

Zhang Wei

20-Beijing

78463

China

☎ +91 9748398242

✉ zhangwei@gmail.com

September 26, 2020

Ravi

Innointel Global Inc..

Dear Sir/Madam,

I am writing to apply for the programmer position advertised in the Times Union. As requested, I enclose a completed job application, my certification, my resume, and three references.

The role is very appealing to me, and I believe that my strong technical experience and education make me a highly competitive candidate for this position. My key strengths that would support my success in this position include:

I have successfully designed, developed, and supported live-use applications. I strive continually for excellence. I provide exceptional contributions to customer service for all customers. With a BS degree in Computer Programming, I have a comprehensive understanding of the full lifecycle for software development projects. I also have experience in learning and applying new technologies as appropriate. Please see my resume for additional information on my experience.

I can be reached anytime via email at john.donaldson@emailexample.com or by cell phone, 909-555-5555.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Yours faithfully,

Zhang Wei



Enclosure: CV