

# Application for Motor Vehicle Scheme

## Overview

The service issues Motor Vehicle Advances (MVA) to permanent & pensionable and contract citizen and non citizen public officers, Members of the National Assembly and Ntlo ya Dikgosi.

## Who is eligible?

- Enquire with the service consultants at the Government Employees Motor Vehicle and Residential Property Advance Guaranteed Scheme (GEMVAS) to determine eligibility
- Citizens and non-citizens

## How do I get this service?

Download and complete **MOTOR VEHICLE BANK APPLICATION FORM** and submit with supporting documents.

## What supporting documents are required?

- Valid driving license
- Current salary advice slip
- Confirmation letter of employment
- Pro-Forma Invoice/Offer letter

## How long will this service take?

Two (2) working days

## How much does it cost?

No cost

## Where can I get more information on this Service

Poso House

1st floor

Plot 53952

Khama Crescent

Gaborone

Tel: **3633637/607/627/605**

Other GEMVAS Branches are located at Office of the Accountant General in these areas:

- Palapye: **4922944**
- Maun: **6860232**
- Francistown: **2412243**

Opening Hours:

7.30 to 12.45 and 13.45 to 16.30 Monday to Thursday

Fridays 09.00am to 12.45 and 13.45 to 4.30pm, except holidays