

Issuance of Kimberly Process Certificate

Overview

The service allows the Precious Stones Dealers Licence and Diamond Cutting licence holders to export rough diamonds to countries that are members of the Kimberley Process Certification Scheme (KPSC). The certificate is required every time rough diamonds are exported.

Who is eligible?

Citizen and non-citizen businesses.

How do I get this service?

- Make a booking with Diamond Office (DO) for inspection of rough diamonds at least a day in advance.
- Brings diamonds/shipment/goods to Diamond Office for inspection with invoices.
- After the inspection of consignment, customer fills in the Kimberley Process application form, which is [Application form for Kimberly Process Certificates for Rough Diamond Export.F.](#)
- If approved, the customer will be issued the signed Kimberley Process Certificate.

What supporting documents are required?

- Diamond Cutting Licence or the Precious Stones Dealer's Licence.
- An invoice for the shipment/diamonds/goods.

How long will this service take?

One (1) day.

How much does it cost?

BWP 500.00 per certificate.

Where can I obtain this service?

Diamond Hub
Private Bag 0018
Gaborone
Botswana

Plot 67782, Diamond Technology Park, Block 8 Industrial Area
Telephone: [\(+267\) 3915311](#)
Fax: (+267) 393 4586
Email: diamondofficebotswana@gov.bw

Where can I get more information on this Service

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Opening hours: 07:30 to 12:45 and 13:45 to 16:30, Monday to Friday, except public holidays