

Advanced Excel

Course Content

•Duration : 24 hours

- Excel Basics
- Creating spreadsheets
- Multiple spread sheets
- Working with functions & formulae
- Basic Math functions
- Formatting your cells and worksheet
- Cell References
- More on functions
- Nested functions
- Logical Functions
- Power Functions
- Sorting and Filtering Data
- Lookup and Reference Functions(VLOOKUP, HLOOKUP, MATCH and INDEX)
- Pivot Tables
- Working with Charts
- Text Functions
- Date/Time Functions
- Financial Functions
- Statistical Functions
- Database Functions
- What-if analysis
- Working with Macros

