

 	<p align="center"><b>GOVERNMENT ENGINEERING COLLEGE, RAJKOT</b>  (AICTE Approved, GTU Affiliated, Under Director of Tech. Education, Gujarat State)</p> <p align="center"><b>સરકારા ઈજનેરા કોલેજ, રાજકોટ</b></p> <p align="center">(એઆઈસીટીઈ માન્ય, GTU અનુબંધિત, નિયામકશ્રી ટેકનીકલ શિક્ષણ, ગુજરાત રાજ્યની સરકારા સંસ્થા)</p> <p align="center">AICTE Permanent ID: 1-6601471 AISHE C-49 GTU code :020</p>	
<p>મવડી-કણકોટ રોડ, કણકોટ ગામ પાસે, રાજકોટ-360005</p>	<p>Mavdi-Kankot Road, Near Kankot Village, Rajkot-360 005</p>	
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### Training and Placement Cell Norms

**Institute vision:** To bring out technically competent and socially responsible engineers.

- Students should regularly check the notice board of their respective department, website/email/Whatsapp/SMS Group for placement updates.
- Students should be well-groomed with a formal dress. (Boys: Formal Shirt, trouser (Jeans not allowed), leather shoes. Girls: Either Punjabi dress or Shirt and trouser (Jeans not allowed)) during placement drive.
- Students are advised to carry the following documents: Latest resume, all original certificates, one self-attested copy of each of the documents, two passport size photographs, Envelopes, stationary, and other mentioned documents during placement drive.
- Students should report 30 minutes before the start of placement activity.
- Students should be in regular contact with their departmental T & P representative.
- Students should maintain discipline during campus placement.
- Placement cell will share the information received from the company. After understanding it properly, interested eligible students can register for the company within the given time limit. Students should make sure that after registering for a company, they must not leave the placement process in between any case. Students must provide details in specified format only otherwise will lead to disqualify from placement drive.
- After giving consents students will have to remain present for placement activity on the exact date, time, and venue, as suggested by the recruiter/organizer. If any students remain absent without taking prior permission, such students will not to be allowed to take part in next 3 higher package companies drive. Students, defaulting for the second time will be

debarred from the entire placement process, and their fees will be forfeited. Under no circumstances, the defaulting student will be allowed to appear.

- A student is allowed (as per the eligibility criteria set by the companies) to appear in the ongoing placement process for multiple companies until the student bags first job offer.
- Unplaced students who will not appear in more than 10 company's placement drive of his/her interest area then they will be debarred from the entire placement process, and their fees will be forfeited.
- Disciplinary action will be taken against placed students who do not join the company or leave the job during training.
- Students must have to attend all trainings all the sessions organized by training and placement cell exceptionally without any valid reason.
- Placed students will not be allowed to join company before completion of 7<sup>th</sup> semester.
- During semester 8 internship, the students have to report college in person on working days every month as per university rules. There will be no exceptions and is liable to change in accordance to regulations of university.
- Opportunity for already selected students: Placed students will not be allowed to attend the campus placement for the companies with the same or lower package. However, placed students will be allowed to participate in the campus placement for the company with higher\* package. \*Higher package means minimum 1.5 times higher than the current offer.
- If a student receives more than one job offer owing to delays in the announcements of results by the companies, the student is bound to accept the job whose result is declared earlier.
- Registration: The placement fees for all the final year students, who are willing to participate in the placement drive either on-campus/off-campus, is mandatory and will be as per the instructional manual (TEIM). Students, who want to join the placement cell GECE, for the on-campus/off-campus placement drive, have to pay Rs. 200/- as a registration fee through SBI Collect in the category of Institute Fees, with Remark as placement fee. Placement Fees is non refundable. Institute will inform about the placement registration process through notice. After due date of registration, students will not be allowed to register without any valid reason and HOD recommendation. Placement cell is a facilitator between students and industry but it is not giving any guarantee to the students that they all will be placed after joining it.
- It is made mandatory for the students to upload their latest details on the Placement Portal/Registration Form. Any false entry will lead to the disqualification in placement drive even if he/she has paid the fees. Students

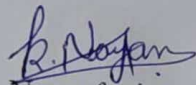
are also expected to follow the standard resume template. All the data of the resume should be genuine and if any student violates this rule, he/she will not be allowed for further placements, and may be referred to the Institute Disciplinary Committee for further action.

- Any violation of placement rules will lead to the debarring of students, and the institute's decision will be final for all the students.
- These norms will be revised by the institute from time to time without prior notice, and such revisions will be mandatory to the students to follow. In any matter about placement, the institute's decision will be final.

I have read all the norms mentioned in this with presence of my conscious mind. I abide all the norms declared here with. I am agreed with these norms to register in this placement drive.

Branch: CE

Enrollment Number: 210200107513

 Nayan U. Kulsariya  
Name & sign of Student

#### Declaration by Guardian/Parent

I am declaring that my son/daughter will follow all the placement norms mentioned above.

Name & sign of Guardian/Parent

