

Building Your Dashboard

Dashboard Layout

1. Create New Dashboard

- Click "+ New Dashboard"
- Select blank template
- Set dimensions (16:9 recommended)

2. Add Metric Blocks

Block Type: Number
Metric: Daily Revenue
Comparison: Previous Period
Visualization: Up/Down Arrow

Visualization Types

1. Line Charts

Metrics: Revenue, Users
Time Range: Last 30 Days
Y-Axis: Auto-scale

2. KPI Comparisons

Primary Metric: Current Month Revenue
Compare To: Previous Month
Display: Percentage Change

3. Tables

Columns: Date, Revenue, Users, Conversion_Rate
Sorting: Date (Descending)
Pagination: 10 rows per page

Dynamic Date Ranges

1. Configure Time Periods

- Configure time periods selecting from Month-to-date, Quarter-to-date, Year-to-date

Default: Last 30 Days
Compare To: Previous Period
Custom Ranges: MTD, QTD, YTD

2. **Date Range Selector**

Type: Dropdown
Options: Today, Yesterday, Last 7 Days, Last 30 Days, Custom
Position: Top Right