

Economic Diversification Drive (EDD) Registration

Overview

Implementation of the Economic Diversification Drive (EDD) Short-term Strategy and the EDD Medium to Long-term Strategy is designed to coordinate all efforts aimed at diversifying the country's sources of economic growth and income in such a way that the country becomes more or less equally dependent on all sectors of the economy. In that regard all Central Government, Local Authorities and Parastatal Organizations are required to purchase locally manufactured products and services. Therefore eligible enterprises must register for the Economic Diversification Drive (EDD) initiative to benefit from tenders from these institutions/organizations.

Who is eligible?

Enterprises registered in Botswana and in operation engaged in manufacturing, service provision (excluding agents/ distributors/retailers/resellers/ suppliers and works/construction) and agricultural production.

How do I get this service?

- Pay application fee at MTI offices.
- Visit/click on the following link [EDD Application Form](#).
- Fill in all the required fields/details in the application form and submit.
- The office will contact you with further details regarding the application.
- If approved, pay issuance fee and collect EDD Certificate.

What supporting documents are required?

- Proof of payment of application fee.
- Copy of the certificate of registration and / or incorporation certificate.
- Most recent financial statements (balance sheet and income statement).
- Audited financial statements, for those enterprises with an annual turnover of P500 000 and above.
- Projected financial statements for enterprises that have been operating for less than a year
- Certified copy of current valid relevant license or registration certificate from a competent authority, (for manufacturing/industrial/ trade license/registration certificate, attach the copy of the receipt for annual fee).
- Unregulated activities must attach a printout of relevant PPADB codes.
- Copy of valid Tax Clearance Certificate and/ VAT registration.
- Affidavit confirming that the enterprise is operational, when it started operations, location of operation and products/services currently produced/ offered.

How long will this service take?

Ten (10) working days.

How much does it cost?

- P50.00 non-refundable application fee.

- P500.00 issuance fee.

Where can I obtain this service?

Department of Industrial Affairs
Ministry of Trade and Industry
Plot 54380, First Floor, Central Business District,
Gaborone Private Bag 0014
Gaborone
Tel: 3957406/3995200
Fax: 3972910

Where can I get more information on this Service

Ministry of Trade and Industry
Private Bag 004
Gaborone
Botswana
Plot 54380, Central Business District
Tel. (+267) 3601200
Fax. (+267) 3971539
Email. mitipru@gov.bw