

**IT314 Software Engineering
Winter 2020-21**

Project Title: Time for a Break

Group Number: 22

Minutes of the Meetings (MoM)

In addition to numerous chats and discussions (on WhatsApp and GitHub), one-on-one interactions, and informal meet-ups, the meetings given below sum up our efforts in bringing this project to life:-

Meeting I

Date: 30/01/2021

Time: 11 AM - 11:40 AM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Discussion about project selection
- 5-6 topics that everyone preferred were discussed in-depth
- Options evaluated based on everyone's skills and knowledge of different techs and programming languages

Meeting II

Date: 06/02/2021

Time: 11 AM - 12 PM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Sketching out a rough plan for execution
- Deciding on techs and skills that will be needed
- Learning resources discussion
- Deciding on a Software Model

Meeting III

Date: 17/02/2021

Time: 3:30 PM - 4:00 PM

In Attendance (9): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Vyom, Mihir, Manan

- Update on learning new techs
- The division into two teams - Front-End and Back-End teams
- Allotment of domain-specific techs (to be mastered)
- Requirement Elicitation discussion - steps and methods to be used
- Sending out forms and surveys for requirements
- Exploring prospective candidates for interviews for getting requirements

Meeting IV

Date: 10/03/2021

Time: 4:00 PM - 5:30 PM

In Attendance (8): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom

- Finalizing Functional Requirements - checking feasibility
- Researching about Non-Functional Requirements and finalizing them
- GitHub discussion
- Tech finalization

Meeting V

Date: 13/03/2021

Time: 6:00 PM - 6:30 PM

In Attendance (9): Visaj, Aditya, Ravi, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- GitHub Briefing
- GitHub tutorials uploaded on Classroom were discussed
- Git and GitHub installation - helped each other in case of any issues

Meeting VI

Date: 15/03/2021

Time: 4:00 PM - 5:30 PM

In Attendance (5): Visaj, Zeal, Darshan, Meet, Mihir

- Pages allotted for HTML, CSS work
- Wireframing using Figma
- Discussions about how we will combine pages in future

Meeting VII

Date: 17/03/2021

Time: 3:30 PM - 5:30 PM

In Attendance (5): Visaj, Zeal, Darshan, Meet, Mihir

- Building the wireframe of all pages using Figma
- Deciding themes and other UI design decisions

Meeting VIII

Date: 24/03/2021

Time: 4:00 PM - 5:30 PM

In Attendance (5): Visaj, Zeal, Darshan, Meet, Mihir

- Discussions about changes needed in draft pages prepared
- Checking the previews of each page in detail for resolution issues, dynamicity
- Integration using linking

Meeting IX

Date: 25/03/2021

Time: 6 PM - 7 PM

In Attendance (5): Aditya, Ravi, Harsh, Vyom, Manan

- Discussed about different modules and tried to understand cohesion and coupling between modules
- Allotment of coding for modules individually.

Meeting X

Date: 02/04/2021

Time: 9:00 PM - 9:20 PM

In Attendance (7): Aditya, Zeal, Harsh, Meet, Vyom, Mihir, Manan

- Plans for Mid Sem Assessment
- Remaining work allotment

Meeting XI

Date: 04/04/2021

Time: 1:00 PM - 2:00 PM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Compilation of all documents and code for Mid Sem evaluation
- Preparation for presentation
- (Last moment!) doubt solving

Meeting XII

Date: 07/04/2021

Time: 4 PM - 5 PM

In Attendance (5): Aditya, Ravi, Harsh, Vyom, Manan

- Worked on Inter Process communication and making modules consistent with each other
- Updated Codes wherever required

Meeting XIII

Date: 15/04/2021

Time: 6:00 PM - 6:20 PM

In Attendance (7): Visaj, Ravi, Zeal, Darshan, Meet, Mihir, Manan

- General updates on tasks allotted
- Post-exams pre-planning
- Discussion about topics in End Sem exam

Meeting XIV

Date: 16/04/2021

Time: 10 PM - 11 PM

In Attendance (5): Aditya, Ravi, Harsh, Vyom, Manan

- Discuss about different functionality like how system should work in particular conditions
- Discussion about storage to save data for report and for other functionality like music and Resources.

Meeting XV

Date: 03/05/2021

Time: 10:30 AM - 11:30 AM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Assimilation of everything completed to date
- Discussion of remaining tasks
- Solving issues and bugs in code
- A final features analysis of the product

Meeting XVI

Date: 05/05/2021

Time: 4:00 PM - 6:00 PM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Updates on issues allotted, code issues and integration
- How to proceed with testing
- Starting with the preparation of final documentation

Meeting XVII

Date: 07/05/2021

Time: 10:30 AM - 11:30 AM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- GitHub work in progress
- Updates on issues
- Doubt solving and general discussions

Meeting XVIII

Date: 08/05/2021

Time: 2:30 PM - 5:00 PM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Final preparation
- Mock presentations

Meeting XIX

Date: 08/05/2021

Time: 9:30 PM - 11:00 PM

In Attendance (10): Visaj, Aditya, Ravi, Zeal, Darshan, Harsh, Meet, Vyom, Mihir, Manan

- Performing commits of documentations and presentation materials
- Finalizing PPT
- Testing discussions