

Vehicle Import/Export Clearance

Overview

This is a pre-requisite process prior to registration, exportation, importation and major changes to a motor vehicle in/ or from Botswana.

Related Services

Requirements

1	Change of colour	Letter from the dealer who painted the vehicle
2	Change of engine	All documents indicating the source of engine
3	Authorisation letter to cross the border	Letter from the owner of the car. (Prior to authorization the car is inspected)
4	Registration of home-made trailers	DRTS Chassis Number (from Department of Road Transport & Safety)

Who is eligible?

The owner of the motor vehicle or any other person authorised by the owner in writing to process clearance on their behalf

How do I get this service?

Applicant must bring the motor vehicle for physical inspection together with supporting documents to the designated clearing police establishments.

After satisfying all processes the owner is issued with:

- Botswana Police Form BP17A (Motor Vehicle Clearance for Export Only) for export to Non Southern African Regional Police Chiefs Cooperation Organisation (SARPCCO) countries
- SARPCCO Motor Vehicles Clearance Certificate for exported motor vehicles to SARPCCO countries
- Botswana Police Form BP17B (Motor Vehicle Clearance for Registration Only) for imported motor vehicles

What supporting documents are required?

- Valid identification documents (Oman, Residents Permits or passports)

Applicants with new vehicles must bring the following documents:

- Purchase Invoice

- SARPCCO Clearance Certificate

Applicants with used vehicles must bring the following documents:

SARPCCO Countries:

- SARPCCO Clearance Certificate (valid for 90 days.)

- Invoice

- Registration Book

Non SARPCCO Countries:

- Invoice

- Bill of Lading (e.g. for imports. Japan, Singapore etc)

How long will this service take?

24 - 48 Hours

How much does it cost?

No cost

Where can I obtain this service?

Serious Crime Squad

Plot 356, Extension 4, Independence Avenue

P.O. Box 1082

Gaborone

Tel: (+267) 3916809 / 3952531 / 3911892

Criminal Investigation Department (North)

Plot 21926, Blue Jacket street

P.O. Box 91

Francistown

Tel: (+267) 2423000

Woodhall Police Station

P.O. Box 89

Lobatse

Tel: (+267) 5333012

Maun Police Station

P. O. Box 7

Maun

Tel: (+267) 6860034

Serowe Police Station

P.O. Box 255

Serowe

Tel: (+267) 4630222

Kasane Police Station

P. O. Box 1

Kasane

Tel: (+267) 6250326

Mahalapye Police Station

P.O. Box 31

Mahalapye

Tel: (+267) 4710222

Gantsi Police Station

P. O. Box 26

Gantsi

Tel: (+267) 6596222

Selebi Phikwe Police Station

P.O. Box 15

Selebi Phikwe

Tel: (+267) 2610301

Tsabong Police Station

P. O. Box 3

Tsabong

Tel: (+267) 6540423

Where can I get more information on this Service

Serious Crime Squad

Plot 356, Extension 4, Independence Avenue

P.O. Box 1082

Gaborone

Tel: (+267) 3916809 / 3956999

Contact: Officer Commanding

Serious Crime Squad

P.O. Box 1082, Gaborone

Tel: +267 3956999 / 3952531 / 3911892

Email: police@gov.bw

Website: www.police.gov.bw

Business Hours are 07:30 to 12:45 and 13:45 to 16:30 except weekends and public holidays.