

# Client-agent linking steps



## **Step 1: Set up your Digital Identity (myGovID)**

Remember that myGovID is different to myGov. For instructions on setting up your myGovID, see [here](#). You'll need at least Standard identity strength to set up your business for online services



## **Step 2: Link your myGovID to your ABN**

You can link [here](#) if you have a Strong myGovID identity strength, and your name is listed in the ABR. You'll need to contact [ATO](#) to link your myGovID to your ABN if you do not have a Strong myGovID identity strength, or are not an



## **Step 3: Authorize others to act on your behalf (optional)**

You can authorize others to act on behalf of your business (for example, employees) in RAM.



## **Step 4: Log in to Online services for business**

Use your myGovID to log in to [Online services for business](#).



## **Step 5: Nominate your authorized agent in Online services for business**

From the Online services for business home page:

> select **Profile** > then **Agent details** > select **Add** > Search for agent > Type "Integritas Accountants and Advisers Pty Ltd" or "25683530" > complete the Declaration > select **Submit**

You'll now see your agent's details listed under Agent nominations.



## **Step 6: Let your agent know you have nominated them**

Your agent has 28 days to action the nomination before it expires.