

Mary Antonnette Dial- Lao

3215 B Tower 1 Grass Residences
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Seeking a position that offers extensive experience as I possess a strong attention to detail and skills. Also looking to enhance my skills, further my education by using real life experiences and explore my creativity through the field.



PERSONAL INFORMATION

Birthdate: August 14, 1995

Age: 24

Gender: Female

Citizenship: Filipino

Marital Status: Single

WORK HISTORY

05.2019 – 03.2020

ST. AUGUSTINE'S SCHOOL OF IBA INC.

TEACHER / SENIOR RESEARCH TEACHER / SCHOOL PAPER ADVISER

- English (Grade 9)
- Oral Communication (Senior High School)
- English for Academic and Professional Purposes (Senior High School)
- Research 1 (Qualitative Research) (Senior High School)
- Research 2 (Quantitative Research) (Consultant) (Senior High School)
- English and Filipino School Paper (Broadsheet)

06. 2016 – 03.2019

CABANGAN LEARNING AND DEVELOPMENT CENTER INC.

Teacher

- Mathematics
- English (Grade 1- 6)
- Reading and Writing (Grade 1 – 6)

08. 2015 – 01.2016

STEP UP INTERNATIONAL SERVICES INC.

Tour Coordinator

- Tour Processing
- Visa Processing
- Financial Collection and Balancing

06.2015 – 07.2015

CABANGAN LEARNING AND DEVELOPMENT CENTER INC.

Teacher (Summer Job)

- CASA Mathematics
- Reading and Writing

01. 2015 – 05.2015

Z RADIO 98.7

On the Job Training

- Copy Reading
- Radio Broadcasting
- Radio Commercial Voice Over

EDUCATION

- 11.2017 – 04.19.2018 **PRESIDENT RAMON MAGSAYSAY STATE UNIVERSITY**
Iba, Zambales, Philippines
- Certificate of Teacher Education (CPE)
- 06.2012 – 06.26.2016 **SAINT LOUIS UNIVERSITY**
Baguio City, Philippines
- Bachelor of Arts in Communication
- 06.2000 – 03.2012 **ST. AUGUSTINE'S SCHOOL**
Iba, Zambales, Philippines
- High School
 - Grade School
 - Primary School

SKILLS AND QUALITIES

- Leadership** Became an officer of Mass Communication Society
 - Treasurer
 - Consulting AlumnusBecame an officer for the Student Council and Extra Curricular Club in High School
- Finance & Accounting** Receive Training from Junior Institute of Accountants
- Computer Literate** With advance knowledge in common computer software such as:
 - Microsoft Office
 - Video EditingWith Basic Knowledge in HTML Coding
- Administrative** Organization and keenest to Details
Filing and Sorting of Documents
- Proficient in English** With the profound communication skills both verbally and written.
Advance Knowledge:
 - Literary Writing
 - Technical Writing
- Public Speaking**

ORGANIZATIONS AND AFFILIATIONS

- Philippine Association of Communication Educators Foundation Inc.
Quezon City Philippines
February 2017- Present
- Mass Communication Society
Saint Louis University, Baguio City
June 2012 – Present

CERTIFICATES AND SEMINARS ATTENDED

NATIONAL

- Best Coach Editorial Writing (Secondary Division)
National Schools Press Conference
Tuguegarao, Philippines
Pasig City Philippines
March 2020

REGIONAL

- 1st Place Best Coach Editorial Writing (Secondary Division)
Regional Schools Press Conference
Capas, Tarlac, Philippines
November 26 – 28, 2019

DIVISION

- Division Schools Press Conference
 - San Felipe, Zambales, Philippines
 - October 4, 2019
 - Best Coach Award
 - Editorial Writing
 - Column Writing
 - Best Anchor Radio Broadcasting
 - Best Technical Application Radio Broadcasting
 - Best Script Radio Broadcasting
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DISTRICT

- District Schools Press Conference
 - Iba, Zambales
 - September 18, 2019
 - Best Coach Award
 - Editorial Writing
 - Column Writing
 - News Writing
 - Feature Writing
 - Science and Technology Writing
 - Copy Reading and Headline Writing
 - Photojournalism
 - Radio Broadcasting and Scriptwriting
- 2nd Place Editorial Writing
District Training – Workshop on Investigative Campus Journalism For School Paper Advisers
Iba, Zambales
August 22 -24, 2019
- 2nd Place Sports Writing
District Training – Workshop on Investigative Campus Journalism For School Paper Advisers
Iba, Zambales
August 22 -24, 2019

SEMINARS ATTENDED

- District Training – Workshop on Investigative Campus Journalism For School Paper Advisers
Iba Elementary School
Iba, Zambales
August 22 – 23, 2019
- Educators Congress
St. Paul University Pasig
Pasig City Philippines
May 16 – 18, 2019
- Health and Environmental Awareness, Impact and Protection
Ramon Magsaysay State University
Iba, Zambales
February 26, 2018
- Gender Sensitivy Seminar
Ramon Magsaysay State University
Iba, Zambales
December 2017
- Food Shap: Basic Food Handling for Food Handlers
Manila International Integrated Learning Center
License Number: FSF1- 1383BFF
Status: ACTIVE
Makati City, Philippines
August 25,2017
- Junior Philippine Institute of Accountants
Saint Louis University
March 08, 2016
- Chicken Pork Adobo Boot Camp
ELJ Building, ABS- CBN Corp.
Quezon City, Philippines
February 20, 2016
- Pinoy Media Congress
Quezon City, Philippines
February 18 – 20, 2016
- International Multimedia Conference
Seoul, South Korea
January 27 – February 02, 2016
- 1st International Multimedia Conference
“Connectivity Beyond Diversity”
Ateneo De Manila University, Philippines
February 22, 2015
- The EdukCircle International Convention on Social Sciences
Nanyang Technological University, Singapore
February 02 -05, 2015
- Convention on Psychology and Media Communication

University of the Philippines Diliman Campus
Quezon City
August 15, 2015

- 12th Convention on Psychology and Media Communication
University of the Philippines Diliman Campus
Quezon City
August 23, 2014

I here by certify that all the informations above are true and correct.



Mary Antonnette D. Lao

CHARACTER REFERENCE

- Mrs. Alma Dumaguin
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