

# Publishing of Notices in the Government Gazette

## Overview

Offering of advertising and publishing space on the government gazette which is a tool that communicates messages of national importance to the general public. Examples of such adverts are legal notices, tender notices, change of name and change of land use.

There are two types of gazette:

- Weekly Government Gazette which is published on Fridays
- Extra Ordinary Gazette is published any day of the week as and when required. The extra ordinary gazette is used to communicate urgent matters on the day to day running of the Government.

## Who is eligible?

- Government Ministries, Departments and Parastatals
- General Public
- Legal Practitioners / Law Firms

## How do I get this service?

Submit a soft copy and hard copy of the notice to any of our bookshops.

## What supporting documents are required?

- Soft copy of the notice
- Hard copy of the notice

## How long will this service take?

9 days.

## How much does it cost?

BWP 40 .00 per appearance.

## Where can I obtain this service?

Government Printing and Publishing Services  
Private Bag 0081  
Gaborone, Botswana  
Plot 10241/10238  
Cnr Mokolwane & lejara road  
Broadhurst Industrial

Phone: (+267) 391 4441/368 5200

Fax: (+267) 3912001/3957873

Or

Any government bookshop/service point.

## Where can I get more information on this Service

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