

February 8, 2025

211 Quality Circle  
College Station, TX 77845  
Toll-Free (855) 789-4268  
Phone (979) 691-7700  
Fax (979) 691-7750  
[www.Cognizant.com](http://www.Cognizant.com)  
Re: Vinutan Naik (2109286)

TO WHOMEVER IT MAY CONCERN

This letter is to confirm the direct employment of **Vinutan Naik (2109286)** with the Cognizant family of companies worldwide, on a full time (35-40 hours per week) basis.

Internal Band Level	Start Date	End Date	Location
Sr. Associate	January 03, 2022	June 16, 2024	India
Sr. Associate	June 17, 2024	Till date	United States

At Cognizant, we employ an internal band level with an official grade description as specified in this letter; however, Cognizant Business Units have mapped this official grade description to that of functional job titles. Therefore, in addition to the band level/ grade description provided in this letter, the employee will have had an official functional job title which is not captured in this letter.

As Sr. Associate, Mr. Vinutan Naik is responsible for performing analysis and recommends customized software solutions in TIBCO, DevOps, and similar innovative technologies. Liaise with the functional, technical system, and security systems personnel to assess the configurations and identify potential deficiencies to determine challenges in implementing customized TIBCO solutions. Support and help functional experts to analyze issues on daily basis, especially during the post-go-live period. Leverage the proximity with a functional expert to speed up intervention and fixing in case of critical incidents. Investigate and solve urgent post-go-live issues in TIBCO Project. Responsible for project communications, coordination, technical implementations regarding any application and infra issues in the customer environment. Generating reports for the client and handling P1 and P2 critical TIBCO issues within the stipulated time frame. Working with business stakeholders product owners to understand the business requirements and translating them into Technical Design Documents High-Level Design and Low-Level Design, System Architecture documents, and Implementation plans for new Features and Enhancements. Participate in business requirements and functional requirements gathering, which involves a review of existing systems configurations. Responsible for support on different suite of products like TIBCO, AWS, SAP PI PO, DevOps tools. Involved in the meetings with Business line team for translating business requirements into functional specifications. Involved in requirement gathering and in design phase meetings and manual monitoring, support for Hybrid Agent, deployment, hybrid agent restart, fluentD restart for TCI Tibco Cloud Integration Performance tuning, troubleshooting, Software installation, upgrade and post installation configuration, prepare monitoring steps, User management in TCI. Systems maintenance and L3 Support in 24\*7 model and providing weekend on call support. Involved in resolving the infrastructure issues in production and non-production environments. Involved in resolving tickets as per Incident, Change, Problem management processes. Managing multi weekend activities like OS patching, NAS migration, Certificate Migration, SOX along with CAB meeting to get the CRQ approval and implementing by coordinating with multiple teams.

As Sr. Associate, Mr.Vinutan Naik is also responsible for Supporting and developing Business Solutions within the HealthCare and Life Sciences domain, specializing in the Development, Support, and maintenance of Middleware applications. Validation of service communications and finding areas of improvement for performance and redundancy checks. Requirements gathering, Analysis, Architectural design, capacity management migration plan, Fine tuning the systems for performance and maintenance. Participate in business requirements sessions, develop low high-level design documents and develop SOPs for support teams.

Sincerely,

For **Cognizant Technology Solutions U.S. Corporation**



**Dravina R. Reddy**

**Senior Representative - Human Resources**

February 08, 2025