



PUDUCHERRY TECHNOLOGICAL UNIVERSITY
PUDUCHERRY - 605014

Dt. 27.10.2022

Dr. P. SANKAR
Professor & Head
Department of Chemistry

To
The Dean (Academics)
Puducherry Technological University
Puducherry

Sir,

Sub: Submission of Action Taken Report - Academic Audit-
Department of Chemistry - academic year 2019-20 and 2020-21 – reg.

The academic audit for the academic years, 2019-20 and 2020-21 were conducted on **20.08.2022** in the Department of Chemistry, Puducherry Technological University. The action taken report on the audit comments are presented here for your further course of action.

The General Recommendations for further improvements of the Academic Auditor for the academic year 2019-20 and 2020-21 and the action taken report are detailed below:

General Recommendations for further improvements	Action Taken
Note books for Assignments maybe maintained	This matter was discussed with the Department Academic Audit Committee (DAAC) members. It was decided to suggest the dean (Academic) to print a separate booklet for submitting assignment in book format as recommended by the Auditor.
Soft copy of Academic records may be documented	All the soft copy of the academic records for the academic year 2019-20 and 2020-21 are consolidated and archived.

Dr. P. SANKAR
HOD, Chemistry