

Southern African Customs Union (SACU) Permit Application

Overview

- These permits are issued for goods and passenger vehicles registered locally and its validity period can be 1 month, 3 months and 12 months.
- For Botswana vehicles intending to enter Zimbabwe, the permit is also endorsed at no extra cost.

Who is eligible?

- Citizens
- Non-citizens with locally registered vehicles.

How do I get this service?

- Download and complete [Form RTS 1 - Application for Initial Grand or Amendment or Renewal of Road Transport Permit](#) and submit along with supporting documents to the Registration and Licensing officer at any permit-issuing [Department of Road Transport and Safety office](#) for approval.
- Pay the required fees. It is at this point that the permit is issued.

What supporting documents are required?

The following documents are required:

- Copy of vehicle registration document (Blue Book).
- Copy of valid vehicle roadworthiness certificate.
- Copy of valid vehicle permit.
- Applicable valid identity document.

How long will this service take?

Immediate.

How much does it cost?

- 1 month :BWP260.00
- 6 months :BWP520.00
- 12 months :BWP1690.00

All fees are inclusive of the BWP130.00 application fee.

Where can I obtain this service?

Department of Road Transport and Safety Offices - Permit issuing offices

- Gaborone Old Supplies Office
- Francistown
- Ghanzi
- Lobatse
- Kanye
- Molepolole
- Mahalapye
- Tsabong
- Kasane
- Maun

- Selebi Phikwe
- Serowe
- Palapye

Where can I get more information on this Service

Department of Road Transport and Safety

Tshomarelo House

Botswana Savings Bank

Private Bag 0054

Gaborone

Tel: 267 3688600

Fax: 267 3914338

Opening hours are from 07:30Hrs to 16:30Hrs

Monday -Friday except holidays