

Chat, Meetings, and Voice with Microsoft Teams



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Overview



Introduction to Microsoft Teams

- Collaboration features
- Meeting features
- Voice features



Introduction to Microsoft Teams



Hub for teamwork inside
Microsoft 365

Create multiple teams

Different types of channels

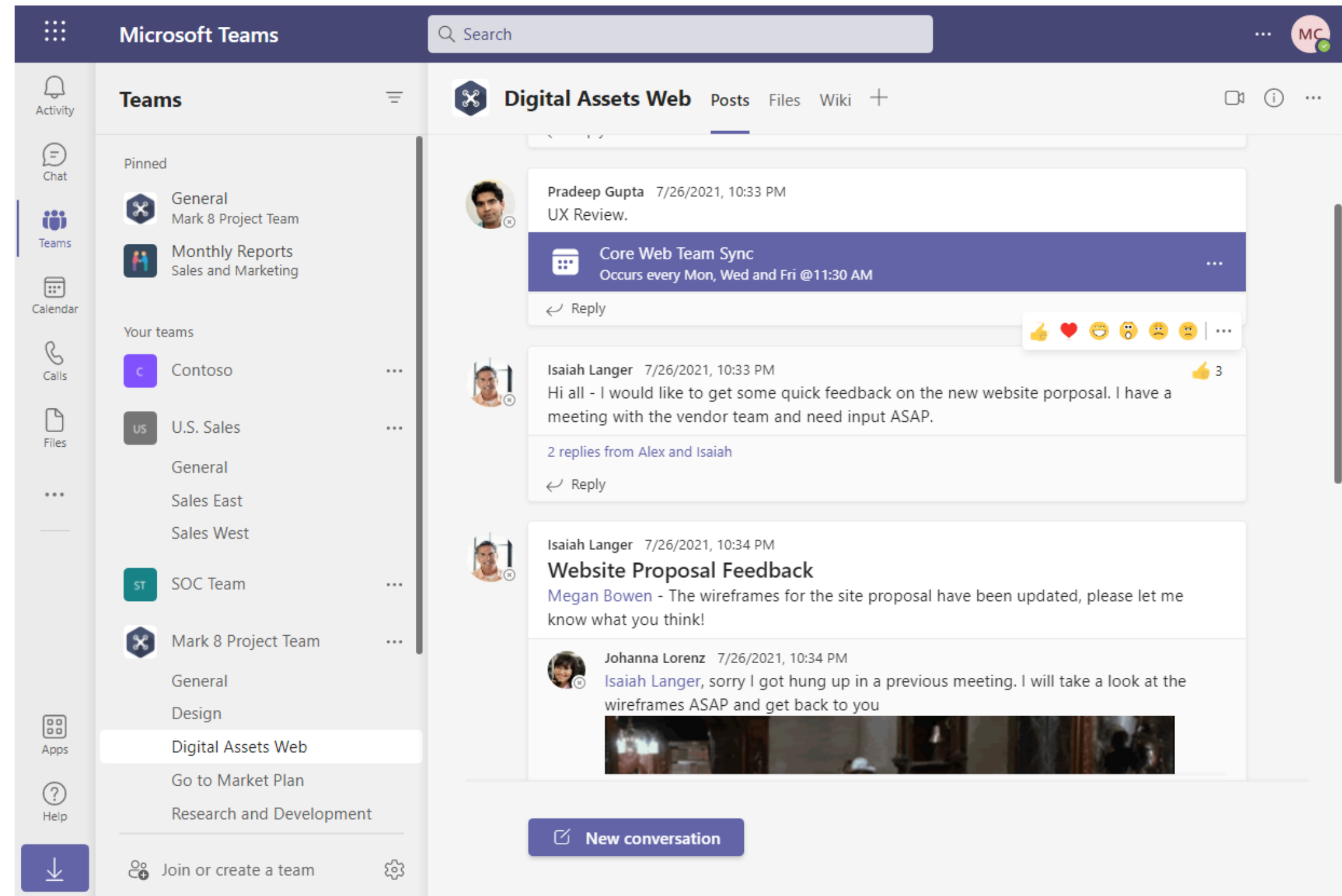
Chat with a team or 1:1 / 1:∞
Chats

Text

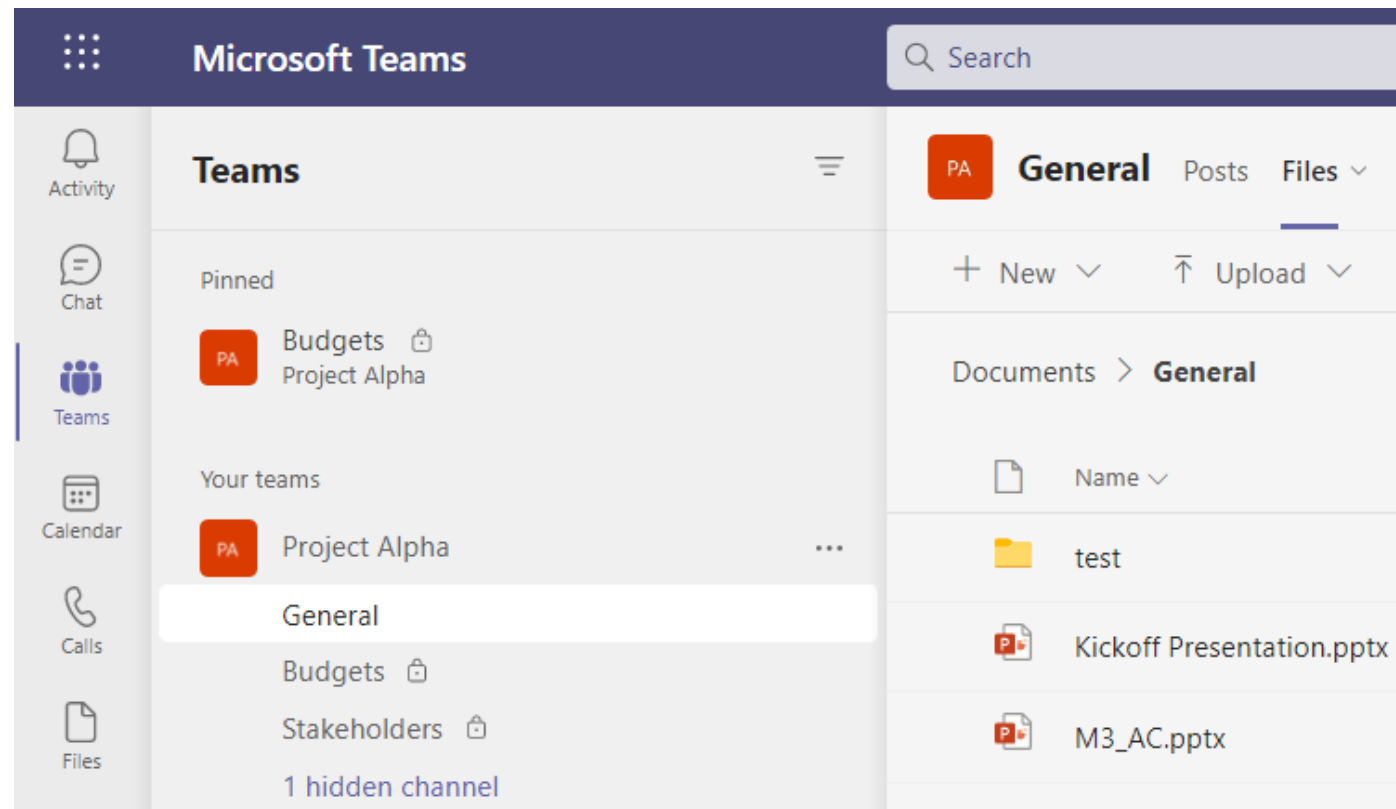
Images

Gifs / memes

Files



Work on Files – Directly from Teams



Each Microsoft Teams team is backed by a SharePoint site

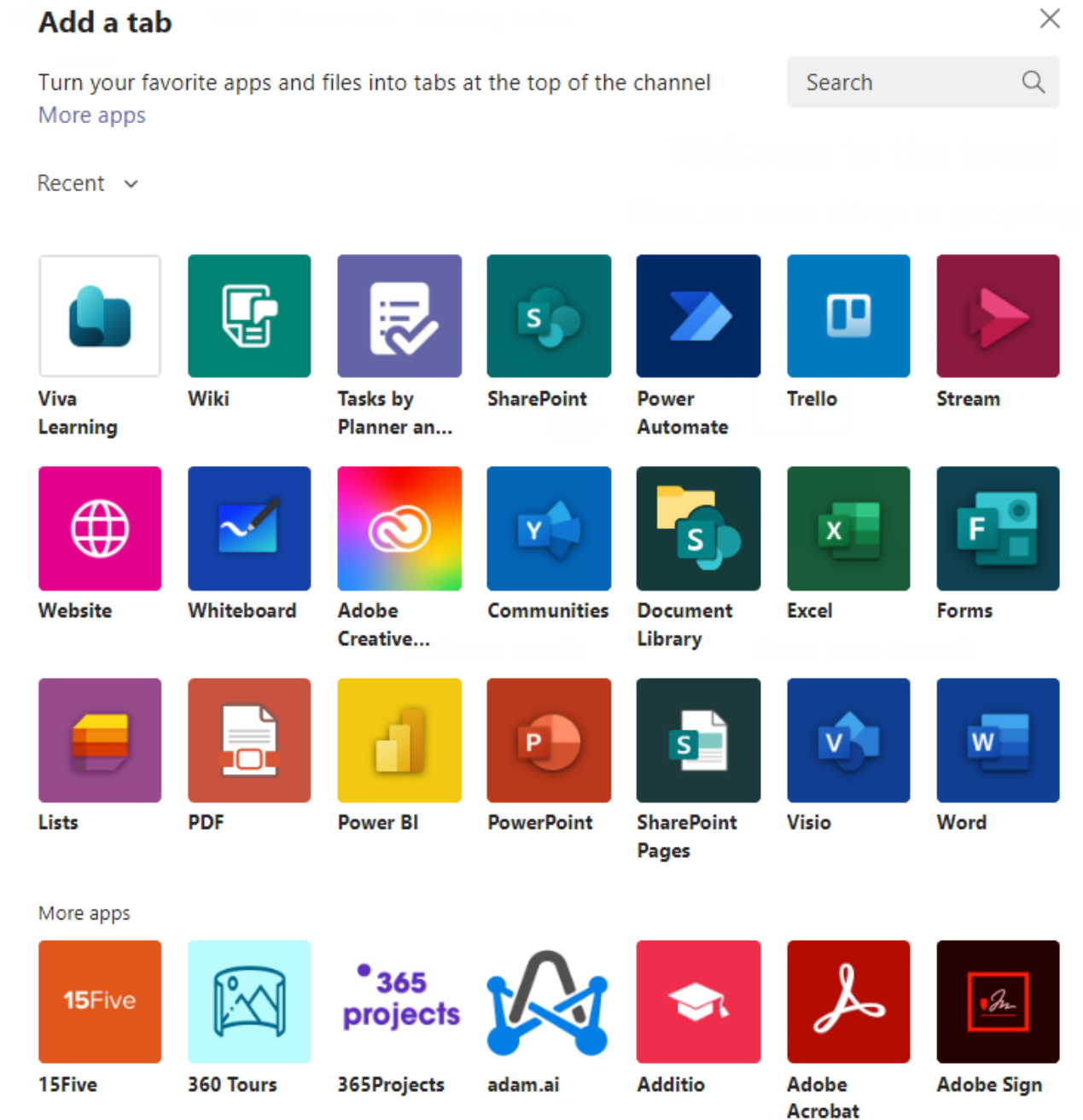
Work on documents without ever quitting Teams

Quick access to your OneDrive for Business files



Customizable for Each Team

Each team can have its own
Channels for each topic
Tabs & apps for pertinent information
Connectors and integrations



Microsoft Team Meetings & Events

Meetings

Webinars

Live Events



Calling in Teams
Voice over IP
PSTN

Microsoft Teams calling
plans

Domestic
International
Pay-As-You-Go

Certified Teams devices

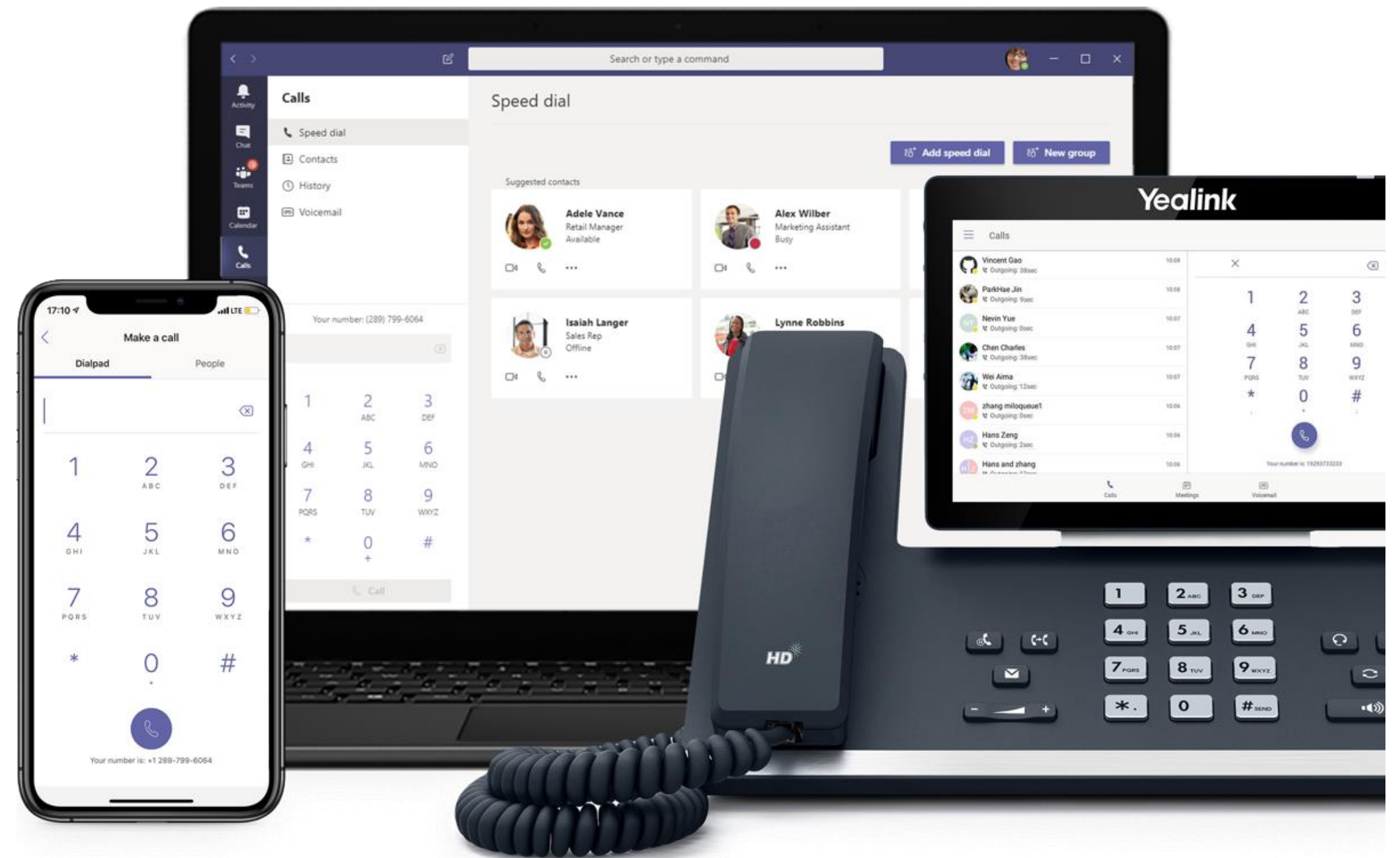
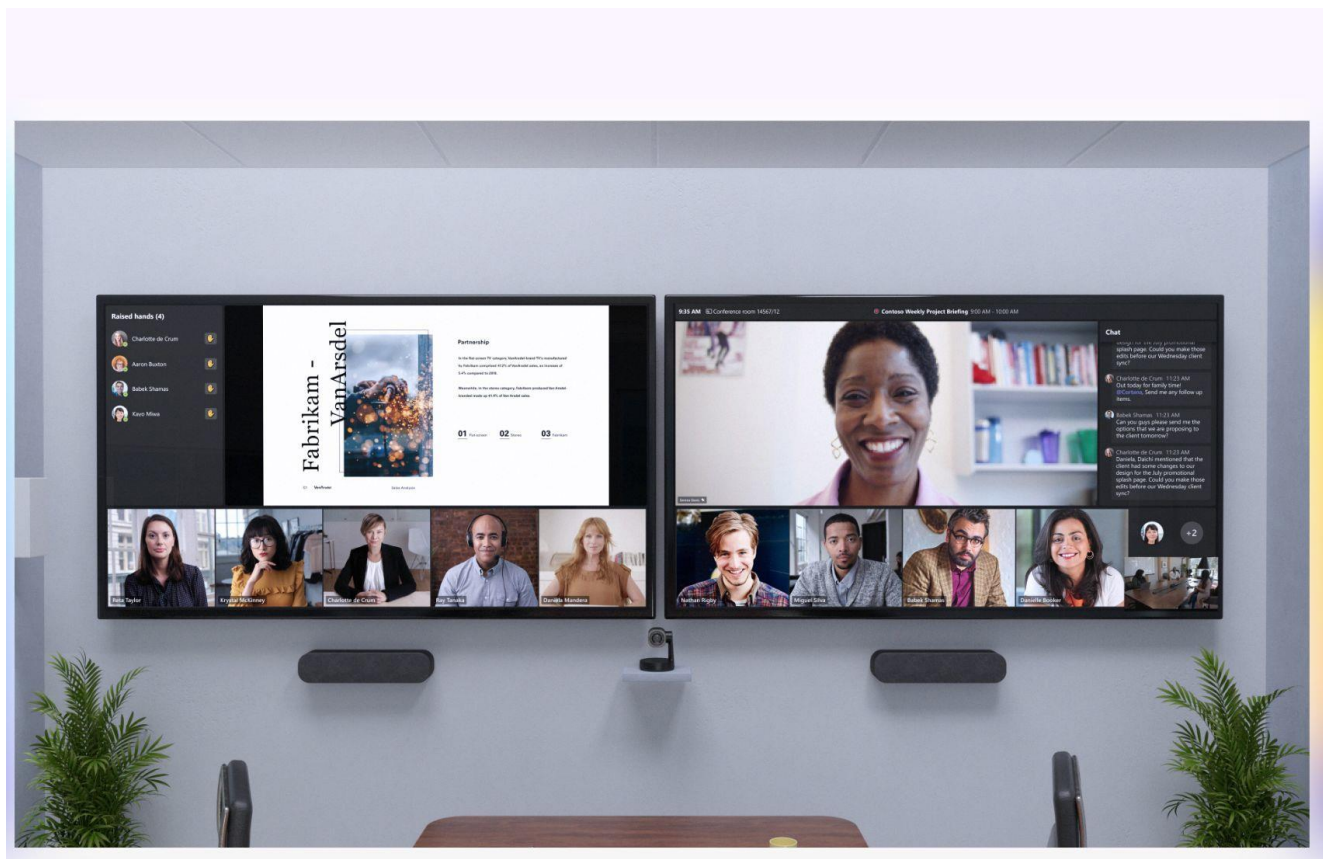


Image Source: <https://www.microsoft.com/en-ca/microsoft-365/business-voice>



Microsoft Teams Rooms



Meeting room solution to facilitate hybrid work

Many Teams certified devices from different manufacturers



Demo



Microsoft Teams in action!



Conclusion



Hub for teamwork inside Microsoft 365

Collaboration features

- Team chat
- 1:1 /1:∞ Chats

Meeting features

- Meetings
- Webinars
- Live Events

Voice features

- Voice over IP
- Calling Plans
- Teams Rooms



Up Next:

Improve Your Employee Experience with
Microsoft Viva

