

The Unemployed Graduate Database

Overview

The Unemployed Graduate Database (UGD) administered by the Directorate of Public Service Management provides a platform for unemployed graduates without work experience to secure pensionable employment in the economy. Potential employers absorb graduates from the UGD for their existing vacancies.

Who is eligible?

Diploma and Bachelor's Degree holders. Citizens only.

How do I get this service?

Diploma and Bachelor's Degree holders can register online through the Directorate of Public Service Management website

1. Visit www.dpsm.gov.bw
2. Click **graduate registration**, then new profile
3. Click **enter your personal information** and fill in the personal details
4. Click **enter your educational information** and fill in the educational details
5. Enter security code and click submit
6. You will receive an acknowledgement email that your registration is complete.

What supporting documents are required?

None.

How long will this service take?

Registration is completed immediately. Placement is determined by the availability of matching vacancies.

How much does it cost?

No Cost.

Where can I obtain this service?

This service may be obtained from the Unemployed Graduate Database Office at the Directorate of Public Service Management (www.dpsm.gov.bw).

Or call:

3622682
3622882
3622701
3622751
3622735
3622841

3622787

Email: dpsm_pro@gov.bw

Hours of Operation: 07:30 – 16:30, Monday to Friday, except on Public Holidays.

(Thursdays and Fridays are reserved for walk in inquiries).

Where can I get more information on this Service

Directorate of Public Service Management

Attorney General's Chambers

Government Enclave

Gaborone

Botswana

Tel. (+267) 3622600

Fax. (+267) 3971803

Email: dpsm_pro@gov.bw

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