VIRGINIA TAYLOR SEYMOUR

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EDUCATION

University of Texas at Austin Master of Science in Information Studies 2018–present
  Courses: *Data Analytics, Data Wrangling, Database Management, Data Storytelling, Ontology Design*
  Final Year Project: *Developing a data-driven assessment of instruction at the Harry Ransom Center*

University of Pennsylvania, Bachelor of Art in Art History, *Summa Cum Laude* 2012–2016

PROFESSIONAL EXPERIENCE

Harry Ransom Center Graduate Research Associate 2018–present
- Data analysis to evaluate and improve educational program, including data preparation with Excel and visualization with Aeon Reports (SQL), Tableau, and Python
- Collaboratively teach in a program serving ~7,500 students yearly
- Conduct research and respond to over 100 off-site reference queries annually and guide ~20 patrons through research and archive policy orientations monthly

Ji-roz Greek Joint Restaurant General Manager 2016–2017
- Managed 14-person staff and external communications for a farm-to-table restaurant

University of Pennsylvania Museum Al-Hiba Research Project Assistant 2015–2016
- Managed, queried, and analyzed archeological excavation database with a four-person team

Philadelphia Museum of Art Contemporary Curatorial Intern Fall 2015
- Delivered independent research reports and proposals that informed departmental decisions

Kelly Writers House Program Assistant & Robinson Press Coordinator 2012–2015
- Collaboratively planned and designed print advertising for 15-20 events monthly

ACTIVITIES AND SKILLS

PROFESSIONAL SERVICE
Student Conduct Board University of Texas		2019
Alumni Interviewer University of Pennsylvania		2016–present
Students & New Archives Professionals Board Member Society of American Archivists		2019

WORKSHOPS, NON-DEGREE COURSES
Making & Maintaining Successful Design Systems with Brad Frost	March 2019
Geographic Information System (GIS) data workshops Perry-Castañeda Library	Spring 2019
Student Employee Excellence Development (SEED) Certification	2018–2019
Introduction to Statistics University of Texas at Austin Summer Statistics Institute	May 2019
Stata Short Course University of Texas at Austin Department of Statistics	October 2018

SKILLS
Languages & Syntaxes Python, SQL, HTML5, RDF/XML
Software Tableau, Excel, Access, Power BI, phpMyAdmin, FileMakerPro, The Museum System, Aeon