

# Onkar Pol

## Project Manager



+91 9892702169



onkarpol12@gmail.com



@onkar-pol01

## Summary

CSM-certified project manager with experience providing cradle-to-grave management over large-scale IT implementations. Excel at liaising between business and technical areas to achieve on-time, on-budget, and on-spec project completions. Able to merge customer and user needs with business requirements, budgetary restrictions, and logistical considerations to meet project deliverables.

Key skills:

- Project Lifecycle Management
- Requirements Definition & Analysis
- Project Scheduling
- Team Building & Leadership
- Project Budgeting & Cost Controls
- Quality Assurance

## Education

### July 2011–June 2014

Bachelor's Degree in Computer Engineering:  
Shivaji Rao S. Jondhale, Asangoan  
(Mumbai University)

### July 2009–May 2011

Diploma in Computer Engineering:  
Babasaheb Gawde Institute of  
Technology, Mumbai Central

## Experience

2021–Present

Vistaar Digital Communications Pvt. Ltd

### PROJECT MANAGER

- In charge of overseeing multiple projects simultaneously
- Ensured major projects followed an established timeline.
- I developed a plan of action including a schedule, resources, and work plan.
- Providing status reporting regarding project milestones, deliverables, dependencies, risks, and issues, communicating across leadership.
- Worked on brands like Abbott India, Ion Exchange Global, Winchester, Enablr, etc..
- Managed Abbott India for Emailers & Edetailing across all the major divisions.

2019 – 2021

Rego Advertising

### BUSINESS HEAD/PROJECT MANGER

- Prospected potential new clients and turned them into increased avenues of business.
- I led key relationships and contracts for clients & vendors respectively and was also heavily involved in Business
- Creating business plans and strategies to improve the overall business sales Developed and represented the agency in all major pitches.
- I ensured all the projects followed an established timeline
- Worked on brands like Aditya Birla Biz Labs, Birla Purocel, Sattva Group, Acrysil Group, Axe, Fair and Lovely, Makwana Kitchens, Firework etc.

2015 – 2021

Kreaserv Media Private Limited

### CO-FOUNDER/CLIENT SERVICING DIRECTOR

A newly set up technology agency had a responsibility to make sure that I provide every possible creative input to the team.

- Keeping a check on delivery timelines of WIP projects and ensuring their timely delivery.
- Maintaining a solid relationship with the clients through the provision of exceptional after-sales service.
- Briefing the creative teams on client requirements and working with them to plan & implement the best solutions for the client, ensuring that projects are completed on time and within budget.
- Worked with brands like Aditya Birla Group, Marico, Abbott, Junglee Pictures, Economic Times, Godrej, Kanakia, Rustomjee, Tonic Worldwide, Adani, Atrimed Pharma etc..

# Certifications

---



Certified  
ScrumMaster(CSM):  
Scrum Alliance  
Issued Jan 2021 : Expires Jan  
2023



Digital Marketing Certification:  
Master Digital Marketing



Agile Crash Course: Agile  
Project Management; Agile  
Delivery