

# Application for Common Land Law Rights

## Overview

Applications under this category are for business ventures. Plot holders on tribal land are issued with a lease agreement for a specified period of time. This Memorandum of Agreement of Lease is a legally binding contract entered into between the Land Board (lessor) and the plot holder (lessee). The lessee is expected to comply with the lease requirements amongst which is payment of annual lease rentals except for residential purposes which is a once off payment.

A Memorandum of Agreement of Lease may be issued for, but is not limited to, the following purposes:

- Mining activities
- Agricultural activities
- Industrial activities
- Commercial activities
- Tourism
- Civic and communities
- Residential for non-citizens
- Residential for citizens
- Wildlife and birds sanctuaries

## Who is eligible?

- Motswana
- Non-Citizen with the consent of the Minister
- Attained age of majority
- Registered companies
- Societies

## How do I get this service?

Complete [Common Law Land Rights Application Form](#)

## What supporting documents are required?

- Certified and valid copy of Omang/ID
- Copy of marriage certificate
- Proof of financial assistance from the Poverty alleviation scheme  
Certified and valid copy of Omang
- Copy of Instrument signed under Married Persons Property Act (proof of Marriage regime if married and Affidavit if not married)
- Decree absolute and court order where applicable
- In case of widow/widower, death certificate
- In case of People Living with disability (PLWD) copy of Disability Card
- In case of dis-advantaged and marginalized groups, a confirmation letter and assessment report from District Council
- Share certificate

## How long will this service take?

Once plots are available, they are advertised to the general public. Interested persons can respond to the advertisement.

### How much does it cost?

- P150 for preparation of a sketch plan
- P10 Application fee
- P100 lease preparation (business/Agricultural plot)
- P60 once off payment in case of a residential plot

#### Lease Charges per Activity or Use

Service	Charge
Residential Lease	BWP60:00 Flat rate
Residential Leases Institutional	BWP100:00 /annum
Surface Rights	BWP0.08 /sqm/month
Commercial Rent	BWP0.25/sqm/annum
Industrial	BWP0.10/sqm/annum
Agricultural Lease	BWP500:00 first five hectares and BWP15:00 for the remaining hectares per annum
Ranches	BWP70:00 per hectares/annum
Mining Lease	BWP50:00 per hectares/annum
Civil and Community Plots	BWP100:00 per hectares/annum

### Where can I get more information on this Service

For more information, please contact any of the Ministry of Land Management, Water and Sanitation Services Headquarters (Customer Service) or any Land Boards from the Land Boards and their Subordinate Land Boards listing document or call the Ministry of Land Management, Water and Sanitation Services

Toll Free Number **0800 600 737** .

Opening hours are from 07:30 to 12:45 and 13:45 to 16:30, Monday to Friday, except public holidays.