

Application for Professional Driving Permits (PrDPs)

Overview

The following are the types of professional driving permits issued by the Department of Road Transport and Safety:

Category	Description	Minimum age	Required licence class
PrDP-G	Professional Driving permit for transporting good.	21	B,C,EC
PrDP-H	Professional Driving permit for transporting hazardous goods.	25	B,C,EC
PrDP-P	Professional Driving permit for call-cab/ taxi/minibus.	21	B
PrDP-P	Professional Driving permit for midi-bus.	21	B,C1
PrDP-P	Professional Driving permit for omnibus (65 seats), train bus, double deck bus.	25	C1/C,EC

PrDP-P	Professional Driving permit for institutional vehicles .	21	B,C1 <ul style="list-style-type: none"> • Citizen and non-citizens with valid driving licence as per the above table. • Taxis, call cabs and Minibus are reserved for Botswana nationals therefore non-citizens may only apply for Midi bus – Train bus.
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Who is eligible?

- Citizen and non-citizens with valid driving licence as per the above table.
- Taxis, call cabs and Minibus are reserved for Botswana nationals therefore non-citizens may only apply for Midi bus – Train bus.

How do I get this service?

To apply for PrDP, customers must follow the steps below:

- Download and complete the [DL 1 - Botswana Driving Licence Application form](#) . Please note that the application form is also available at the Enquiries Desk at any of the offices of the Department of Road Transport and Safety.
- Download and complete [Health Declaration form \(DL31\)](#) , take the form to the registered Medical Officer for examination.
- Submit form to Botswana Police Offices for fingerprints clearance if applying for passenger/ special PrDP. For PrDP goods and hazardous there is no need for Police clearance.
- Go to the eye screening office for eye examination. In case of applicants with eyesight challenges, the Registration and Licensing Officer would refer them to be seen by an external Eye Specialist for further testing. Only after the external eye specialist recommends that the driving licence application process be continued should the applicants return to the Registration and Licensing Officer with the results and recommendations.
- Submit completed documents together with two (2) passport size photos for processing and pay the required fee.

What supporting documents are required?

Passenger /Special

- A certified copy of a valid National Identify card (Omang)
- Certified copy of Passport
- Certified copy of exemption certificate or Residence and Work permit
- Valid **eye screening result slip form** (DL8) from DRTS/Private and Government Hospital
- Valid Driving Licence card

Goods/ hazardous

- A certified copy of a valid National Identify card (Omang)
- Certified copy of Passport
- Certified copy of Exemption certificate or Residence and Work permit
- Valid Driving Licence card
- 2 Passport sized photos

How long will this service take?

Immediate

How much does it cost?

PrDP Passenger/ Special	BWP 169.00
PrDP Goods	BWP 182.00
PrDP Hazardous	BWP 195.00
Conductor's Permit	BWP 169.00
Duplicate PrDP	BWP 169.00
Renewal of All PrDP	BWP 169.00

Penalties for late renewal is BWP 20.00 per day (excluding public holidays and weekend) for renewals after the expiry date, up to a maximum of BWP 2,000.00.

Where can I obtain this service?

Department of Road Transport and Safety Offices around the country

Opening hours are from 07:30 to 16:30, Monday to Friday, except public holidays

Where can I get more information on this Service

Public Relations Unit

Department of Road Transport and Safety

Tshomarelo House

Botswana Savings Bank Building

Private Bag 0054

Gaborone

Botswana

Tel. **(+267) 368-8600**

Fax. **(+267) 3914338**

Toll Free: **17779**

Email. **mtcpro@gov.bw**