Institute Summer Project Allocation (ISPA) Rule book

1. Procedure:

1.1 Login with your LDAP ID and password. Next you will be asked to fill in other details such as hostel number, room number, mobile phone number, alternate e-mail and your department. Click on "register" button. You need to do this only the first time you login.

This year we are launching projects under two categories.

- Pre-determined problem statements by Professors: Here, the Professor has already set the problem statement and students who are intrigued by the problem statement can choose it as a preference and get to know details of the problem statement durng the scheduled interview.

- Problem statements that students want to pursue/come up with after having a discussion with the Professor: Here, there is no fixed problem statement, the area of research of the Professor is given and he is willing to take students for projects during the summer. Students who want to work under the Professor and are interested in his/her research area can talk to them during the scheduled interview and propose their problem statement or disuss about possible problem statements for the project

You can choose any project of your interest from any department.

1.5 Thus, you can give preference to a maximum of four projects. You can change your choices only until the deadline of application.

1.6 Depending upon your preferences, interviews will be scheduled with Professors. In case you get selected for more than one project, you will be allocated the one under highest preferred category.

1.4 Selections will be made latest by 5 th May 2014.

2. Rules and Guidelines:

2.1 Go through the list of projects from your department very carefully, enquire more about the project in case you are not sure about it, and apply for the projects that genuinely interest you.

2.2 Once you have been allocated a project, you would be required to send bimonthly reports to your Professor, Department council and ISAA-EnPoWER Head (isaa.empower@gmail.com).

2.3 At the end of your project, your Professor will be asked to review your work and give it a "satisfactory" or an "unsatisfactory" tag. This tag will be used to reward you or penalize you as described in points 3.3 and 4.

2.4 We suggest students to remain active throughout the duration of their project. The nature of involvement of each Professor in the project will vary. At the end of the day, your learning from your project will be directly proportional to your own involvement. Visit labs regularly, stay in touch with your guide (Professor and PhD/M.Tech student). In case you have been given some reading material, set deadlines for yourself and get back to your guide.

2.5 We strongly discourage students from ditching the projects they undertake, as Professors have shown a great deal of enthusiasm. It not only paints a bad picture of the student in front of the Professor, but also of the entire Undergraduate student community, Professors are now very reluctant to give projects to Undergraduate students. We would like students to discuss their issues, if any, with the Professor/PhD or M.Tech student he has been assigned or with somebody from the ISPA team before taking any such drastic step. Discontinuation of project, if at all, should be done only after discussing in detail with the Professor. Such a

discontinuation will make you eligible for a review by Professor for the period of your actual work. You will be penalized according to point 4 if you ditch the project.

3. Incentives and Rewards:

3.1 First hand exposure to research.

3.2 Advantages of a good summer project are manifold – (a)
Getting a good internship at the end of third year.
(b) Recommendation from your Professor for your good work which might help you in getting an internship in a top university abroad at the end of third year.
(c) Substantial work in summer or the project continued in the next semester can earn you the Undergraduate Research Award (URA). 3.3 Certificate of successful participation from Dean (AP) office only if you receive a
"satisfactory" tag from your Professor.

3.4 You can retain your room for the duration of your project if you are allocated a project through ISPA. It might be brought to your notice, that due to recent changes in institute rules, charges for the room retention will be reimbursed, if you receive an unsatisfactory tag from your Professor, you won't be reimbursed.

4. Penalty:

4.1 If you receive an "unsatisfactory" tag from your Professor and/or ditch a project in between, you will be barred from mentioning about anything done during the duration of the project in your resume. List of such students will be forwarded to PT Cell, for their use during resume verification. Such students will also not receive the certificate from Dean (AP) office.
NOTE: When you apply for projects through ISPA, it will be assumed that you have gone through the ISPA rule book carefully, and shall be ready to be rewarded or penalised appropriately.