

Issuance of Economic Diversification Drive (EDD) Certificate

Overview

To coordinate all efforts aimed at diversifying the country's sources of economic growth and income in such a way that the country becomes more or less equally dependent on all sectors of the economy through the implementation of the Economic Diversification Drive (EDD) Short-term Strategy and the EDD Medium to Long-term Strategy.

Who is eligible?

Businesses registered in Botswana engaged in manufacturing, service provision (excluding agents/ distributors/retailers/resellers etc.) and agricultural production.

How do I get this service?

- Fill in and submit the **application form** to register under the EDD Initiative to register online (Confirm link) or
- Download, complete and submit the **EDD Application Form** with supporting documents to the nearest Department of Industrial Affairs (DIA).
- The applicant will be notified of the outcome via SMS.
- Collect EDD Certificate

What supporting documents are required?

- Certified copy of the certificate of registration and / or incorporation
- Certified copy of a valid relevant license/ Registration Certificate or the letter of waiver
- Copy of Tax Clearance Certificate Application to transfer a Licence
- Financial statements for the enterprises with an annual turnover of below P500 000
- Audited financial statements, for those enterprises with an annual turnover of P500 000 and above
- Projected financial statements for enterprises who have been operating for less than a year

How long will this service take?

Ten (10) working days.

How much does it cost?

No cost.

Where can I obtain this service?

Economic Diversification Drive Unit
Ministry of Investment, Trade and Industry
Plot 54380
Central Business District (CBD)
Private Bag 004
Gaborone

Tel. (267) 3601200

Department of Industrial Affairs
Ministry of Investment, Trade and Industry
Annex Building
Plot 54380, Central Business District, Gaborone
Private Bag 0014
Gaborone
Tel: 3957406/3995200
Fax: 3972910

Where can I get more information on this Service

Ministry of Investment, Trade and Industry
Private Bag 004
Gaborone
Botswana
Plot 54380, Central Business District
Tel. (+267) 3601200
Fax. (+267) 3971539
Email. mitipru@gov.bw