

What is Private Siding

Private siding: - Privately owned siding constructed/laid out by a party at its own cost for railway freight services at the premises of its plant or manufacturing unit or production unit or mines etc. under a special arrangement. It means the railway track connecting applicant's works with the railway system. It shall cover only that portion of track network and related infrastructure on which railway rolling stock will ply. The network utilized by the company/party for their internal use shall not form part of the siding defined herein.

Procedure for applying Private Siding

Nodal / Coordinating Officer for approval

Stage	Railway Board	Zone	Division
Nodal Officer	ED(FM)	CTPM	DRM
Construction Stage	ED (Civil Engg.)/General	CTPM	Sr.DOM
Completion of project	ED (FM)	CCM/FM	Sr.DCM

In Principal Approval

Stage	Action	Remarks
Divisional Level	<ul style="list-style-type: none"> Online apply on http://ircep.gov.in/PVTSDG with complete details. Submission of Hard copy with application fee (20 thousands) in favour to FA&CAO/Zonal railway 	21 days for IPA at Divisional Level. DSC will forward to Zonal in this time.
Zonal Level	<ul style="list-style-type: none"> Standing Committee at Zonal will consider of proposal and take decision in 10 days. CTPM shall convey approval to DRM. 	Time limit not exceeding 21 days.
Communication to Applicant	<ul style="list-style-type: none"> IPA will be apprised to applicant by Division within 5 days from receipt from Zonal. 	IPA shall be expired after 180 days if DPR not received from applicant. Application fee shall be forfeited by Railway after expiry.

Detailed Project Report

Stage	Action	Remarks
1 Divisional Level	<ul style="list-style-type: none"> Applicant shall to submit DPR to DRM within 45 days. Division will send DPR to Zonal for approval. 	<ul style="list-style-type: none"> DRM may extend till 30 days extra with valid reasons in writing. Process time for examination at Div. level and send to HQ is 30 days. ESP should be approved before final approval of DPR. Any change after approval of DPR may be authorized by GM.
2 Zonal Level	<ul style="list-style-type: none"> Zonal Committee under PCOM (Chairperson) shall approve DPR in 30 days from receiving date from Division. CTPM shall communicate Approval of DPR to Division and Division shall communicate to applicant. Division shall communicate approval of DPR to applicant 	<ul style="list-style-type: none"> CTPM is coordinating officer for approval of DPR. 70 days is time limit from Submission of DPR by applicant to approval of DPR and reply to applicant.
3 Division level	<ul style="list-style-type: none"> After receiving of DPR divisional committee will monitor of following:- <ul style="list-style-type: none"> Preparation of SIP and send to HQ for final approval by CSTE or nominated officer. Submission of drawing, diagrams of sectioning, wiring, LOP, SED, Power supply by PFT owner and send to HQ for final approval from PCEE or nominated officer. Applicant needs to deposit 1% of estimated cost as mentioned in FSR as codal charges. 	<ul style="list-style-type: none"> All process from monitoring to send to HQ should be within 45 days after receiving approved DPR from HQ. Commence work within 90 days of receipt of DPR. Complete work timeline should not exceed 18 months.

Construction and monitoring of progress

- Updating of progress should be report with approval of DRM to CTPM to GM on monthly basis.
- Progress shall be updated online on <http://ircep.gov.in/PVTSDG> for tracking and monitoring by applicant.
- After completion of work safety trial and final inspection will be conducted by the Railway on the request of the party.

**Notification of Siding**

- After issuance of the safety & completion certificate along with the no dues certificate from concerned engineering department, the case will be forwarded from the division to HQ (CCM/FM) for notification of the siding.

**Signing of Agreements**

- The provisional “Integrated siding agreement” (ISA) will be signed by the party as token to the acceptance of various provisions of the final agreements, which would be signed after completion of work and before notification.
- “Land licensing agreement” shall be signed before start of physical work for providing connectivity to private siding. Sr.DEN of the concerned division shall be signatory of the land license agreement.
- “Agreement for private siding” shall be signed before issue of commercial notification and operation on the siding by the Railway. Sr.DCM of the concerned division shall be signatory of the private siding agreement.