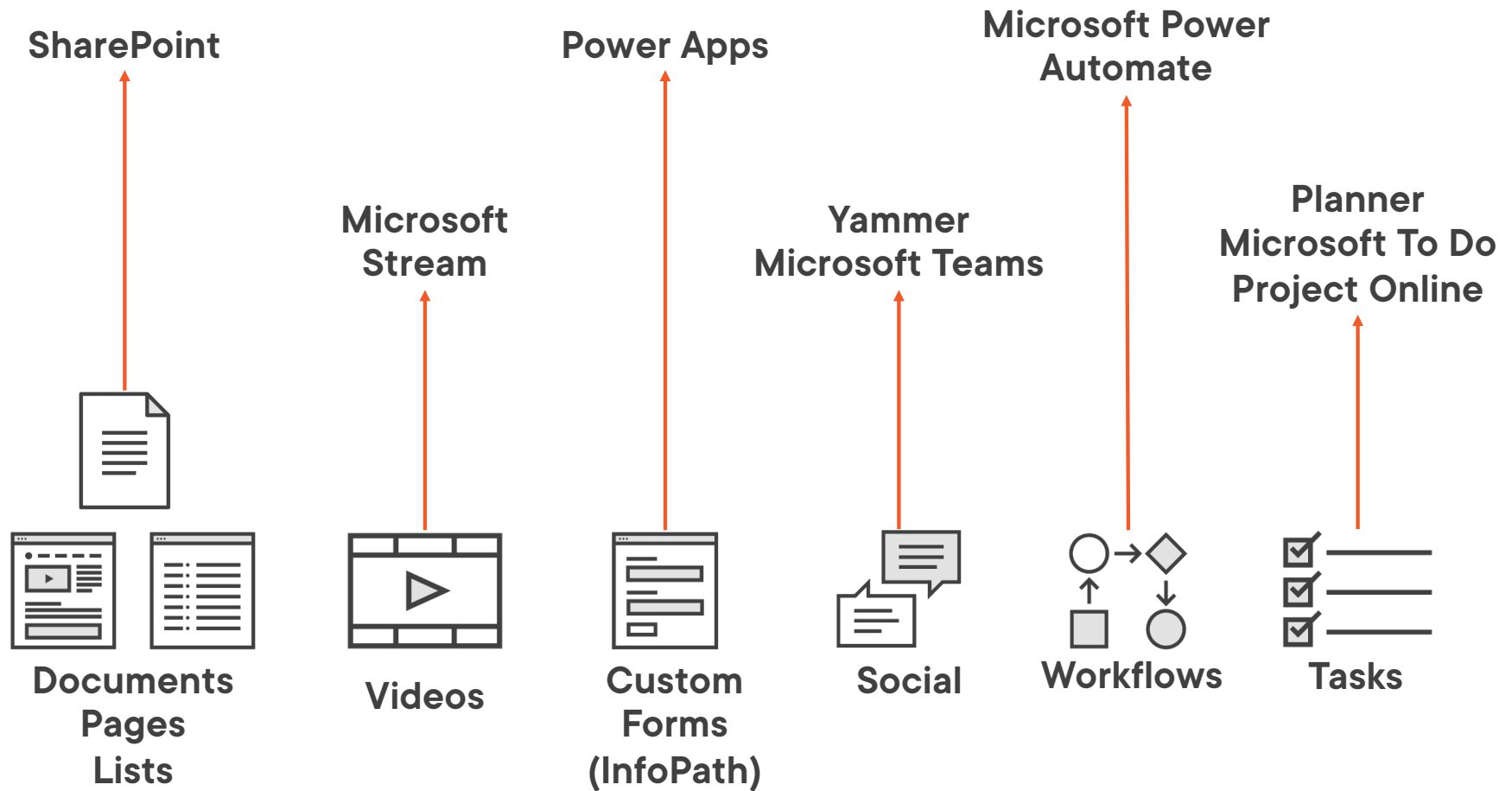
E-mail & Calendars

**SharePoint
Server**

**Document Storage & Collab, Tasks, Intranet, Business Intelligence,
Business Process Automation, Social, Videos, Custom Forms,
Extranets, & More!**



Microsoft 365 Has Specialized Services per Task



The Microsoft 365 User Portal



The Microsoft 365 User Portal



Entry point for Microsoft 365


- <https://portal.office.com/>
- <https://www.office.com/>

Quick access to all your Microsoft 365 apps


- As well as recent documents!








Microsoft 365 User Portal


LOBOMANTICS


Office


 Search





Home


Create


My Content


Outlook


Teams

Word


Excel

PowerPoint


Admin


Apps


Good afternoon


Install Office 

Recommended


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Planning and Configuring Managed Metadata

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Quick access




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 WRK402 - Microsoft 365 Power User Masterclass

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 Discover SharePoint & Microsoft 365 - The Ultimate Starter Kit

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App Launcher



Office →

Apps

- Outlook
- Word
- PowerPoint
- SharePoint
- Yammer
- Admin
- Compliance
- Planner
- Forms
- Bookings
- Power BI
- Sway
- OneDrive
- Excel
- OneNote
- Teams
- Power Automate
- Delve
- Lists
- To Do
- Stream
- Power Apps
- Whiteboard
- Viva Insights

All apps →

Office

Search

Install Office

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Planning and Configuring Managed Metadata

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365 Power User Masterclass

& Microsoft 365 - The Ultimate Starter Kit

Demo



The Microsoft 365 User Portal



Conclusion



Introduction to Microsoft 365

- Microsoft's productivity cloud
- Three servers on-premises
- Over 15 services in Microsoft 365
 - Each one of them specialized in a specific task

The Microsoft 365 user portal

- Entry point to Microsoft 365
- See all your apps & recent documents



Up Next:

E-mail & Calendars with Outlook and
Exchange Online



Course Update

Microsoft Product Renames



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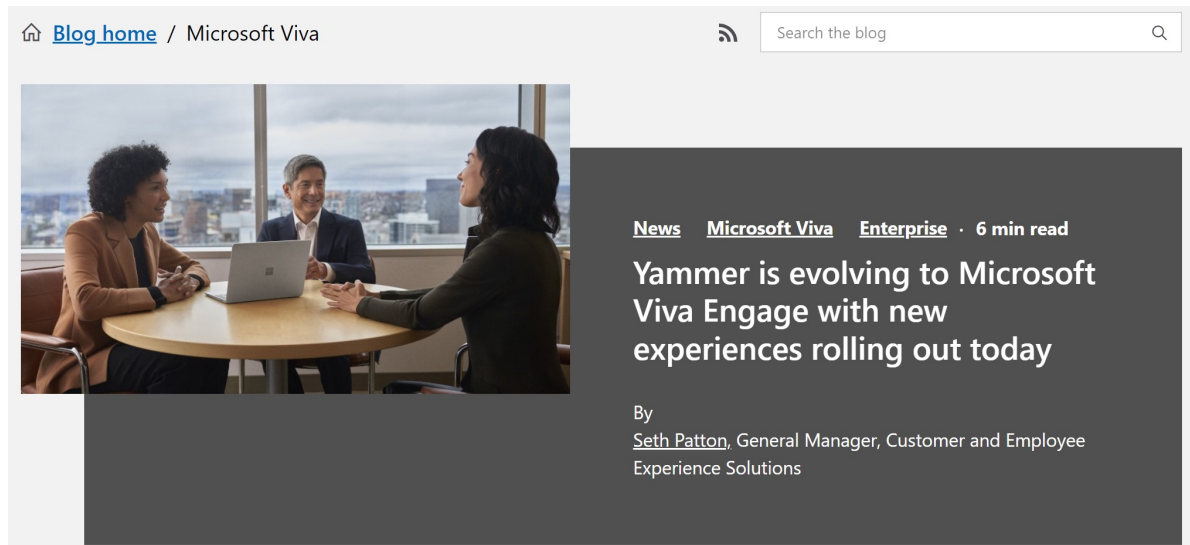
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**Yammer is now called
Microsoft Viva Engage**

**Same purpose and goal
inside Microsoft 365**

Yammer is Now Viva Engage





Microsoft Security

More ▾

Start free trial

All Microsoft ▾



Azure Active Directory ▾

Azure Active Directory is now Microsoft Entra ID

New name, same powerful capabilities.

See pricing and try for free

Learn more about the name change >



Azure Active Directory is now Microsoft Entra ID

New name, same powerful capabilities!



Microsoft 365 Defender is now Microsoft Defender XDR

Name for Defender products inside the suite did not change

Microsoft Defender XDR

Supercharge your SecOps effectiveness with XDR

Get incident-level visibility across the cyberattack chain with Microsoft Defender XDR (formerly Microsoft 365 Defender). Take your SOC team to the next level with automatic disruption of advanced cyberattacks and accelerated response across endpoints, identities, email, collaboration tools, software as a service (SaaS) applications, cloud workloads, and data.



Endpoints

Discover and secure endpoint and network devices across your multiplatform enterprise.



Identities

Manage and secure hybrid identities and simplify employee, partner, and customer access.



Cloud apps

Get visibility, control data, and detect cyberthreats across cloud services and apps.



Email and collaboration tools

Protect your email and collaboration tools from advanced cyberthreats, such as phishing and business email compromise.



Name Changes Impact



The product name changes have no impact on the features you will learn in this course

Many internal and external resources might still use the old names of the products

