

# Application for Research Permit with Basic Education

## Overview

These permits are issued to conduct education related research in Ministry institutions.

## Who is eligible?

Prospective researchers

## How do I get this service?

Submit a proposal to the Department of Education Planning and Research Services (DEPRS) office at Ministry Headquarters or any Regional Education Office.

## What supporting documents are required?

- Two copies of a completed [Research Application Form](#)
- A letter of endorsement from the applicant's sponsoring institution
- A preliminary list of titles for short issue papers and/or progress reports
- Detailed curriculum vitae of the researcher
- Citizens to include a certified copy of a valid National Identity Card (Omang)
- Non-Citizens to include passport copy and Botswana based personnel to be involved.

## How long will this service take?

Five (5) working Days.

## How much does it cost?

There is no charge for this service.

## Where can I obtain this service?

The Department of Education Planning and Research Services (DEPRS) office at Ministry Headquarters or any Regional Education Office.

## Where can I get more information on this Service

At Regional Education Offices.

Opening hours: 07:30 to 16:30, Monday to Friday, except public holidays.

Ministry Contact Centre, by calling 16885 on Monday to Friday, working hours or toll-free number [0800 600 678](#).