

# Design and build accessible PDF tables

## Sample tables

**Table 1**

Column header (TH)	Column header (TH)	Column header (TH)
Row header (TH)	Data cell (TD)	Data cell (TD)
Row header(TH)	Data cell (TD)	Data cell (TD)

**Table 2: example of footnotes referenced from within a table**

Expenditure by function £ million		2009/10	2010/11 <sup>1</sup>
<b>Policy functions</b>	<b>Financial</b>	22.5	30.57
	<b>Information<sup>2</sup></b>	10.2	14.8
	<b>Contingency</b>	2.6	1.2
<b>Remunerated functions</b>	<b>Agency services<sup>3</sup></b>	44.7	35.91
	<b>Payments</b>	22.41	19.88
	<b>Banking</b>	22.90	44.23
	<b>Other</b>	12.69	10.32

(1) Provisional total as of publication date.

(2) Costs associated with on-going information programmes.

(3) From the management accounts, net of recoveries, including interest charges.

**Table 3: "film credits" style layout**

<b>Main character</b>	Daniel Radcliffe
<b>Sidekick 1</b>	Rupert Grint
<b>Sidekick 2</b>	Emma Watson
<b>Lovable ogre</b>	Robbie Coltrane
<b>Professor</b>	Maggie Smith
<b>Headmaster</b>	Richard Harris

**Table 4: table 3 with column headers added**

Role	Actor
<b>Main character</b>	Daniel Radcliffe
<b>Sidekick 1</b>	Rupert Grint
<b>Sidekick 2</b>	Emma Watson
<b>Lovable ogre</b>	Robbie Coltrane
<b>Professor</b>	Maggie Smith
<b>Headmaster</b>	Richard Harris

**Table 5: year-end financial statement (£, thousands)**

	2010	2009	2008
<b>Non-current assets</b>			
<b>Property</b>	345	445	222
<b>Investment</b>	567	654	423
<b>Intangibles</b>	423	123	453
<b>Current assets</b>			
<b>Trade and other receivables</b>	435	634	231
<b>Cash and cash equivalents</b>	524	123	482
<b>Other</b>	223	211	254

**Table 6: a table with a more serious headings problem**

Rainfall (inches)	Americas	Asia	Europe	Africa
<b>2010</b>				
<b>Average</b>	104	201	193	144
<b>24 hour high</b>	15	26	27	18
<b>12 hour high</b>	9	10	11	12
<b>2009</b>				
<b>Average</b>	133	244	155	166
<b>24 hour high</b>	27	28	29	20
<b>12 hour high</b>	11	12	13	16

**Table 7: year-end statement, non-current assets (£, thousands)**

Non-current assets	2010	2009	2008
<b>Property</b>	345	445	222
<b>Investment</b>	567	654	423
<b>Intangibles</b>	423	123	453

**Table 8: year-end statement, current assets (£, thousands)**

Current assets	2010	2009	2008
<b>Trade and other receivables</b>	435	634	231
<b>Cash and cash equivalents</b>	524	123	482
<b>Other</b>	223	211	254

**Table 9: rainfall by continent, 2009**

Rainfall (inches)	Americas	Asia	Europe	Africa
<b>Average</b>	133	244	155	166
<b>24 hour high</b>	27	28	29	20
<b>12 hour high</b>	11	12	13	16

**Table 10: self-contained year-end statement (£, thousands) (multiple layout problems)**

	2011		2010 restated	
<b>General income</b>		250,000		200,000
<b>Increase in value, WIP</b>		15,000		30,000
		<b>265,000</b>		<b>230,000</b>
<b>Administrative costs</b>				
Staff costs	(200,000)		(150,000)	
Early departures	(10,000)		(20,000)	
Other	(25,000)		(10,000)	
Depreciation	(10,000)		(10,000)	
<b>Programme costs</b>				
Impairment loss	(10,000)		(5,000)	
Other	(5,000)		(5,000)	
	<b>(260,000)</b>		<b>(200,000)</b>	
<b>Surplus</b>		<b>5,000</b>		<b>30,000</b>

**Table 11: self-contained year-end statement (£, thousands) (multiple problems resolved)**

		2011	2010 restated
<b>Income</b>	<b>General income</b>	250,000	200,000
	<b>Increase in value</b>	15,000	30,000
	<b>Total income</b>	<b>265,000</b>	<b>230,000</b>
<b>Administrative costs</b>	Staff costs	(200,000)	(150,000)
	Early departures	(10,000)	(20,000)
	Other operating costs	(25,000)	(10,000)
	Depreciation	(10,000)	(10,000)
<b>Programme costs</b>	Impairment loss	(10,000)	(5,000)
	Other	(5,000)	(5,000)
	<b>Total costs</b>	<b>(260,000)</b>	<b>(200,000)</b>
	<b>Surplus</b>	<b>5,000</b>	<b>30,000</b>

**Table 12: merged data cells are not recommended**

Name	2008		2009	
	Yes	No	Yes	No
Bob	2	5	6	7
Sue	3	8	4	7
Sam	[data relating to both columns in a single cell spanning both]		[data relating to both columns in a single cell spanning both]	

**Table 13: use of graphic symbols**

Question	Respondent A	Respondent B	Respondent C
Are you a UK citizen?	☒	✓	☒
Are you currently employed?	✓	☒	✓
Do you have a driving licence?	☒	☒	✓

**Table 14: symbols replaced by real text**

Question	Respondent A	Respondent B	Respondent C
Are you a UK citizen?	No	Yes	No
Are you currently employed?	Yes	No	Yes
Do you have a driving licence?	No	No	Yes

**Table 15: courses offered by Institution X. A = Bachelor of Science, B = Bachelor of Arts, C = Masters, D = Doctorate, E = Diploma**

	2006	2007	2008	2009
Economics	A, B	A, C	A, B	A, C
International relations	A, E	A, E	A, B	A, E
Philosophy	A	A	A	A, D
Politics	A, D	A, D	A, D	A
Mathematics	B, C	B	A, E	A, B
English	A, C	A, B	A, B	C

**Table 16: Masters courses offered by Institution X**

	2006	2007	2008	2009
Economics	No	Yes	Yes	Yes
International relations	No	No	No	No
Philosophy	No	No	No	No
Politics	No	No	No	No
Mathematics	Yes	No	No	No
English	Yes	Yes	Yes	Yes

**Table 17: accounts, 2011 (£, thousands)**

Accounting item		2011
Income	General income	200,000
	Increase in value, WIP	30,000
	Income subtotal	<b>230,000</b>
Administrative costs	Staff	150,000
	Early departures	20,000
	Other operating costs	10,000
	Depreciation	10,000
Programme costs	Impairment loss	10,000
	Costs subtotal	<b>200,000</b>
	Balance	<b>30,000</b>

**Table 18: accounts, 2011 (£, thousands)**

Accounting item		2011
Income	General income	200,000
	Increase in value, WIP	30,000
	Income subtotal	<b>230,000</b>
Administrative costs	Staff	(150,000)
	Early departures	(20,000)
	Other operating costs	(10,000)
	Depreciation	(10,000)
Programme costs	Impairment loss	(10,000)
	Costs subtotal	<b>(200,000)</b>
	Balance	<b>30,000</b>

**Table 19: Human Development Index (HDI) trends, 1980 to 2010. Source: Barro-Lee March, 2010**

Country	1980	1990	2000	2010
Afghanistan	0.78	1.48	2.16	3.33
Albania	8.89	9.67	9.89	10.38
Algeria	4.74	3.33	5.50	7.24
Andorra	4.98	5.63	9.09	10.35
Angola	-	-	4.42	4.42

**Table 20: footnotes referenced from within a table**

Expenditure by function £million		2009/10	2010/11 <sup>1</sup>
Policy functions	Financial	22.5	30.57
	Information <sup>2</sup>	10.2	14.8
	Contingency	2.6	1.2
Remunerated functions	Agency services <sup>3</sup>	44.7	35.91
	Payments	22.41	19.88
	Banking	22.90	44.23
	Other	12.69	10.32

(1) Provisional total as of publication date.

(2) Costs associated with on-going information programmes.

(3) From the management accounts, net of recoveries and including interest charges

**Table 21: footnotes replaced by additional table summary text**

Expenditure by function £million		2009/10	2010/11
<b>Policy functions</b>	<b>Financial</b>	22.5	30.57
	<b>Information</b>	10.2	14.8
	<b>Contingency</b>	2.6	1.2
<b>Remunerated functions</b>	<b>Agency services</b>	44.7	35.91
	<b>Payments</b>	22.41	19.88
	<b>Banking</b>	22.90	44.23
	<b>Other</b>	12.69	10.32

**Table 22: referencing multiple endnotes from within a table**

Expenditure £m	Notes ( <a href="#">Notes located on page [n]</a> )	2010	2011
<b>Information</b>	1	10.2	14.8
<b>Contingency</b>		2.6	1.2
<b>Payments</b>	3	22.41	19.88
<b>Banking services</b>	4	22.90	44.23
<b>Interest</b>		0.23	0.10
<b>Dividends</b>	23	2.5	3.68
<b>Other</b>	9	12.69	10.32

**Table 23: simulated table created using tabs and containing no structure**

Name	2008		2009	
	Entered	Completed	Entered	Completed
<b>Bob</b>	22	21	20	19
<b>Sue</b>	44	12	12	10

**Table 24: year-end financial statement (£, thousands)**

	2010	2009	2008
<b>Non-current assets</b>			
<b>Buildings</b>	345	445	222
<b>Investment</b>	567	654	423
<b>Intangibles</b>	423	123	453
<b>Current assets</b>			
<b>Trade</b>	435	634	231
<b>Cash</b>	524	123	482
<b>Other</b>	223	211	254
<b>Current liabilities</b>			
<b>Trade liabilities</b>	154	125	421
<b>Financial debt</b>	231	474	572
<b>Provisions</b>	111	312	347

**Table 25: setting column and row scope via the tags panel**

Name	2008		2009	
	Entered	Won	Entered	Won
<b>Bob</b>	22	21	20	19
<b>Sue</b>	44	12	12	10
<b>Sam</b>	16	4	45	30

**Table 26: courses offered by Institution X. A = Bachelor of Science, B = Bachelor of Arts, C = Masters, D = Doctorate, E = Diploma**

	2006	2007	2008	2009
<b>Economics</b>	A, B	A, C	A, C	A, C
<b>International relations</b>	A, E	A, E	A, B	A, B
<b>Philosophy</b>	A	A	A	A
<b>Politics</b>	A, D	A, D	A, B	A
<b>Mathematics</b>	B, C	B	A, B	A, B
<b>English</b>	A, C	A, B	A, B	A, C

**Table 27:** “table” with columns simulated by using tab stops

Name	Apples	Pears
Bob Scott	20	25
Susan. P. Arnold-Jones, BA, FRSA, MD	24	15
Sam Holder-Dickinson	14	10

**Table 28:** year-end financial table (£, thousands) – headings problem revisited

	2010	2009	2008
<b>Non-current assets</b>			
Buildings	345	445	222
Investment	567	654	423
Intangibles	423	123	453
<b>Current assets</b>			
Trade	435	634	231
Cash	524	123	482
Other	223	211	254
<b>Current liabilities</b>			
Trade liabilities	154	125	421
Financial debt	231	474	572
Provisions	111	312	347

**Table 29: multiple headers attributes for each data cell**

	South America	Asia	Africa	Australia
<b>2010</b>				
<b>Highest average</b>	523.6	467.4	405.0	340.5
<b>Highest in 24 hours</b>	73.1	54.1	27.2	66.3
<b>Highest in 12 hours</b>	42.4	30.1	15.9	40.3
<b>2009</b>				
<b>Highest average</b>	487.7	453.6	398.7	356
<b>Highest in 24 hours</b>	67.2	53.2	44.3	53.8
<b>Highest in 12 hours</b>	34.7	34.1	29.8	31.0
<b>2008</b>				
<b>Highest average</b>	496.7	444.3	502.1	399.6
<b>Highest in 24 hours</b>	44.2	56.7	32.1	63.2
<b>Highest in 12 hours</b>	30.1	32.7	21.9	40.2