

Appeal for Work Permit

Overview

Those whose applications have been rejected by the Regional Immigration Selection Boards (RISB) may appeal to the Minister of Employment, Labour Productivity and Skills Development within thirty (30) days.

Who is eligible?

An aggrieved non-citizen by the decisions of RISB

How do I get this service?

- Appeal through Regional Labour Offices.
- Receive Files from the Regions.
- Registration of Appeal according to dates received.
- Committee Meeting for Recommendation to the Minister.
- If approved by the Minister, issuance of Work Permit and Collection by applicant.
- If not approved issuance of rejection letter.
- Send file to Department of Immigration and Citizenship for preparation of Residence Permit.

What supporting documents are required?

- Letter of Appeal to the Minister of Employment, Labour Productivity and Skills Development
- Copy of Rejection letter
- Any additional information justifying the appeal

How long will this service take?

14 days

How much does it cost?

BWP 500.00

Where can I obtain this service?

Ministry of Employment, Labour Productivity and Skills Development

Head Office, Block 8, Government Enclave, Khama Crescent

Private Bag 516, Gaborone, Botswana

Tell: **+(267) 373 2700** / 2600

Fax: + (267) 397 5665

Where can I get more information on this Service

District Contact Number

Department of Labour and Social Security

Head office, Gaborone

Tel. **+(267) 37372772**

Gaborone Regional Labour Office I	Gaborone Regional Labour Office II
Tel. +(267) 3971406	Tel. +(267) 3956019

Francistown Regional Labour Office Tel. (+267) 2416933	Lobatse Regional Labour Office Tel. (+267) 5332569
Maun Regional Labour Office Tel. (+267) 68622705/2418	Selibe Phikwe Regional Labour Office Tel. (+267) 2611598
Selibe Phikwe Regional Labour Office Tel. (+267) 2611598	Kasane Regional Labour Office Tel. (+267) 6250216

Opening hours: 7:30 am to 12:45 and 13:45 to 16:30, Monday to Friday, except public holidays.