

February 12, 2018

Montgomery County Assessments  
30 W Gude Drive, Suite 400  
Rockville, Maryland 20850

**Re: 2018 In-Cycle Tax Appeal**  
**(Note – The year will be the current year)**

To whom it may concern:

Enclosed is my first level appeal for 141, Kent Oaks Way, Gaithersburg, Maryland, Montgomery, 20878. The parcel number is 09-02951864.

Please contact me if you need any additional information.

Regards,

SMITH STEVEN S / SMITH JENNIFER F  
[OWNER PHONE NUMBER]  
[OWNER EMAIL ADDRESS]