

MANIFESTO

I, **Sagar Mandhani (120040079)**, if elected to the post of General Secretary, Department of Civil Engineering, promise to undertake the following:

Key Initiatives:

- Create a **Query and Grievance portal** on CEA website and/or Facebook to speedily address students' problems and concerns
- Introduce "**Project Talks**" where senior students (mainly PhDs and M.Techs) deliver talks about the projects they are currently working on (or completed), mainly to freshmen and sophomores
- Will try to introduce **DPAP(Department Project Allocation Program)** to allocate in-semester projects to students to promote UG research with the help of D-AMP team
- Create a **Book Recycle** sheet using which students can get the contact of senior students having the required books, ED sets and Workshop tools
- Try to conduct **Work visits** to the various construction sites inside the institute
- Conduct "**Department Sports Weekend**" comprising of team sports to promote interaction within the department students
- Conduct **Software Introductory Sessions** with the help of M.Tech students

As a Students' Representative:

- Ensure proper representation of the student body at all the meetings at the Department level (DUGC) and Institute level (DGSC)
- Will try to **minimize slot clash** issues in the Department Timetable and ensure it is prepared well before the start of the semester
- Follow up on the GSAA's proposal of week-long holiday around the festivals of Diwali and Holi

Academic Issues:

- Follow up on **increasing the number of courses** offered as Department electives in DUGC
- **Mid-semester Feedback** – Will conduct course feedback after the mid-semesters and ensure that it is taken up to the respective instructor
- Ensure that **course description is updated** on the ASC website
- Try to ensure that all **lab** courses have a **Make Up session**

Department & CEA Website:

- Follow up on the renovation of the department website
- Ensure that all professors have an **updated webpage**
- Ensure that **manifestos** of all Council members are available on the CEA website
- Try to update CEA website with pictures and information of recent departmental activities

Infrastructure:

- Follow up on the progress of proposed **lounge**
- Ensure speedy completion of work in the department **Computer Lab**, installation of CCTV cameras and biometric-enabled entry
- Ensure availability of **Wi-Fi** at all locations in the department

CEA (Civil Engineering Association):

- Will print a department introduction brochure to be distributed to freshmen at the department orientation giving a brief overview of the department
- Try to ensure that Department **T-shirts** are made available in the odd semester
- **Replace** the post of CEA Secretary with the post of Department Secretary
- Ensure that activities such as Department Trips, Informal days, Valedictory function are conducted timely and properly
- Ensure one major department trip is conducted each semester

Placements and Internships:

- Organise information sessions on internships, placements and apping
- Provide a common platform to UGs and PGs for placement preparation by organizing GD/PI sessions with the help of the DPC and SARC
- Co-ordinate with SARC team to provide mentors to the placement batch

Aakaar:

- Would ensure smooth functioning of Aakaar through-out the year
- Will try and allocate a dedicated room for Aakaar for official activities
- Publicize Aakaar and encourage participation by UG and PG students of the department

D-AMP:

- Will create a D-AMP page on CEA website containing FAQ's and mentors' information
- Will provide a list of mentees and their mentors to respective Faculty-advisors making them aware about students

Seminars/Sessions:

- Conduct core seminars during SARC Core Weekend
- Organise buddy sessions about future scope in Civil Engineering by professionals
- Conduct Core Job and M.S. session by the passing out batch for second year and third year batch

Miscellaneous:

- Ensure information related to every activity, seminars and talks in the department is circulated in advance and proper publicity is done
- Ensure Google and Facebook groups for freshmen and Department Emails IDs for sophomores are created timely
- Ensure that sufficient number of course books are available in the Institute library
- Try to circulate a list of Softwares and Software licences available in/to the department

CREDENTIALS:

- Class Representative, Third Year B.Tech [2014-2015]
- Class Representative, Second Year B.Tech [2013-2014]

Proposed by
Ashwini Jain

Seconded By
Shubham Sadavat