

How to host an Equestrian Practice

Before the Equestrian Practice:

- Contact your Principality or Kingdom Equestrian Officer at least 1 ½ months before the date you want to have your Eq. practice
- Order Equestrian Insurance certificate from the SCA corporate office at least 30 days before the date of your Eq. Practice
 - \$50 for each request for insurance for one practice or for multiple practices in the same location.
 - \$100 if the site insists on being named insured. (There is no difference in how our insurance covers the site, named insured or not.)
 - \$100 late ordering fee if ordering insurance less than 1 month in advance.
- An Equestrian Marshal MUST be present to have an Eq. Practice, otherwise the insurance is invalidated.
 - Your Eq. Officer will do their best to work with you to arrange for an Equestrian Marshal to be present.
 - It is a good idea to confirm that an Equestrian Marshal will be available for a date before requesting insurance for that date.
- Arrange a site that works for the type of Eq. Practice you want to have or arrange your Eq. Practice to fit your site.
- Arrange an Autocrat for the practice who will work with your Equestrian Officer to insure that all the rest of the needs and requirements for an Eq. Practice are met.
- Insure invitations go out announcing the Eq. Practice. For the Eq. Practice to be insured the practice must be open to all in the SCA who want to attend.

At the Eq. Practice

- Everyone at the practice must sign the Equestrian Waivers.
- The warning sign must be present and visible.

After the Eq. Practice

- Insure that an Event Report is sent out:
 - to your Kingdom Equestrian Officer, your Principality Equestrian Officer, and Seneschal of the group hosting the Eq. Practice.
 - no later than 10 days after the day of the Practice.
 - This Report is the responsibility of the Equestrian Marshal in Charge of the Event.