

Rough Diamonds Export Permit

Overview

The permit allows diamond cutting license holders to export rough diamonds to countries that are members of the Kimberley Process Certification Scheme (KPSC). The permit is required every time rough diamonds are exported. One must also apply for a Kimberley Process Certificate in order for the process of exporting diamonds to be complete.

Who is eligible?

Citizen and non-citizen businesses who are holders of the Diamond Cutting Licence and the Precious Stones Dealer's Licence.

How do I get this service?

- Make bookings with Diamond Office (DO) for inspection of rough diamonds at least a day in advance.
- Bring diamonds/shipment/goods to Diamond Office for inspection with invoices.
- After the inspection of shipment, customer fills in the [Export Permit of Rough Diamonds form \(Form 4\)](#) which is provided at the Diamond Office.
- If approved, the customer will be issued the signed permit.

What supporting documents are required?

- Diamond Cutting Licence.
- Precious Stones Dealer's Licence.
- An invoice for the shipment/diamonds/goods.

How long will this service take?

One (1) day.

Where can I obtain this service?

Diamond Hub
Private Bag 0018
Gaborone
Botswana
Plot 67782, Diamond Technology Park, Block 8 Industrial Area

Telephone: (+267) 3915311

Fax: (+267) 393 4586

Email: diamondofficebotswana@gov.bw

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Opening hours: 7:30 to 12:45 and 13:45 to 16:30, Monday to Friday, except public holidays