

**VANIER COLLEGE CONTINUING EDUCATION**

**Program Name: Software Development: Secure Desktop, Mobile and Web Applications (LEA.8F)**

**STUDENT PERFORMANCE EVALUATION**

**NAME OF STUDENT:** \_\_\_\_\_

**NAME OF SPONSOR COMPANY:** \_\_\_\_\_

Please complete the questionnaire below and use the rubric on the second page to evaluate the student's performance in each of the 8 evaluation areas. This evaluation is marked on a maximum of 45 points. Once completed, return this document to Michel Paquette, the Internship Coordinator, at the following email address: [paquettm@vaniercollege.qc.ca](mailto:paquettm@vaniercollege.qc.ca). Thank you!

Would your company consider hosting another stage student in the future (check one)? ☐ Yes ☐ No

Completed by \_\_\_\_\_ Date \_\_\_\_\_

Telephone No \_\_\_\_\_

**If you have general comments to add to the evaluation in the grid below, please write them here:**

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	Superior (5)	Above average (4)	Average (3)	Below average (2)	Unsatisfactory (1)	TOTAL
<b>Develops strategy of employability</b>	Always uses effective means to meet expectations of the employer and clients, is resourceful and always takes initiative	Often uses effective means to meet expectations of the employer and clients, is resourceful and often takes initiative	Sometimes uses effective means to meet expectations of the employer and clients, is sometimes resourceful and sometimes takes initiative	Seldomly uses effective means to meet expectations of the employer and clients, is rarely resourceful and rarely takes initiative	Use ineffective means to meet expectations of the employer and clients as well as in resourcefulness and willingness to take initiative	<u>    </u> /5
<b>Oral Communication</b>	Exchanges ideas effectively, uses extensive vocabulary to express thoughts and concerns	Exchanges ideas freely, good vocabulary to express thoughts and concerns	Expresses ideas adequately, adequate vocabulary to express thoughts and concerns	Expresses ideas and concerns only when prompted, with limited vocabulary	Needs improvement in willingness and ability to express ideas effectively	<u>    </u> /5
<b>Written Communication</b>	Highly effective writing style, communicates clearly with no errors	Effective writing style, communicates clearly, few grammar and spelling errors	Adequate writing style, some grammar and spelling errors	Lacks clarity in writing style, many grammar and spelling errors	Unacceptable number of grammar and spelling errors	<u>    </u> /5
<b>Accuracy of Work</b>	Very few errors, superior quality work and constantly revises work	Few errors, thoroughly revises work	Some errors, shows adequate care in quality of work	Frequent errors in work, more revision of work needed	Inadequate quality work, does not revise own work	<u>    </u> /5
<b>Knowledge of work-related Computer Software</b>	Thorough knowledge of software	Good knowledge of software	Adequate knowledge of software	Little knowledge of software	No knowledge of software	<u>    </u> /10
<b>Ability to get along in the workplace</b>	Always professional and cooperative	Often professional and cooperative	Sometimes professional and cooperative	Seldom professional and cooperative	Antagonistic and uncooperative	<u>    </u> /5
<b>Attendance and punctuality</b>	Never absent and never late (except for emergencies)	Absent with valid reasons, seldomly late	Normal number of absences, occasionally late	Absent with valid reasons, frequently late	Too many or non-valid absences, too frequently late	<u>    </u> /5
<b>Adaptability and reaction to constructive criticism</b>	Accepts criticism, successfully improves future performance	Accepts criticism, applies to future performance	Accepts criticism but makes no attempts to adapt	Rejects criticism, makes no attempt to adapt	Reacts negatively to criticism and makes no attempt to adapt	<u>    </u> /5
					<b>TOTAL</b>	<u>    </u> /45