Group 19: Web Based Project Management Tool for Small Business

Minutes of Meeting

Meeting 1: Project Selection

Date: 01-02-2023

Participants: All

Summary: The purpose of the meeting was to decide which project from the provided list to pursue. Before the meeting, the team members conducted an analysis of the projects to come up with their opinions. At the end of the meeting, we have selected the five projects from the given list and prioritized the Web based Project Management for Small business.

Meeting 2: Tech. Assessment

Date: 10-02-2023

Participants: All

Summary: The primary purpose of the meeting was to discuss about the various technology like HTML & CSS with bootstrap, ReactJS, Django, NodeJS, MongoDB etc and come to conclusion to implement the project in the HTML & CSS with bootstrap for the front-end development and Django for the back-end development.

Meeting 3: Front-end development and features to be implemented

Date: 27-02-2023

Participants: All

Summary: The purpose of the meeting was to discussion about the front-end development of our project. We aimed to discuss the implementation of key functionalities and determine a plan for distributing the workload among team members. We have also spoken about the template that will be used to create identical web pages.

Meeting 4: Follow-up work on the front-end and back-end development

Date: 15-03-2023

Participants: All

Summary: The aim of the meeting is to solve the doubts of the team member and to take the follow-up work on the front-end development. We have also talked about the additional

functionality for implemented web-page. The second aim of the meeting is to start the back-end development of the project.

Meeting 5: Discussion before mid-project evaluation

Date: 03-04-2023

Participants: All

Summary: The purpose of the meeting was to discuss about the mid-project evaluation and going through all the topics done till now and identify the areas for the improvement.

Meeting 6: Testing and documentation

Date: 18-04-2023

Participants: All

Summary: The objective of the meeting was to allocate the task of testing and documentation of the project to the team members. We have created two teams : One for Testing(Unit Testing, GUI testing, API testing and black-box testing) and One for the Documentation(SRS, Design document, Minutes of Meeting, Presentation).

Meeting 7: The final Project evaluation

Date: 26-04-2023

Participants: All

Summary: The purpose of the meeting was to go through all the documentation and the topics the has been covered in the project and the features and functionality that has been implemented in the project.