



Documents Shredded — November 4 and 6, 2014

- FERPA forms of non-current students
- Old transcript cards/sheets
- International paperwork
- Course schedules, 2002-2003
- Professor grade sheets: 1927-34, 1938, 1939, 1940, 1941-43, 1943-47, 1948, 1949, 1950, 1951, 1952, 1952-56, 1956-58, 1958-61, 1961-64, 1964-65, 1967-68, 1968-69, 1969-73, 1970-79, 1972-76, 1976-78, 1986-89, 1989-91, 1992-94, 1994-95, 1996-97, 1998-99, 2001-02, 2002-03, 2004-05
- 6 miscellaneous boxes



Document Storage Solutions

MEMPHIS	901-366-0213	FAX: 901-363-5846
LITTLE ROCK	501-455-4300	FAX: 501-687-0005
CHARLESTON	843-566-7650	FAX: 843-566-7735
FORT MYERS	239-337-4030	FAX: 239-337-4055
JACKSON	601-948-3753	FAX: 601-948-7622
LEXINGTON	859-253-3453	FAX: 859-253-9448
BIRMINGHAM	205-668-0554	FAX: 205-668-0967

DELIVERY RECEIPT

Date 11/4/14

P.O. # \_\_\_\_\_

Our Order # \_\_\_\_\_

Customer Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Dept. or Rm. No. \_\_\_\_\_ Phone \_\_\_\_\_

*Elizabeth Giddens - Registrar*

QUANTITY ORDERED	QUANTITY SHIPPED	ITEMS
22	22	Delivered Wood College boxes that were scanned
26	26	Picked up boxes for shredding

Date 11/4/2014 Customer verification of merchandise received *Elizabeth Giddens*





Document Storage Solutions

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*Elizabeth Giddens*

QUANTITY ORDERED	QUANTITY SHIPPED	ITEMS
<i>10</i>	<i>10</i>	<i>Picked up boxes for shredding</i>

Date 11/6/14 Customer verification of merchandise received *Elizabeth Giddens*



VITAL RECORDS CONTROL

**Barry J. McNair**

Vice President & General Manager

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