**Project Report Format**

Project-II (**BTCS 703-18)**

I Cover Page

II Inner Pages

* 1. Certificate
  2. Declaration by student
  3. Acknowledgement

III Table of Contents

IV List of Tables

V List of Figures

VI Abbreviations and Nomenclature (If any)

VII Chapters

1. Introduction to Project
2. System Design(DFD, ER, Database diagram, etc)

**System Implementation And Testing**

1. Implementation(Modules)
2. Testting(Test Cases)
3. Screenshots
4. Conclusions and Future Scope

VIII References

IX Data Sheet (If any)

X Appendices ( If any)

File should be in spiral binding and changes suggested during internal viva must be incorporated for external viva.

Students have to bring soft copy of report, project, ppt in CD attached at the back of report.

**INSTRUCTIONS FOR TRAINING REPORT**

1. A chapter may be further divided into several divisions and sub - divisions depending on type & volume of work. This contains the text & related to hardware & software implementation.
2. The project report must be submitted in one Copy duly signed by the HOD. Students should also submit the soft copy on CD in PDF and word format in the library (1 Copies of CD).

3. The length of the report may be about 60-70 pages.

1. The Project report shall be computer typed (English- British, Font - Times Roman, Size-12 point) and printed on A4 size paper.
2. The Project report shall be typed with 1.5 line spacing with a margin 3.5 cm on the left, 2.5 cm on the top, and 1.25 cm on the right and at bottom. Every page in the report must be numbered. The page numbering, starting from acknowledgements and till the beginning of the introductory chapter, should be printed in small Roman numbers, i.e, i, ii, iii, iv...... The page number of the first page of each chapter should not be printed (but must be accounted for). All page numbers from the second page of each chapter should be printed using Arabic numerals, i.e. 2,3,4,5... All printed page numbers should be located at the bottom centre of the page.
3. In the Project report, the title page should be given first and printed

in black letters.

1. **The table of contents** should list all headings and sub-headings. Thetitle page and certificates will not find a place among the items listed in the Table of Contents. One and a half line spacing should be adopted for typing the matter under this head.
2. **The list of tables** should use exactly the same captions as theyappear above the tables in the text. One and a half spacing should be adopted for typing the matter under this head.
3. **The list of figures** should use exactly the same captions as theyappear below the figures in the text. One and a half spacing should be adopted for typing the matter under this head.
4. The list of symbols, abbreviation & nomenclature should be typed with one and a half line spacing. Standard symbols, abbreviation etc should be used.
5. Subject matter must be typed on single side of the page.
6. All the pages must be numbered properly.