

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

RAJAH SERFOJI GOVERNMENT COLLEGE, THANJAVUR-5, TAMILNADU

**MINUTES OF THE MEETING**

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on 17.06.2019 at 3.30 pm in the Captain Murugaian Hall.

Agenda	Proposal for skill development programme to RUSA
	Conduct of Administrative & Academic Audit by Internal committee members.
	Periodical meeting of research guides
Members attended	Dr.V.Senthamil Selvi, Principal Dr.P.Mariappan, Co-ordinator Mr.G.VetriKondan, Librarian Dr.V.Sathyaranayanan, Assistant Professor Dr.L.Rajesh, Assistant Professor Dr.K.Muthu Guru Packiam, Assistant Professor Dr.V.Murugesan, Assistant Professor Dr.T.Ganesh, Assistant Professor Dr.N.Ingarsal, Assistant Professor Dr.K.Ramesh Kumar, Assistant Professor Dr.R.Thamizselvam, Assistant Professor Dr.R.P.Ramesh, Assistant Professor Dr.M.Chidambaram, Assistant Professor Dr.K.A.Subramaniam, Assistant Professor Dr.V.Suresh Kumar, Assistant Professor Mr.C.Raju, Assistant Professor Dr.K.Ravichandran, Academician Mr.N.Murugesan, Industrialist Mr.V.Vinoth, student.
Minutes of the meeting	The Principal offered a warm welcome to all the members.  Principal appointed Dr.L.Rajesh as an in charge for the preparation of proposal to RUSA for the conduct of skill development programme.  IQAC coordinator insisted the IQAC members to conduct Seminars/Workshop on enhancing the quality of research.  Principal proposed the idea of Conducting of Administrative & Academic Audit by Internal committee members.  It is decided that Periodical meeting of research guides should be convened to improve the research activities.  Members from science departments are asked to give required data for DST-FIST and DBT star college programme  There being no other business, the meeting was concluded with Vote of Thanks to the Chair.

*Shanti Rajesh*  
IQAC Coordinator*V.R. 17/6/2019*  
Principal  
**PRINCIPAL**  
Rajah Serfoji Govt. College,  
(Autonomous)  
THANJAVUR-613 005.

<b>INTERNAL QUALITY ASSURANCE CELL (IQAC)</b> <b>RAJAH SERFOJI GOVERNMENT COLLEGE, THANJAVUR-5, TAMILNADU</b> <b>MINUTES OF THE MEETING</b>	
A Meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on 09.10.2019 at 2.00 pm in the AV Hall.	
Agenda	Preparation & Submission of proposal to Central Government Preparation & Submission of proposal to conduct skill development programme Preparation & Submission of the NIRF 2019
Members attended	Dr.V.Senthamil Selvi, Principal Dr.P.Mariappan, Co-ordinator Mr.G.VetriKondan, Librarian Dr.V.Sathyaranayanan, Assistant Professor Dr.L.Rajesh, Assistant Professor Dr.K.Muthu Guru Packiam, Assistant Professor Dr.V.Murugesan, Assistant Professor Dr.T.Ganesh, Assistant Professor Dr.N.Ingarsal, Assistant Professor Dr.K.Ramesh Kumar, Assistant Professor Dr.R.Thamizselvam, Assistant Professor Dr.R.P.Ramesh, Assistant Professor Dr.M.Chidambaram, Assistant Professor Dr.K.A.Subramaniam, Assistant Professor Dr.V.Suresh Kumar, Assistant Professor Mr.C.Raju, Assistant Professor Dr.K.Ravichandran, Academician Mr.N.Murugesan, Industrialist Mr.V.Vinoth, student.
Minutes of the meeting	<p>The Principal offered a warm welcome to all the members. All the members happily accepted the greetings and jointly promised to work in coordination in future.</p> <p>Minutes of previous meeting held on 17.06.2019 were read.</p> <p>IQAC Coordinator Dr.P.Mariappan invited the co operation of the IQAC members to prepare a proposal to Central Government to improve the infrastructure of the college.</p> <p>IQAC Coordinator Dr.P.Mariappan requested the IQAC members to prepare a proposal to conduct skill development programme on food processing for science students.</p> <p>Members are asked to help the staff and students to submit proposal under various schemes of TNSCST and TANSCHE</p> <p>The principal instructed IQAC Co-ordinator to Prepare &amp; Submit <del>of</del> the data to NIRF.</p> <p>There being no other business, the meeting was concluded with Vote of Thanks to the Chair.</p>

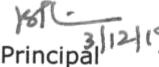
*[Signature]*  
IQAC Coordinator

*[Signature]*  
PRINCIPAL  
Rajah Serfoji Govt. Colleg.  
(Autonomous)  
TANJAVUR

<p style="text-align: center;"><b>INTERNAL QUALITY ASSURANCE CELL (IQAC)</b>  <b>RAJAH SERFOJI GOVERNMENT COLLEGE, THANJAVUR-5, TAMILNADU</b>  <b>MINUTES OF THE MEETING</b></p>	
A Meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on 03.12.2019 at 1.00pm in the AV Hall.	
Agenda	Conducting Faculty sensitization programs about AQAR submission Creating awareness for the faculty members towards NIRF Ranking system. Detailed Project report to RUSA.
Members attended	Dr.V.Senthamil Selvi, Principal Dr.P.Mariappan, Co-ordinator Mr.G.VetriKondan, Librarian Dr.V.Sathyaranayanan, Assistant Professor Dr.L.Rajesh, Assistant Professor Dr.K.Muthu Guru Packiam, Assistant Professor Dr.V.Murugesan, Assistant Professor Dr.T.Ganesh, Assistant Professor Dr.N.Ingarsal, Assistant Professor Dr.K.Ramesh Kumar, Assistant Professor Dr.R.Thamizselvam, Assistant Professor Dr.R.P.Ramesh, Assistant Professor Dr.M.Chidambaram, Assistant Professor Dr.K.A.Subramaniam, Assistant Professor Dr.V.Suresh Kumar, Assistant Professor Mr.C.Raju, Assistant Professor Dr.K.Ravichandran, Academician Mr.N.Murugesan, Industrialist Mr.V.Vinoth, student.
Minutes of the meeting	The Principal offered a warm welcome to all the members. Minutes of previous meeting held on 25.10.2018 were read. IQAC Coordinator P.Mariappan instructed the IQAC members to conduct Faculty sensitization programs about AQAR submission and Creating awareness for the faculty members towards NIRF Ranking system. Principal assigned the duty of submitting detailed project report (DPR) to RUSA for 5 crore to get grant for infrastructure development. There being no other business, the meeting was concluded with Vote of Thanks to the Chair.



IQAC Coordinator



3/12/19  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**RAJAH SERFOJI GOVERNMENT COLLEGE, THANJAVUR-5, TAMILNADU  
**MINUTES OF THE MEETING**

A Meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on 13.02.2020 at 1.00pm in the AV Hall.

<b>Agenda</b>	Appointment of staff member to increase the number of beneficiaries through scholarship portal.
	Faculty sensitization programs about AQAR submission.
	Feedback analysis from various stakeholders.
<b>Members attended</b>	Dr.V.Senthamil Selvi, Principal Dr.P.Mariappan, Co-ordinator Mr.G.VetriKondan, Librarian Dr.V.Sathyaranayanan, Assistant Professor Dr.L.Rajesh, Assistant Professor Dr.K.Muthu Guru Packiam, Assistant Professor Dr.V.Murugesan, Assistant Professor Dr.T.Ganesh, Assistant Professor Dr.N.Ingarsal, Assistant Professor Dr.K.Ramesh Kumar, Assistant Professor Dr.R.Thamizselvam, Assistant Professor Dr.R.P.Ramesh, Assistant Professor Dr.M.Chidambaram, Assistant Professor Dr.K.A.Subramaniam, Assistant Professor Dr.V.Suresh Kumar, Assistant Professor Mr.C.Raju, Assistant Professor Dr.K.Ravichandran, Academician Mr.N.Murugesan, Industrialist Mr.V.Vinoth, student.
<b>Minutes of the meeting</b>	The Principal offered a warm welcome to all the members. Minutes of previous meeting held were read. Principal appointed Dr. I. Gnanasundaram as an in charge of National scholarship portal to support the students. It is decided that IQAC should periodically involve in obtaining & analyzing the feedback from various stakeholders. There being no other business, the meeting was concluded with Vote of Thanks to the Chair.

  
IQAC Coordinator 13/2/20  
Principal

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<b>IQAC plan of action and outcomes 2019-2020</b>	
<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
Conduct of IQAC Meetings	Four IQAC meetings were conducted from June 2019- may 2020.
	Data across the college collected and streamlined.
	Quality check at various levels and places are continually done and quality enhancement protocols implemented.
	IQAC surprise visits to the departments for quality check apart from Scheduled Internal Audit.
Conduct of National Conferences, Seminar and workshops towards research enhancement	IQAC has been instrumental in perceptible increase in number of Workshops, National level Conferences with bringing in many national & International experts in various fields across Chemistry, Journalism, language and literature, Tamil, Statistical Applications, Commerce And Industry, agriculture, insurance, Inland Fisheries, marketing, Zoological Museum etc.
	Increase in Faculty participation in research through conducting subject conferences, Seminars in Research Methodology, scientific writing and publishing, emphasizing the quality of publication.
Preparation & Submission of the AQAR 2019-20	Faculty sensitization programs about AQAR submission were conducted and criteria champions identified and were briefed on Data collection under various criteria & submission for the same.
Preparation & Submission of proposal to Central Government	Received a grant of 61 lakhs from Central Government for infrastructure development and research development activities.
Preparation & Submission of proposal to conduct skill development programme	Conducted a skill development programme on "Food Processing" in collaboration with Bharathidasan university.
Preparation & Submission of the NIRF 2019	Sensitization of faculty members towards NIRF Ranking system.
	Necessary data after compilation were uploaded on the NIRF web portal
Preparation and Submission of data to AISHE	Submitted data in AISHE web portal
Initiating the awareness on scholarship portal to the students	IQAC initiated awareness on scholarship portal to the students and increased the number of beneficiaries.
Feedback analysis from various stakeholders	IQAC has been periodically involved in obtaining & analyzing the feedback from various stakeholders. Immediate implementations of the suggestions were carried out in various areas.
Admission reforms	Digitalization of Admission process
	Decentralization in the admission process
Conduct & Analysis of Academic and Administrative Audit	IQAC coordinated in the conduct of Administrative and Academic Audit by External Experts
	IQAC coordinated in the Conduct of Administrative & Academic Audit by Internal committee members.
	Recommendations of the audit committee were analyzed & necessary steps are taken towards achieving the outcome.

Research	Analysis of research articles in journals published by the faculty members
	Seminars/Workshop on enhancing the quality of research
	Periodical meeting of research guides improved the quality of research
Creating Eco system	Maintenance of solar lights
	Plantation of trees throughout the campus

  
IQAC Coordinator

Dr. S. Srinivasan  
PRINCIPAL, 8/4/20  
Sri Serfoji Govt. College  
(Autonomous)  
VALUAVUR - 613 005