

# Student Admission — Phase 2: Org Setup & Configuration

## 1. Introduction

This phase covers setting up a Salesforce Developer Org to simulate a **college/university environment** for student applications, admission approvals, and course enrollment management.

## 2. Objectives

- Configure a clean Salesforce Developer Org named **CampusConnect**.
- Create sample users (**Campus Admin, Admission Officer, Student**).
- Secure data using **OWD and sharing rules**.
- Demonstrate **student application submission, officer review, and role-based visibility**.

## 3. Configuration Steps

### Step 0 — Company Info

- Signed up for Developer Edition and logged in.
- Setup → Company Information → updated:
  - Organization Name = *CampusConnect*
  - Locale = *English (India)*
  - Timezone = *IST*

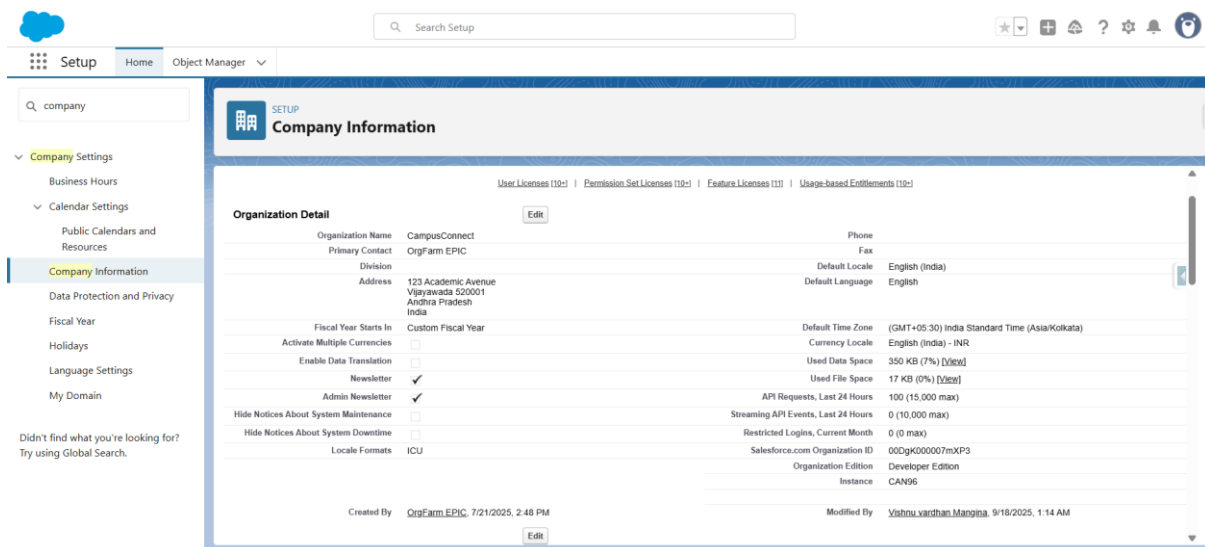
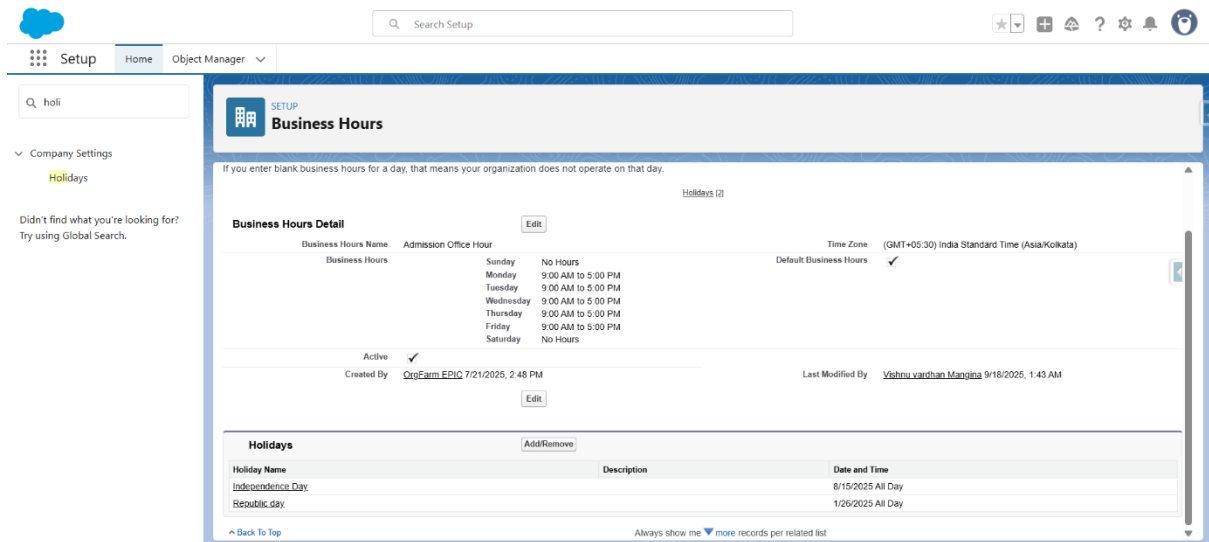


Fig.1 CompanyInfo

### Step 1 — Business Hours & Holidays

- Created **Admission Office Hours**: Mon–Fri, 9 AM – 5 PM.
- Added relevant **Holidays** (Independence Day, Diwali, etc.) and linked them to Business Hours.

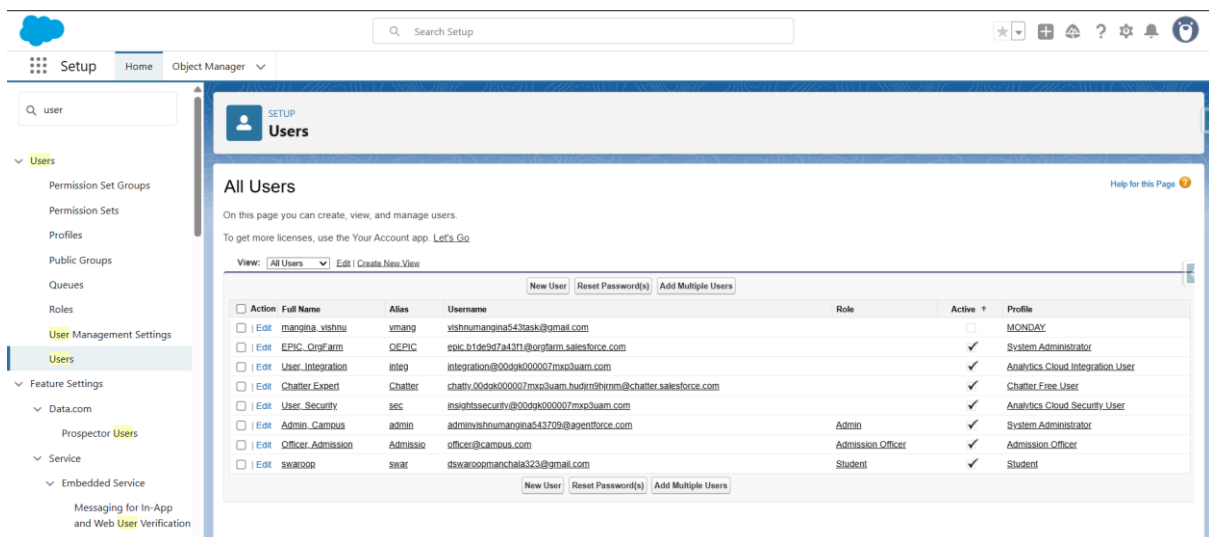


**Fig.2 BusinessHours**

## Step 2 — Users

- Created 3 sample users:

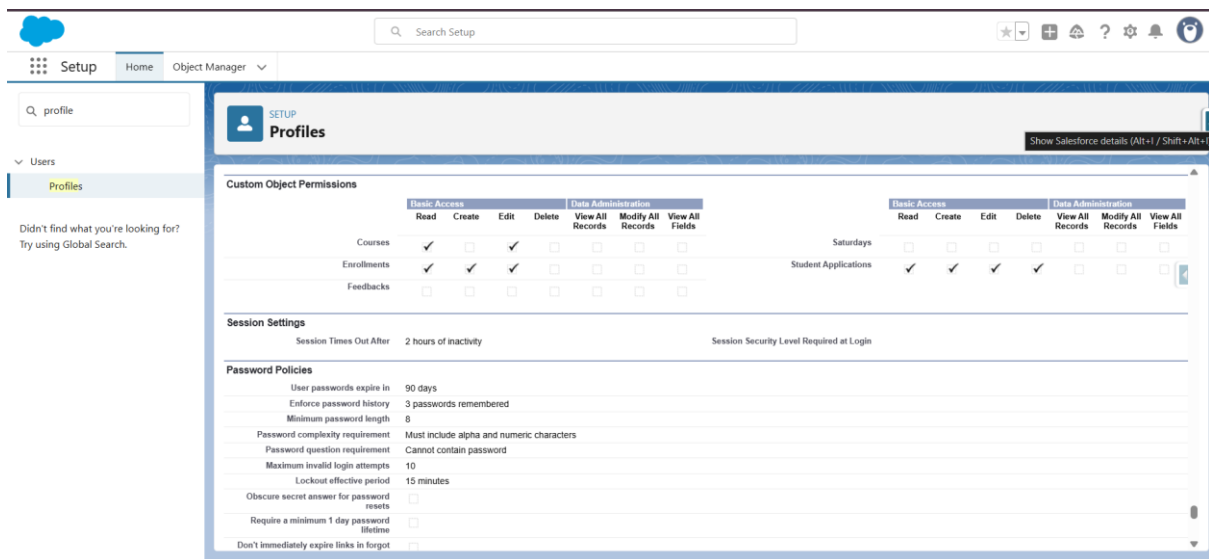
Name	Username	Profile	Role
Campus Admin	admin@campus.com	System Administrator	Admin
Admission Officer	officer@campus.com	Officer	Admission Officer
Student	student1 @campus.com	Student	Student



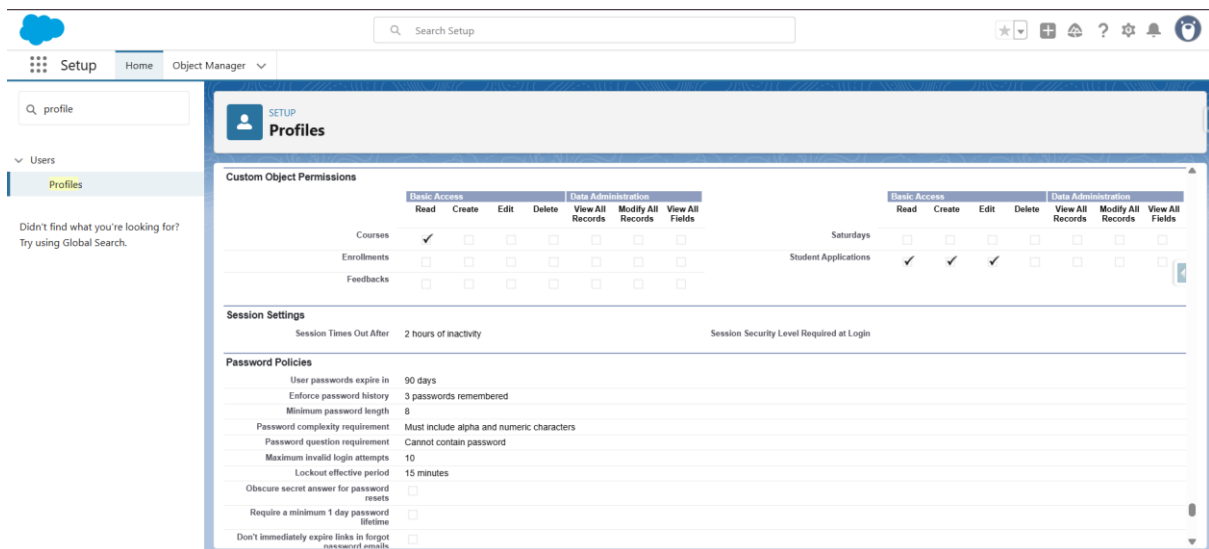
**Fig.3 Users\_List**

### Step 3 — Profiles

- Cloned Standard User → created **Admission Officer profile**.
- Cloned Standard User → created **Student profile**.
- Adjusted Object Permissions:
- **Application\_\_c**: Officer = Read/Create/Edit, Student = Read/Create/Edit (own only).
- **Enrollment\_\_c**: Officer = Read/Create/Edit, Student = Read only.
- **Course\_\_c**: Officer = Read/Create/Edit, Student = Read only.
- **Student\_\_c (or Contact)**: both Read/Create/Edit as needed.



**Fig.4 Officer profile (showing application & enrollment permissions)**



**Fig.5 Student profile (showing limited permissions)**

## Step 4 — Role Hierarchy

- Created simple hierarchy:  
Campus Connect

- Admin

Admission Officer  
Student

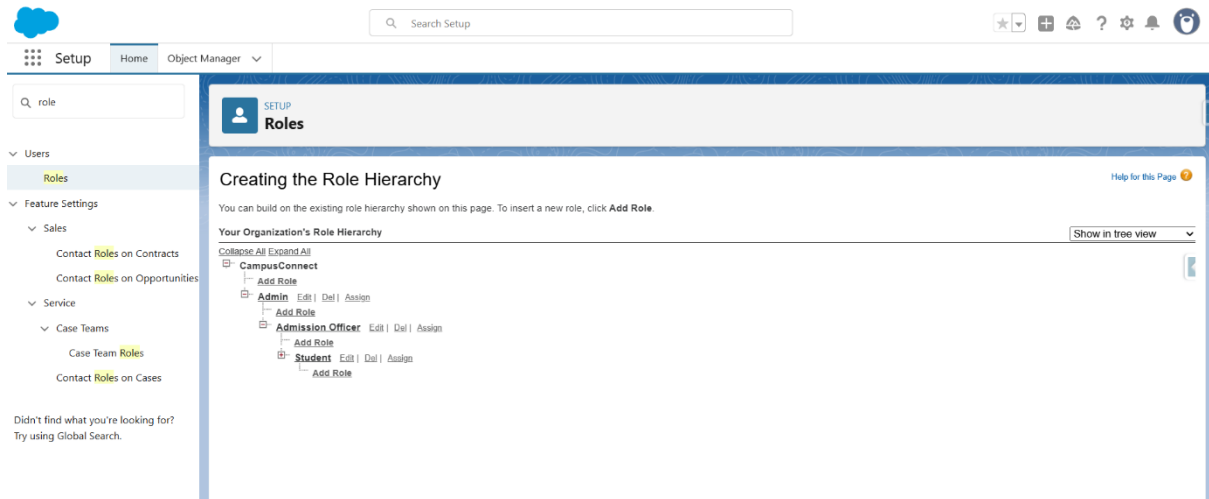


Fig.6 Roles

## Step 5 — Org-Wide Defaults (OWD)

- Setup → Sharing Settings.
- Application\_\_c = Private.
- Enrollment\_\_c = Private.
- Student\_\_c = Private.

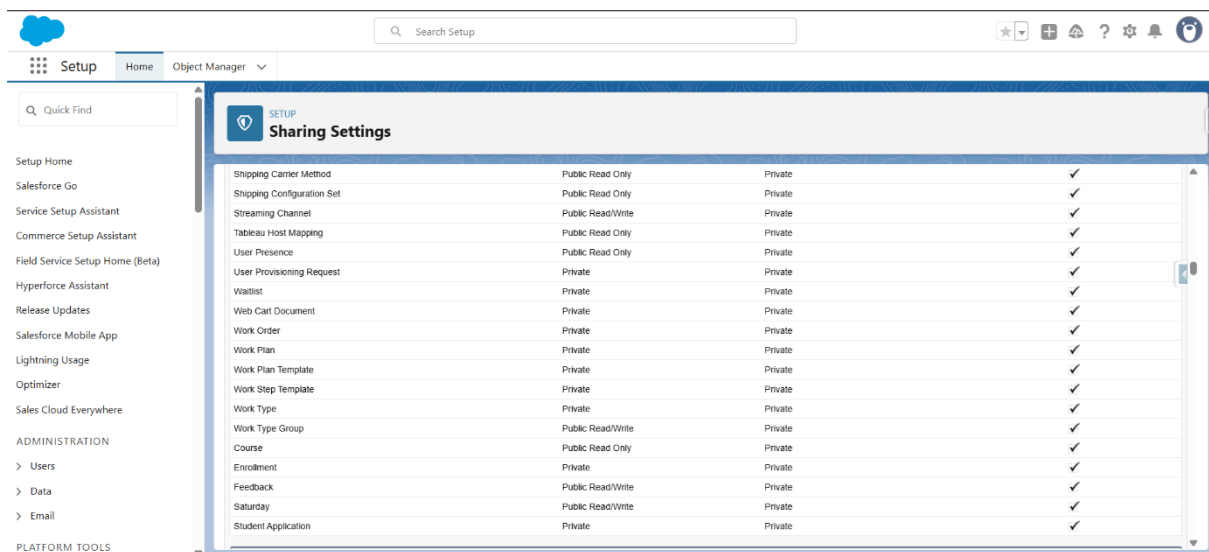


Fig.7 SharingSettings\_OWD

## Step 6 — Sharing Rule (Student ↔ Officer access)

- Created Public Group **Admission Officers** containing all officer users.
- Created Owner-based sharing rule:
  - Owned by: Student
  - Share with: Admission Officers group
  - Access Level: Read/Write

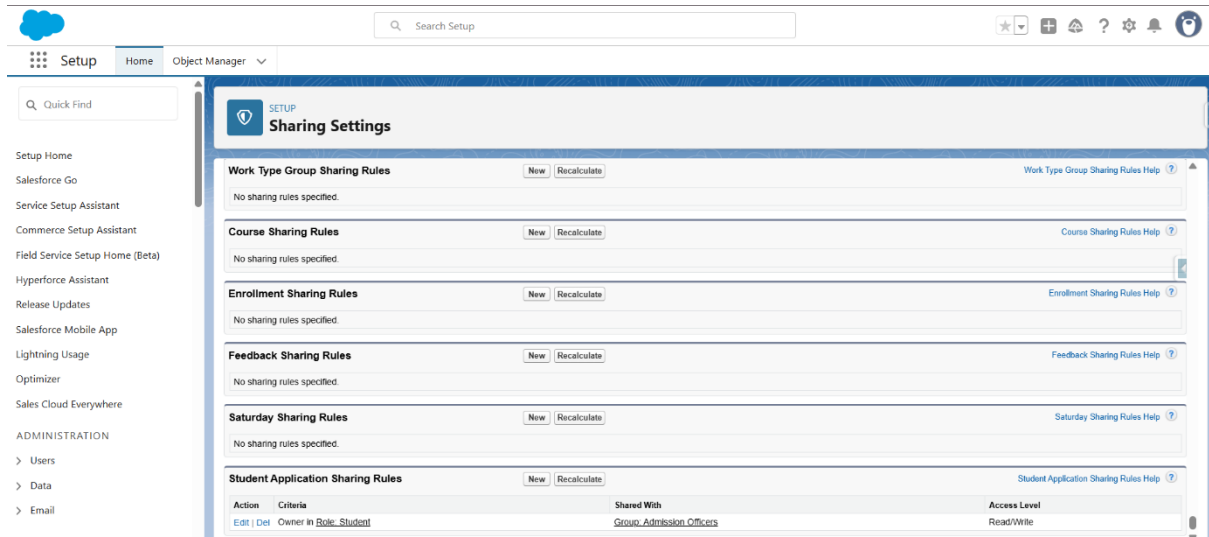


Fig.8 SharingRule

## Step 7 — Login Access Policy

- Enabled “Administrators Can Log in as Any User.”

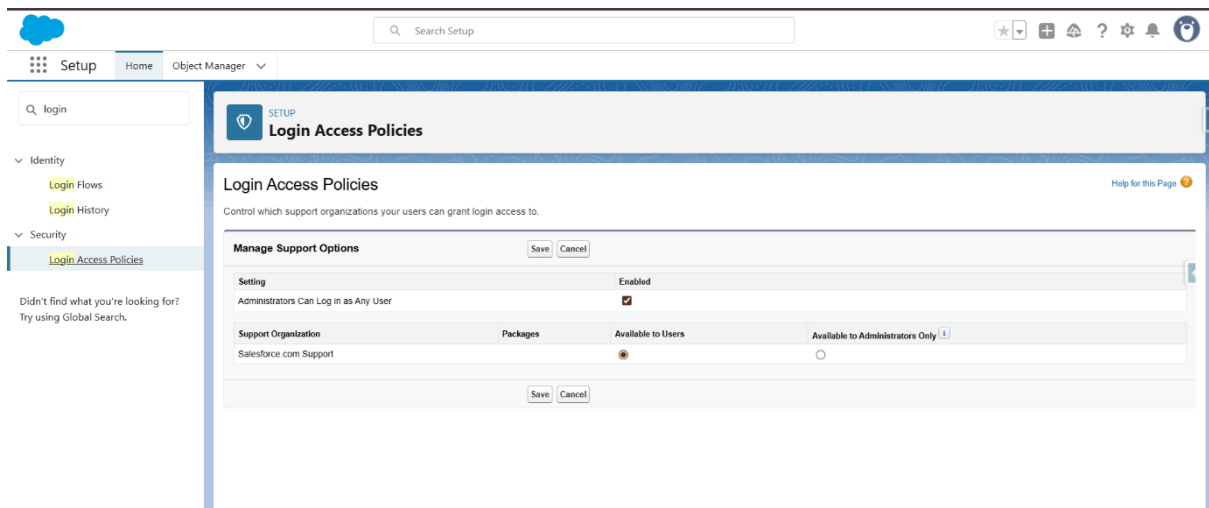
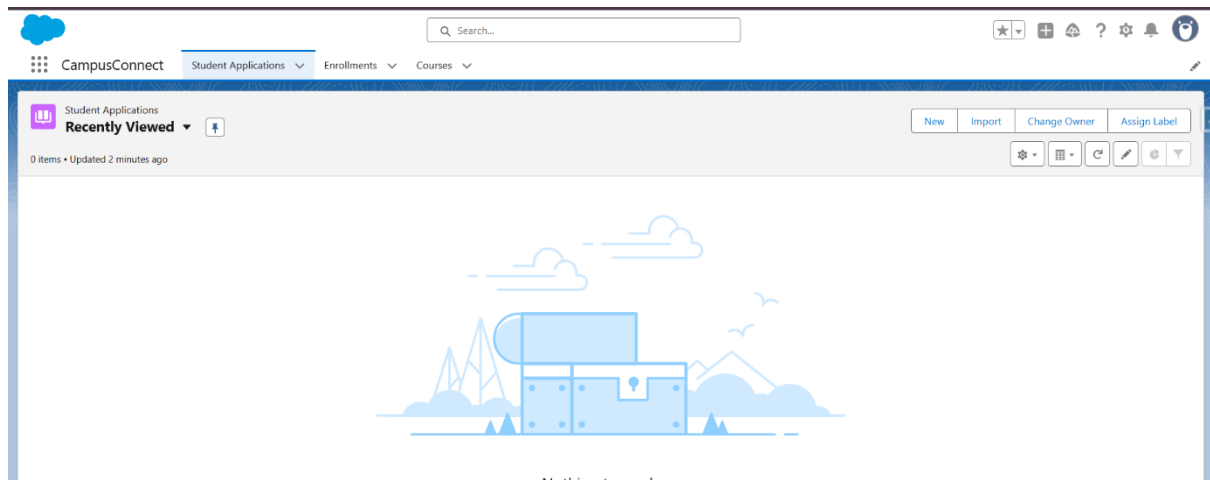


Fig.9 LoginAccess

## Step 8 — CampusConnect Lightning App

- Setup → App Manager → New Lightning App **CampusConnect**.
- Added tabs: Students, Applications, Enrollments, Courses.
- Assign this app to profiles (Admission\_Officer, Admin).



**Fig.10 AppManager**