|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Desired positions: Bellman/ receptionist** | | | |  |
| Full name:  /according to your travel passport/ | **Last and First Name** | | |
| Kudratillo Nabiev | | |
| Date of birth: | **Year** | **Month** | **Day** |
| 1995 | June | 16 |
| Place of Birth: | **Country** | **City/ Village** | |
| Uzbekistan | Ferghana | |
| Marital status: | Single | | |
|
| Children: | No | | |
| Height / Weight: | **cm** | **kg** | |
| 179 | 80 | |
| City of residence: | Dubai | | | |
| Current location: | UAE, Dubai | | | |
| Nationality: | Uzbek | | | |
| Citizenship: | Uzbek | | | |
| Do you have travel passport? | Yes | | | |
| Have you received COVID vaccine?  If yes, please specify and send certificate | Yes, sinovac | | | |
| Mobile number:  +country code /operator code/ number | +971522605505/+971585469746 | | | |
| Messenger:  whatsapp /viber/ telegram | +971522605505/+998903039911 | | | |
| E-mail addresses: | qudratillo9911@gmail.com | | | |
| Facebook page: |  | | | |
| Instagram page: | Kudrat\_nabiev | | | |
| Linkedin page: |  | | | |
| **Relative’s contact details in case of emergency:** | | | | |
| Name: | Kodirov Erkinjon | | | |
| Relationship: | Father | | | |
| Mobile number  +country code /operator code/ number | +998916620236 | | | |
| Father’s name: | Erkinjon | | | |
| Mother’s name: | Azizakhon | | | |

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| **Preferred countries to relocate and work:** | | | | | | |
| Qatar | UAE | Bahrain | Oman | Saudi Arabia | Jordan | Bulgaria |
|  | Yes |  |  |  |  |  |

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| **Education:** | | | |
| Certificate / Degree | College/ University | Area of  Specialization | Years  started-completed |
| Bachelor's degree | Ferghana State university | Hospitality | 2014-2018 |

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| **Seminars / training attended/ Short Courses taken, and date attended:** | | |
| Year: | Name: | Period of attending: |
|  | Kudrat Nabiev |  |

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| **Do you have any tattoos or piercing?**  (If yes, please describe and send us photos) |
| No |

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| **Work experience** |

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| --- | --- | --- |
| Position: | | Receptionist |
| Company’s name, location: | Ferghana Ziyorat hotel | |
| Date (started-left): | 2017 September-2019october | |
| Responsibilities: | Receiving visitors at the front desk by greeting, welcoming, directing and announcing them appropriately Answering screening and forwarding incoming phone calls Receiving and sorting daily mail | |

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| Position: | | Guest relations officer |
| Company’s name, location: | Ferghana hotel 777 | |
| Date (started-left): | 2019october-2021november | |
| Responsibilities: | Welcoming guests in a friendly and professional way Addressing and escalating customer complaints Providing information about facilities, programs and other services | |

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| Position: | | Waiter |
| Company’s name, location: | Kempenski hotel Mall of the Emirates | |
| Date (started-left): | 2021december -2022june | |
| Responsibilities: | Greet and escort customers to their tables Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies) Prepare tables by setting up linens, silverware and glasses Inform customers about the day’s specials Offer menu recommendations upon request | |

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| **Computer programs you work with:**  *Please write name of computer program you worked with* | | | | |
| Hospitality programs: | Finance programs: | Travel & booking programs: | Graphics & Design programs: | Other software: |
| 1C hotel , micros | 1C bookkeeper | Booking.com |  | Microsoft office |

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| **Driver license:** | Yes | **Category:** | B |

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| **Languages Known:** | | | | | | | |
| **Language** | **Basic** | **Elementary** | **Lower Intermediate** | **Intermediate** | **Upper- Intermediate** | **Advanced** | **Fluent** |

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| **Russian** |  |  |  |  |  |  | Yes |

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| **English** |  |  |  |  |  |  | Yes |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Turkish** |  | Yes |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Uzbek** |  |  |  |  |  |  | Yes |

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| **How did you know about us?** | | | | |
| Google search | Facebook | Instagram | Friends recommendation | Other sources of  employment search |
|  |  |  | Yes |  |

|  |
| --- |
| **I agree to sign a contract with the employer for at least 24 months.** |

|  |  |  |  |
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|  | | | |
| **I confirm that all information given on this resume is true.** | | | |
| **Please type first and last name** | ***Kudratillo Nabiev*** | Date: | 2022-06-03 |

Please insert here a full length colored picture with the smile:)