

Application for Permit to Acquire Firearm (Change of Ownership)

Overview

The process involves the transferring of ownership of a firearm from one person to another.

Who is eligible?

- Any person above the age of 18
- Applicant should have no criminal record

How do I get this service?

- The firearm license owner should write a letter to the Commissioner of Police requesting for permission to transfer ownership.
- In a case whereby the firearm is being inherited the deceased owner's designated family members (siblings, parents, guardians e.t.c) have to provide the request letter to the Commissioner of Police.
- The recipient should also write an acceptance letter to accompany the licensed owner's request letter.
- After approval, download and complete [Application For Permit to Acquire Firearms\(Change of Ownership\) form](#) and [Application for Registration Certificate form](#). Application forms are also available at all Police Stations.

What supporting documents are required?

- Valid National Identification document (Omang)
- Non-citizens must present a valid passport and residence permit
- In case of an inheritance attach copies of relevant documents such as;
 - Death certificate
 - Marriage certificate
 - Firearm certificate
- For first time firearm ownership the applicant should provide a police clearance report

How long will this service take?

14 working days

How much does it cost?

BWP 20.00

Where can I obtain this service?

Any police station.

Where can I get more information on this Service

Botswana Police Service

Lot 4, Government Enclave

Private Bag 0012

Gaborone

Botswana

Tel. (+267) 3951161

Fax. (+267) 3973723

Email: police@gov.bw

www.police.gov.bw